

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, May 17, 2022
[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE
IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Mallicoat, Petty, Plock, Dunn, and Keene

3. APPROVAL OF MINUTES

3.1. Approval of May 3, 2022, COTW minutes.

Administrator Sanders entertained a motion,

Trustee Keene made a motion to approve;

Seconded by Trustee Plock

Roll Call Vote: Trustee Gustafson, Petty, Dunn, Keene, Mallicoat, and Plock- YES

Motioned Passed: 6-0-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

None

5. NEW BUSINESS

**5.1. Discussion and Recommendation to the Board for approval of award of the
2022 Residential Streets Maintenance/Repair Program to Curran Contracting
Company, for the bid amount of \$556,222.00**

Administrator Sanders summarized the recommendation, and requested Brandon to summarize the bid, Brandon stated that Curran Contracting bid came in aggressive and lower than estimate that he put together. Brandon stated that the asphalt did not increase as expected. Curran was the lowest bid and recommended to move forward. Brand stated that the contract will initiate in 2-3 weeks mid-June for contracts to be in place. Brandon will schedule a pre-construction meeting, and stated the project is not complicated and overall completion date is September 2, 2022, and deadline will be upheld. Trustee Gustafson inquired about the scope

of work, Brandon stated it is like the past that it is a pavement removal and replacement. The road will be regraded adding new stone and recreating crown in roadway to sheet drain the water. Concrete shoulder will be included for the intersection of Angelica and Meadowsweet. Trustee Gustafson asked what streets were in the scope of work, and Brandon stated; Chicory Ridge Way, up to Angelica. Then Angelica west across to Cotton Thistle, then Meadowsweet to Purple Sage. Trustee Gustafson asked if it has been determined and addressed of the significant deterioration of the Chicory Ridge Subdivision streets. Brandon stated they targeted the lowest road grade and the highest amount of traffic on the street. The goal was to target the lowest condition rating, and the most traffic. Brandon stated they (Scott) are looking at a five-year plan and will be producing a new plan in the next couple of months to present to the board. Trustee Gustafson inquired about the timeline. Brandon stated they wrote into the specs that the concrete cannot be stated the project is an aggressive timeline. Trustee Gustafson inquired if the work would interfere with the Chicory Ridge Garage Sales, it was stated that the garage sales are this weekend (May 20) and will not interfere. Brandon stated it was written in this specs that contractor cannot allow for pavement to be removed for more than 3 days (72 hours). Brandon stated the pricing came in lower than expected and they have an aggressive timeline.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve;

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Dunn, Petty, Mallicoat, Gustafson, Keene, and Plock- YES

Motioned Passed: 6-0-0

5.2. Discussion and Recommendation to the Board for approval of the acquisition of a 2022 GMC Sierra under the terms of the Village's Master Lease Agreement with Enterprise Fleet Management Inc., for use by the Roscoe Police Department, for the quoted price of **\$33,389.75**

Administrator Sanders summarized the recommendation stating the Village has an opportunity to enter into a short flip Enterprise purchase agreement. Administrator Sanders stated that it was not a vehicle discussed at budget time. This would be a police administration car and it would be part of the Enterprise short flip purchase agreement with a monthly cost of \$836.31. Administrator Sanders that the window is coming up in a few weeks and it would be a revenue generator and no cost to add to fleet. Administrator Sanders stated that the last GMC Sierra, while having for 20 months yielded a negative \$7877 which the Village profited. Administrator Sanders stated other municipalities do this and it has generated income with minimum \$6000 profit. Trustee Gustafson inquired to Administrator Sanders that it was previously stated that the keys to his vehicle are always in back hall that if someone needed to take it to court or class it would be available. Trustee Gustafson said this was not talked about it at budget as there is no need for the vehicle, as his vehicle is available if needed. Trustee Gustafson asked that the board to economize and say no, as there is a vehicle already here to use. Administrator Sanders stated guilty and yes it was not discussed, however he was looking at it as a revenue generator. Trustee Dunn inquired if it could be used for the scales, and Chief Evans stated yes it could be used.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to send to board;

Seconded by Trustee Keene
Roll Call Vote: Trustee Keene, Plock, Dunn, Mallicoat- YES
Trustee Petty and Gustafson-NO
Motioned Passed: 4-2-0

5.3. Discussion and Recommendation to the Board for approval of entering into an agreement with the RACVB and selected artist for a public art installation.

Administrator Sanders summarized the recommendation stating it is mis labeled, as what is needed is the approval for an artist as well as location.

Administrator Sanders stated it is an interesting process, there are four artists that were submitted and the artist most appropriate is Thomas Agran and feels his agricultural background is an appropriate offering for Roscoe. Administrator Sanders stated that there were several locations in consideration, and Trustee Petty provided five different location suggestions, and Administrator Sanders gave an overview of those to the board. At the start there was two separate locations suggested then five additional, and he feels that the most appropriate would-be Roscoe Cabinetry which is on Main Street. The RVC also finds it to be a more immediate scale and approachable “instagram-able.” The Village would determine artist, location, and design. Administrator Sanders stated it was appropriated \$20,000 and he is looking for the recommendation for the artist of Thomas Agran and the building Roscoe Cabinetry. Trustee Petty asked that there be more examples of Thomas Agran’s work as she wants to know what should Main Street look like, what is the theme? Trustee Petty stated she appreciated Administrator Sanders for looking at the other locations. Trustee Petty stated that she feels that the Mainstreet could be five years before completion so she wanted to know how long these murals could hold up.

