

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, June 07, 2022
[Immediately following the Village Board Meeting]**

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Dunn, Plock, Petty, Mallicoat, Keene and Gustafson

3. APPROVAL OF MINUTES

3.1.Approval of **May 17, 2022**, COTW minutes.

Administrator Sanders entertained a motion,

Trustee Petty made a motion to approve,

Seconded by Trustee Keene

Roll Call Vote: Trustee Gustafson, Petty, Plock, Mallicoat, Keene and Dunn

Motioned Passed: 6-0-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1. Discussion and **Recommendation to the Board** for approval of the purchase of a Panasonic Arbitrator VPU4000 Recording Unit and Associated Equipment for use by the Village Police Department (Squad Car Video Recorder) for the quoted price of **\$8,412.00**

Administrator Sanders summarized the request and stated this is requesting action for approval.

Administrator Sanders entertained a motion,

Trustee Gustafson made a motion to send to board for approval,
Seconded by Trustee Petty
Roll Call Vote: Trustee Mallicoat, Keene, Plock, Dunn, Petty, and Gustafson
Motioned Passed: 6-0-0

5.2. Discussion and **Recommendation to the Board** for approval, the purchase of a Motorola APX8500 Single Band In-Squad Radio for use by the Village Police Department (Starcom Squad Car Radio) for the quoted price of **\$6,991.99**

Administrator Sanders summarized the request and stated this is requesting action for approval.

Administrator Sanders entertained a motion,
Trustee Gustafson made a motion to send to board for approval,
Seconded by Trustee Keene
Roll Call Vote: Trustee Dunn, Gustafson, Petty, Mallicoat, Plock and Keene
Motioned Passed: 6-0-0

5.3. Discussion and **Recommendation to the Board** for approval, purchase of an AXON Air DJI Mavic Enterprise Advanced Drone, Training, Licensing, and Associated Equipment, for use by the Village Police Department, for a quoted price of **\$19,489.00** (FY 2022: \$3,897.80)

Administrator Sanders summarized the request, Chief Evans requested layover due to Sargent Thurman not being present. Trustee Gustafson asked Attorney Kurlinkas if the Village must develop a privacy policy for the use of the drone? Trustee Gustafson requested that it be downloaded.

Administrator Sanders entertained a motion,
Trustee Dunn made a motion to layover,
Seconded by Trustee Plock
Roll Call Vote: Trustee Keene, Mallicoat, Plock, Petty, Gustafson, and Dunn
Motioned Passed: 6-0-0

5.4. Discussion and **Recommendation to the Board** for approval, purchase of a gun SHOT BOX Dual Unit Training Kit from Scenario Trainer, Inc for use by the Village Police Department for the quoted price of **\$3,958.00**

Administrator Sanders summarized the request and requested Chief Evans to speak to this. Chief Evans stated this is realistic training, it is a program training from Homeland Security. This provided by Run Hide Fight, she stated this is more realistic training. Trustee Keene said this is authentic and top of the line as his brother has done this training.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve,

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Gustafson, Dunn, Keene, Petty, Mallicoat and Plock

Motioned Passed: 6-0-0

5.5. Discussion and Recommendation to the Board for approval, entering into an intergovernmental agreement to form the Major Crash Assistance Team of Winnebago and Boone Counties

Administrator Sanders summarized the request, Chief Evans requested layover due to Loves Park has not provided sufficient information about their changes. Trustee Gustafson inquired about the cost associated with the Villages Participant. Chief Evans stated the member has already been trained. Trustee Gustafson asked which person would be in mind for the team? Chief Evans stated it was Alex Thurman? Trustee Gustafson inquire once Loves Park gets back to Chief Evans would this be ready to go, and Chief Evans stated yes.

Administrator Sanders entertained a motion,

Trustee Dunn made a motion to layover,

Seconded by Trustee Plock

Roll Call Vote: Trustee Keene, Plock, Dunn, Petty, Gustafson and Mallicoat

Motioned Passed: 6-0-0

5.6. Discussion and Recommendation to the Board for approval of a Variance to reduce the side yard setback from thirteen'-0" to ten'-6" in the IH Heavy Industrial District at 5402 Swanson Road (PIN: 08-09-175-012)

Administrator Sanders summarized the request and stated this is for the Village Public Works. The Variance would reduce the required side yard setback from thirteen'-0" to ten'-6" at the northern corner of a proposed addition to the existing public works facility. The proposed prefabricated steel building is oriented on the lot in a manner that results in the long dimension of the building running parallel to the western property line, with the north-west corner oriented at an approximately 22° angle to the jog in the property lane. The side and rear setback requirement in the IH zoning district is now established as 10% of the lot width. The Zoning Lot width for the public works building is 130'-6", resulting in a thirteen'-0" setback requirement.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to move on to board,

Seconded by Trustee Gustafson,

Roll Call Vote: Trustee Petty, Mallicoat, Plock, Keene, Gustafson, and Dunn

Motioned Passed: 6-0-0

5.7. Discussion and Recommendation to the Board for approval, of bid specifications for the construction of new sidewalks in the Shepherd Hills subdivision at the intersection of Montadale Drive and Karakul Terrace.

Administrator Sanders summarized the request and stated this was approved as part of the annual appropriation ordinance.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to move on to board,
Seconded by Trustee Mallicoat,
Roll Call Vote: Trustee Mallicoat, Keene, Dunn, Gustafson, Petty, and Plock
Motioned Passed: 6-0-0

5.8. Discussion and Recommendation to the Board for approval, of bid specifications for reconstruction of the Porter Park parking lot.

