

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073

Committee of the Whole Meeting Agenda
Tuesday, August 16, 2022
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT: VILLAGEOFROSCOE.COM

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Keene, Petty, Plock, Mallicoat and Dunn

3. APPROVAL OF MINUTES

3.1. Approval of August 3, 2022 COTW minutes

Administrator Sanders entertained a **motion**,

Trustee Plock made a motion to **approve**,

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Keene, Mallicoat, Plock, Dunn, Gustafson and Petty

Motioned Passed: 6-0-0

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

5. NEW BUSINESS

6. OLD BUSINESS

6.1. Discussion and Recommendation to the Board amendments to the Village's Personnel Policy related to the creation of remote work procedures for Village Employees (Resolution 2022-R53).

Administrator Sanders entertained a **motion**,

Trustee Plock made a motion to **approve**,

Seconded by Trustee Keene

Discussion: Trustee Gustafson requested to amend the motion and eliminate references to occasional remote work and have one category of remote work being temporary. Trustee

Gustafson stated the family gatherings are a personal choice so on and so forth. Trustee Gustafson wants to eliminate all references to occasional remote work and have one category. Administrator Sanders stated this is presented in a way that the staff sees as appropriate and wants approved. Trustee Petty stated that she second's Carol's motion. Trustee Petty brought up the minutes where it was documented that Trustee Mallicoat, Gustafson and herself all agreed that the family obligations should not be part of the remote work policy. Trustee Petty stated this is documented in the minutes. Trustee Gustafson stated there are alternate ways of which staff can take advantage using their personal days, sick days, leave and can use those for those obligations. Administrator Sanders stated he feels obligated to point out that isn't what this is about, this is creating a policy for people to work from home when it is do able, and maximize the productivity of the work force and meet current trends to work from home occasionally. Trustee Gustafson stated that it should fall into a temporary category. Trustee Gustafson stated we can debate forever the merits from working from home or the office, and agrees that a policy is needed for temporary and will only support temporary. Administrator Sanders referred to Attorney Kurlinkas as to help unravel the sequence of motions at moment. Attorney Kurlinkas stated there is a current motion pending right now to amend to remove the occasional work section. Administrator Sanders stated we will first call vote to support Trustee Gustafson's amendment to Trustee Plock's motion to approve. Trustee Petty stated she is still not sure, Trustee Gustafson stated she made a motion to remove reference to occasional work and only have temporary, meaning there would be more than one day, one week, month depending on circumstances. Administrator Sanders referred to Trustee Petty if she was clear, she stated I guess. Trustee Petty stated she was now clear after Administrator Sanders made it clear on what they were voting for. Trustee Dunn asked if this was commonly done by government officials in other municipalities, who unlocks the doors? Trustee Plock stated it has to be approved first, they can not just say I am working from home then need approval first. Administrator Sanders made it clear what is being voted on, they are voting on the motion to amend by Trustee Gustafson. Trustee Dunn wanted to know what if two people call in sick and one is working from home who is approved, what happens? Trustee Dunn inquired if this a common practice among municipalities, Administrator Sanders stated people work from home he can not comment on the municipalities. Trustee Plock stated this is going to become more common here on out after covid. Trustee Gustafson stated maybe not depends on what you read. Administrator Sanders requested to call the roll:

Administrator Sanders entertained a **motion**,
Trustee Gustafson made a motion to **amend to remove the reference of occasional category**,
Seconded by Trustee Petty

Roll Call Vote: Dunn – NO, Petty- Yes, Gustafson yes to remove the reference to occasional remote work, Dunn said oh I am sorry, I mis understood the motion. Trustee Plock asked if Trustee Gustafson just manipulated Trustee Duns vote, Trustee Dunn stated he mis understood the motion. Trustee Gustafson stated the motion is to remove the reference to occasional, President Szula stated we already did this Carol he has already switched to yes. Gustafson- Yes, Keene-No, Mallicoat-No, Plock-No. Vote is 3-3

Administrator Sanders asked Attorney Kurlinkas what happens as this is at committee, Attorney Kurlinkas stated the amendment dies, it did not pass.

Administrator Sanders requested roll call for vote:

Administrator Sanders entertained a **motion**,
Trustee Plock made a motion to **approve**,
Seconded by Trustee Keene

Roll Call Vote: Trustee Keene Y, Mallicoat- Y, Dunn-N, Gustafson-N, Petty-N and Plock-Y
Motioned: 3-3-0
Will move on to board.

Trustee Plock brought up the Halloween Trick or Treating parking and the Special Event Permit for the garage sales, \$100 per day for police expense and \$100 application fee. Trustee Plock stated after thinking about it, he would like to the application fee be moved to \$100 and remove the police expense, it is one garage sale event per year and we should not punish them. Administrator Sanders summarized Trustee Plock's motion: The board increase the special event assembly for garage sales fee from \$50 to \$100 and do not submit for reimbursement of police expenses. Trustee Gustafson asked for clarification is this the assembly fee for everyone, Lions Club \$100? Trustee Plock stated it would just be for the garage sales portion, Trustee Gustafson stated so the Village is creating a special category treating garage sale special assembly different from other special assembly regardless of other police time for this special retail event? Trustee Gustafson stated so the amount last year was about \$500 in police fees, which is roughly \$3-5 dollars per household, so you are asking the Village of Roscoe subsidize the retail event and the police focus on this event? Trustee Plock stated no, Police goes through the neighborhood any way, and no different that policing the neighborhood any other time. Trustee Gustafson stated that it is a lot different the number of people, the traffic. The police department and planning department worked with these individuals and they knew before hand and \$5.00 per household is not a burden. Trustee Plock asked where she is getting her numbers, Trustee Gustafson stated she heard from an organizer there were over 100-125 households. Trustee Plock stated there was 60 to be exact and Trustee Gustafson stated ok then that's \$7.00 a household. Administrator Sanders summarized the motion as following: The motion is for community garage sales that application fee be \$100 no further reimbursement request for police.

Administrator Sanders entertained a **motion**,
Trustee Plock made a motion to **approve**,
Seconded by Trustee Keene

Roll Call Vote: Trustee Keene, Dunn, Mallicoat, Plock – Yes
Trustee Gustafson, Petty – No
Motion Passed 4-2-0

Administrator Sanders stated in regards to parking for Halloween Chief Evans has the authority for the parking. They are going to do two-fold out Aframe signs instructing people parking would be restricted during Halloween. Trustee Plock, requested that the other neighborhoods be looked at, the bigger ones. Trustee Plock asked would it be beneficial for closing parking on Meadowsweet, Chief Evans stated that if people abide by the single side parking there should not be an issue for Emergency Vehicles. Chief Evans stated that she will look at the other larger neighborhoods. Chief would love to use the park for parking, but not sure how many cars could

go there. Trustee Plock stated there are only 10 spots, Administrator Sanders stated he would order signs and that he was sorry this was not on the agenda. Trustee Petty asked how something is voted on when not on agenda. Administrator Sanders stated you can always add to new business to make a motion and vote on. Trustee Mallicoat inquired about the parking signs going up and down the frontage road, how many signs? Troy did not have a full idea, and needs to do a full final count. Trustee Mallicoat stated he isn't concern on the number, just wanted a status as to when it would be done. Trustee Petty inquired about Culvers, what's the status? Administrator Sanders stated he hasn't talked to them lately, and he will need to reach out to the general contractor to see when the date is.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a **motion**,

Trustee Plock made a motion to **approve**,

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Plock, Mallicoat and Keene

Motion Passed: 6-0-0