

VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073

Committee of the Whole Meeting Minutes
Tuesday, May 3, 2022
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Keene, Mallicoat, Gustafson, Petty, Plock, and Dunn

3. APPROVAL OF MINUTES

3.1. Approval of April 5, 2022, COTW minutes.

Administrator Sanders entertained a motion,

Trustee Petty made a motion to approve;

Seconded by Trustee Plock

Roll Call Vote: Trustee Gustafson, Petty, Plock, Mallicoat, Keene, Dunn- YES

Motioned Passed: 6-0-0

Trustee Petty inquired about the number of outages and Administrator Sanders stated that this been corrected with the new computer.

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1. Discussion and **Recommendation to the Board** for approval of award of the 2022 Class D pavement patching contract to Schroeder Asphalt Services Inc, for the appropriated amount of **\$50,000.00**

Administrator Sanders summarized the recommendation, stating Schroeder was the only bid.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve;

Seconded by Trustee Petty,

Roll Call Vote: Trustee Keene, Mallicoat, Plock, Gustafson, Dunn, Petty- YES

Motioned Passed: 6-0-0

5.2. Discussion and Recommendation to the Board for approval of the acquisition of a three 2022 Ford Police Interceptor Utility vehicles under the terms of the Village's Master Lease Agreement with Enterprise Fleet Management Inc., for use by the Roscoe Police Department, for the combined quoted price of **\$155,198.00**

Administrator Sanders summarized the recommendation, stating that originally ordered four vehicles and they became unavailable, Enterprise found new ones, however Village was still committed to the ones ordered. Enterprise found commitments for those, Village has one still on order and is taking possession of three. Trustee Dunn inquired if the Village is retiring four vehicles, Administrator Sanders stated down one replacing a totaled vehicle and selling two sedans and the fourth is added unit. The three are replacing existing vehicles. Trustee Gustafson inquired about the inside color and stated the order says black, Administrator Sanders stated they will be in white, but will reconfirm.

Administrator Sanders entertained a motion,
Trustee Dunn made a motion to approve;
Seconded by Trustee Plock,
Roll Call Vote: Trustee Petty, Gustafson, Keene, Mallicoat, Plock and Dunn- YES
Motioned Passed: 6-0-0

5.3. Discussion and Recommendation to the Board for approval of an amendment to the Main Street design contract to address the addition of a pedestrian bridge spanning the South Kinnikinnick Creek

Administrator Sanders summarized the recommendation, stating that Fehr Graham has been looking at options to modify the existing bridge on Main Street to safely accommodate pedestrian traffic. Currently there is a five-foot raised sidewalk portion associated with the guard rail, drop off and then five feet to traffic. Options were explored, and its not feasible to make structure modifications. It was suggested a separate bridge for pedestrians, estimated at \$350,000 cost, plus additional \$47,000 design, and engineering cost. Approximate total \$400,000, Brandon confirmed this estimate, stating the design and engineering is separate. Trustee Gustafson, inquired about the illustration and Administrator Sanders no it does not exist. Administrator Sanders stated he could ask Fehr Graham to put something together. Trustee Gustafson inquired if this must be done tonight or can it be lay over. Trustee Petty stated she was in favor of laying this over, and Administrator Sanders stated he would send over more information.

Administrator Sanders entertained a motion,
Trustee Petty made a motion to lay over to next meeting,
Seconded by Trustee Plock,
Roll Call Vote: Trustee Dunn, Mallicoat, Keene, Plock, Petty, and Gustafson- YES
Motioned Passed: 6-0-0

5.4. Discussion and Recommendation to the Board for adoption of Whistleblower Protection Policy as mandated by the Public Officer Prohibited Activities Act and designating an Auditing Official.

Administrator Sanders summarized the policy describing the auditing official and role;

Trustee Gustafson stated she thought it was discussed it was not the best source to go through the States Attorney Office, Attorney Kurlinkas gave a run through of the steps, and stated that if its someone reporting HR, then it would go to States Attorney Office. Trustee Dunn stated that he read that HR would have to report to Administrator and Village President, and what would happen if it were something against one of them. Attorney Kurlinkas stated it would go to States Attorney Office. Many scenarios were discussed on how the whistleblowing blowing procedures would happen.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve;
Seconded by Trustee Petty,
Roll Call Vote: Trustee Plock, Petty, Gustafson, Dunn, Mallicoat and Keene- YES
Motioned Passed: 6-0-0

5.5. Discussion and Recommendation to the Board regarding participation in solicitation of bids or extension of exiting contract for road salt procurement

Administrator Sanders summarized the recommendation for procuring the salt and authorizing the order of 1800 tons of salt. The amounts estimated is \$81.35 a ton for regular salt, and treated salt is \$107.00 a ton Both went up \$4.50 a ton each from last year. Trustee Gustafson inquired about the salt shed storage, and Administrator Sanders stated that the shed would never hold the entire amount, and currently according to Troy it is separated in the shed and shed holds five hundred tons.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve,
Seconded by Trustee Petty,
Roll Call Vote: Trustee Gustafson, Plock, Dunn, Keene, Mallicoat and Petty- YES
Motioned Passed: 6-0-0

6. OLD BUSINESS

6.1. Food Truck Festival update

Confirmed for June 25, 2022, for food truck festival at Main Street Square, the hours will be 2-8pm. Administrator Sanders acknowledged Ann and Janel's involvement with setting up the event. Event expenses about \$3365, and \$1700 has been with donations accepted. The balance is approximately \$1765, \$10,000 was budgeted for extraordinary events, and need board approval.

Approximately six food trucks and a food tent, considerable number of vendors.

Administrator Sanders entertained a motion,
Trustee Petty made a motion to allocate \$2000 for food truck festival,
Seconded by Trustee Dunn,
Roll Call Vote: Trustee Gustafson, Plock, Dunn, Keene, Mallicoat and Petty- YES
Motioned Passed: 6-0-0

Trustee Petty discussed the art display venues and should she provide list to Administrator Sanders. Trustee Petty also discussed the trash that is not placed in containers, this is also happening on her street. Administrator stated that Waste Management has notified the resident, and that the garbage is required to be in a container. Administrator Sanders stated

the resident is not violating any ordinances.

Trustee Gustafson wanted to know where the Village is with negotiating the next term for garbage collection. Administrator Sanders stated he did not want to give numbers so it would not complicate the bidding issue. This will be discussed and continued to be looked at.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,

Trustee Petty made a motion to approve,

Seconded by Trustee Dunn,

Roll Call Vote: Trustee Dunn, Mallicoat, Petty, Plock, Gustafson- YES

Keene loss audio

Motioned Passed: 5-0-0

Approved May 17, 2022
Splunk