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to recommend Thomas Agran and the location as Roscoe Cabinetry;
Seconded by Trustee Plock
Roll Call Vote: Trustee Petty, Plock, Gustafson, Mallicoat, Keene, and Dunn- YES
Motioned Passed: 6-0-0

5.4. Discussion and Recommendation to the Board to authorize the purchase of a 2022 Vermeer 12” capacity drum, brush chipper for the quoted price of **\$45,810.32**

Administrator Sanders summarized recommendation stated this was recommended last year for purchase. Trustee Gustafson inquired if the old one has been sold, Troy stated it is going to auction. Trustee Gustafson stated the chipper should be in this week and it is being prepared. The company was Vermeer and appropriated and approved last year.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve;
Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Keene, Mallicoat, Gustafson, Plock, Dunn, and Petty- YES
Motioned Passed: 6-0-0

Added business not on agenda:

5.5 Discussion and Recommendation to the Board for Unifirst uniform agreement.

Administrator Sanders summarized the customer service agreement, stating that the price went down, and it is a 3-year agreement. Attorney Kurlinkas stated as proposed it is a five-year agreement, and usually the verbiage is pulled back. Attorney Kurlinkas stated the term is usually the same as Village President. Attorney Kurlinkas stated that the language would be adjusted. Administrator Sanders went over the breakdown which is \$109 per employee currently paying \$136 per employee. Trustee Gustafson inquired if the employee's have been happy with the service and the wearability? Troy stated yes, everyone is happy. Trustee Mallicoat it would be more beneficial to go to five years.

Administrator Sanders entertained a motion,

Trustee Mallicoat made a motion to send to board for 5-year agreement;

Seconded by Trustee Petty

Roll Call Vote: Trustee Dunn, Petty, Mallicoat, Keene, Mallicoat, Gustafson, Plock- YES

Motioned Passed: 6-0-0

5.6 Discussion and Recommendation to the Board to surplus equipment Hydro seeder.

Administrator Sanders summarized to surplus the turbo turf hydro seeder. It has not been used since 2017, it does not work well. Troy provided overview of issues and recommend for the upcoming auction. Trustee Gustafson asked can the Village live without the Hydro Seeder, Troy stated yes.

Administrator Sanders entertained a motion,

Trustee Petty made a motion declare hydro seeder surplus,

Seconded by Trustee Keene

Roll Call Vote: Trustee Keene, Plock, Mallicoat, Gustafson, Dunn, and Petty- YES

Motioned Passed: 6-0-0

5.7 Discuss regarding the garbage being put on the street not in totes. Administrator Sanders stated that Trustee Petty has been bringing up the issue of residents not putting garbage in totes. There currently is no ordinance requiring the garbage to be put into totes. Waste Management has stated that the driver spoke to resident, and she stated she has tote but does not use it. The village does not currently have any language requiring the residents to put garbage in totes. Trustee Gustafson recommends that the board revisit and review language in reference to the garbage. That there are totes that are left out on curb or outside garage and this needs to be addressed. President Szula stated there will always be residents who are cleaning out garage and spring cleaning, and its hard to hold someone to that when its random. Trustee Keene stated that when it becomes a health problem and nuisances that code enforcement should look at it. The main issue is residents should be using totes if additional garbage sits next to it. Trustee Dunn inquired about the new contract and is the rate going up? Attorney Kurlinkas stated the Village has an exceptionally good contract and it will not continue. Trustee Gustafson would like a review and add language into regarding the garbage and the use of totes.

Discussion New Business:

Trustee Plock brought to the board's attention about complaints regarding the dumping at the end of Linden Blossom in Chicory Ridge. Trustee Plock stated that there is furniture, garbage, yard clippings being dumped at the end and residents are requesting either a light or maybe a trail cam? Trustee Dunn said let us do trail cams and motion lights.

Trustee Gustafson inquired about the boulevards in the subdivisions, will there be mulch laid or something to make it look nice. Administrator Sanders stated they have put new mulch, in Clearwing, the soil depth is an issue and unable to add plants.

6. OLD BUSINESS

Trustee Dunn made mention of the email from resident about the minutes and not finding the cost of the special event permits for garage sales. Clerk stated that the minutes were not uploaded to site yet, and the minutes from April 5th did not reflect that discussion. Trustee Gustafson stated that she contacted the resident and they have not contacted her back. Clerk stated that the April 5th COTW minutes would be updated and added to the website with revision.

Trustee Gustafson wanted like record to show that board approval the public hearing minutes from Hidden Creek. Clerk stated she found those minutes on old google drive it is eighteen pages long and would be uploading to the drive. Trustee Gustafson also mentioned the Executive Session minutes that those needed to be reviewed and approved as well. Attorney Kurlinkas stated we found them and still need to review. Trustee Gustafson stated that in the past those would be approved the following meeting.

Trustee Plock inquired about status of the signs for subdivisions and parks, it was stated we would be put up soon.

Trustee Gustafson inquired about the splash pads as it is summer, and Administrator Sanders stated they would not be constructed this year.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion to adjourn,
Trustee Petty made a motion,
Seconded by Trustee Dunn
Roll Call Vote: Trustee Petty, Mallicoat, Plock, Keene, Gustafson, Dunn- YES
Motioned Passed: 6-0-0

8:09pm

Minutes prepared by: Clerk | Stephanie Johnston