

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073

Committee of the Whole Meeting Minutes
Tuesday, October 4, 2022
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT: VILLAGEOFROSCOE.COM

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Keene, Mallicoat, Petty, Plock and Dunn

3. APPROVAL OF MINUTES

3. 1. Approval of September 20, 2022, COTW minutes.

Administrator Sanders entertained a motion,

Trustee Petty made a motion to approve;

Seconded by Trustee Plock

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Keene, Mallicoat and Plock - YES

Motioned Passed: 6- 0- 0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1. Discussion and Recommendation of the acquisition of a 2022 Nissan Rogue Sport under the terms of the Village's Master Lease Agreement with Enterprise Fleet Management Inc., for use by the Code Enforcement Department, for the quoted price of **\$28,929.32**

Administrator Sanders summarized the recommendation of the request for Code Enforcement Vehicle. Trustee Keene inquired if the vehicle would need outfitting in addition to the cost, Administrator Sanders stated they would outfit mounting stand for the Toughbook Lap Top, which is the same as to what the police department has currently. This would have wireless access point as well. Trustee Keene asked if this is an outside additional cost, Administrator Sanders stated the equipment has already been procured and the installation will be done

internally. Trustee Mallicoat inquired about markings for the vehicle, Administrator Sanders stated it would have code enforcement decal. Trustee Plock inquired about lighting for vehicle, and Administrator Sanders stated there isn't a need and has never been done before.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to move onto the board;
Seconded by Trustee Mallicoat,

Roll Call Vote: Trustee Keene, Mallicoat, Dunn, Plock, Gustafson and Petty - YES
Motioned Passed: 6- 0- 0

6. OLD BUSINESS

None

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Trustee Gustafson inquired about the Halloween Event, would the board need to vote on permit? Administrator Sanders stated no, it has been submitted to Chief Evans as there are no street closures or fireworks. Administrator Sanders called on Anne Hanson to give update on the event. Anne stated that there is a lot of interest in the event, there will be activities going on both inside and around the Porter Cabin. The main issue was the parking, which has been addressed with no parking beyond first driveway on Windflower (far east end), and there will be signs posted. Porter Cabin Lot will be used first with an overflow to the donated land. Trustee Gustafson inquired if there will be overtime? Anne stated yes Janel, and Public Works. There are volunteers as well as Troy, Scott, Vic and herself will be there. Trustee Dunn volunteered to be a parking lot attendant. Administrator Sanders mentioned about adding snow fencing and outlining the area for parking. Trustee Petty stated she had heard that the amount so far spent is \$2900, Anne corrected her that it is \$1900 spent so far and approximately total spend roughly \$2500. Administrator Sanders thanked everyone for being involved and feels the event will be great.

Administrator Sanders entertained a motion to adjourn,
Trustee Petty made a motion to adjourn
Seconded by Trustee Plock,

Roll Call Vote: Trustee Plock, Gustafson, Petty, Keene, Mallicoat and Dunn - YES
Motioned Passed: 6- 0- 0