Administrator Sanders summarized the request and stated this for the reconstruction of the parking lot and the re-paving of the parking lot and portions of the driveway loop. It will include curb and gutter according to ordinance and concrete edge treatment. Trustee Gustafson asked if the pave surface, is it going to be over water or septic lines? To avoid ripping up an expensive parking lot. Brandon stated he is unsure of the septic, but he believes it will be over the water surface and it may be over the septic lines, and there can not be a gap in the parking lot and the hope is that the water and septic lines hold up. Brandon stated he could get the information to where the lines are for the next meeting. Trustee Dunn inquired if any part of the areas is paved heavier like for garbage trucks? Brandon stated it would be the three” asphalt like the residential streets and should be ok with the garbage trucks as there would be limited traffic through the week.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to move on to board,
Seconded by Trustee Mallicoat,
Roll Call Vote: Trustee Plock, Dunn, Gustafson, Mallicoat, Keene and Petty
Motioned Passed: 6-0-0

5.9. Discussion and Recommendation to the Board for approval of an amendment to the Main Street design contract to address the addition of a pedestrian bridge spanning the South Kinnikinnick Creek or the proposed fee of \$53,500.00

Administrator Sanders summarized the recommendation with the proposed pedestrian bridge that would run parallel to the Main Street Bridge. The information requested from two meetings ago has been provided in the meeting packet. Trustee Gustafson inquired if it is broken into two segments or is this all at once. Administrator Sanders stated the design is all at once, but it is intended to be broken into three segments. Which is a straightforward, One segment reconstruction McDonald to Bridge, and Streetscape reconstruction from Bridge to Williams. Williams to Elevator reconstruction with current standards. The bulk is the central section where it is a more continuous safer path, more landscaping lighting. The elephant in room is parking and will reduce due to moving from angled to parallel parking. Trustee Gustafson inquired

about the period; it will not happen this year? When would this be finish, and why not consider holding off from spending money at this time, since we have no funding or revenue source to pay for this? Administrator Sanders it would be irresponsible to not finish the design. President Szula stated if you are looking for grant you must have it completed. Trustee Petty inquired about the “Prosser lot,” Administrator Sanders that has not been approved. Brandon addressed Trustee Gustafson concerns stating that ADA standard is five feet for sidewalk. Brandon addressed the board that the project would need a hydraulic report, and it could take up to 8months and also IDOT and LDR review this could take up to a year. Brandon stated this is a lengthy process. Trustee Petty wanted to know how many scopes of work and the priorities? Brandon stated the scopes have changed, it was originally Willowbrook, Love and Main Road. Now this has shifted to Main. Love and Willowbrook.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to move on to board,
Seconded by Trustee Mallicoat,
Roll Call Vote: Trustee Keene, Gustafson, Plock, Petty, Dunn and Mallicoat
Motioned Passed: 6-0-0

6. OLD BUSINESS

6.1. Discussion and **Recommendation to the Board** for approval of amendments to § 93.38 of the Village of Roscoe Code of Ordinances related to the Placement and Removal of Refuse Containers as Part of Residential Waste Collection Services.

Administrator Sanders summarized the recommendation and stated he deviated and did a whole replacement of § 96 which is the entire trash collection ordinance. This includes Trustee Petty’s issue of the requirement to use totes/toters/purpose-built containers. Administrator Sanders says these beefs up the language as to when the garbage can go out, where they need to be stored and identifying the offenders. Administrator Sanders stated he has highlighted in yellow the changes. It was requested by President Szula to let Attorney Kurlinkas read through this and dissect the language. It was suggested to lay over for the board to review.

Administrator Sanders entertained a motion,
Trustee Dunn made a motion to layover,
Seconded by Trustee Petty
Roll Call Vote: Trustee Dunn, Gustafson, Petty, Plock, Mallicoat and Keene
Motioned Passed: 6-0-0

Trustee Petty inquired about the flags for the bridge, Administrator Sanders stated they have been on delay due to inventory.

Trustee Petty inquired if information has been received from Stateline and Leland Park? Stateline Baseball and Stateline Fastpitch both have agreements which are names and address of board directors. Their certificate for the nonprofit and signage. Administrator

Sanders stated that Stateline Fast Pitch has provided all their information.

Trustee Petty inquired about the job description for the code inspector is that completed yet? Administrator Sanders stated he will have it for next meeting.

Trustee Gustafson inquired about a need for re-evaluating home businesses. There are complaints in her sub-division regarding someone who tinkers with cars and used car in driveway. Then there is a food truck that operates in the subdivision, which has constant garbage, excessive garbage weekly and it is reflecting the business at the home. Trustee Gustafson stated the business is operating from the home and there are complaints from the neighbors. President Szula requested Attorney Kurlinkas to look at the ordinance so at the next meeting options can be looked at for the next meeting.

Trustee Plock wanted to look at the special permit ordinance, for the next meeting. Trustee Plock wants to revisit the manner of reimbursement for the law enforcement. This will be brought up for next meeting.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,

Trustee Keene, made a motion to layover,

Seconded by Trustee Dunn

Roll Call Vote: Trustee Keene, Mallicoat, Dunn, Petty, Gustafson, Plock

Motioned Passed: 6-0-0