

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, March 15, 2022
[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE
IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Mallicoat, Keene, Plock, Petty and Dunn

3. APPROVAL OF MINUTES

3.1. Approval of March 01, 2022, COTW minutes.

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to approve;

Seconded by Trustee Plock

Roll Call Vote: Trustee Keene, Mallicoat, Dunn, Gustafson, Plock- YES

Trustee Petty-NO

Motioned Passed: 5-1-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1. Discussion and Recommendation to the Board for approval of registration and travel expenses for attendance at a Force Training Instructor Certification course in Arnold Missouri by Officers Arianna Kim and Caleb Brown, May 23 -27, 2022, in the amount of \$1,534.50 per attendee, combined total of \$3,069.00

Administrator Sanders summarized the recommendation

Administrator Sanders entertained a motion,

Trustee Gustafson made a **motion to approve to send both officers for training and instruction for total cost of \$3,069.00;**

Seconded by Trustee Plock

Discussion: Trustee Dunn asked what type of training, Chief Evans stated it is training for countering for an attack, learning boxing, and a wide variety of skills. They will come back as instructors. They will come back to train others in the department.

Roll Call Vote: Trustee Gustafson, Dunn, Plock, Petty, Mallicoat and Keene- YES

Motioned Passed: 6-0

5.2. Discussion and Recommendation to the Board for approval of a Resolution declaring surplus and authorizing for sale at auction a 1976 John Deere Road Grader

Administrator Sanders summarized the recommendation to the board,

Administrator Sanders entertained a motion,

Trustee Gustafson made a **motion to move to board the recommendation of declaring surplus and advertising the sale of a vintage 1976 John Deere Road Grader;**

Seconded by Trustee Keene

Roll Call Vote: Trustee Mallicoat, Plock, Petty, Gustafson, Keene and Dunn- YES

Motioned Passed: 6-0

5.3. Discussion and Recommendation to the Board for approval of a Resolution declaring surplus and authorizing for disposal as scrap metal, miscellaneous items from the Public Works storage yard including inoperable baseball field lighting, unusable metal shelving, and unusable metal fencing materials.

Administrator Sanders summarized the recommendation to the board,

Administrator Sanders entertained a motion,

Trustee Dunn made a **motion to move to board;**

Seconded by Trustee Plock

Roll Call Vote: Trustee Plock, Keene, Dunn, Mallicoat, Petty and Gustafson- YES

Motioned Passed: 6-0

5.4. Discussion and Recommendation to the Board for approval of an Ordinance establishing a Retail Tobacco License regulating the sale of Tobacco Products, Alternative Nicotine Products, or Electronic Cigarettes to consumers within the corporate limits of the Village of Roscoe.

Administrator Sanders summarized the recommendation to the board, stating it is being brought forward at the request of the Winnebago County Health Department. They feel there is a disturbing upward trend of minors using nicotine. Rockford, Machesney Park, South Beloit all have a license. Trustee Gustafson stated this is needed and marketed towards younger generation and what would the fees be? Administrator Sanders stated Machesney Park is \$100, Rockford \$900, it varies. Maybe look at \$250. Trustee Gustafson inquired who would be required to obtain

these licenses. Administrator Sanders, stated gas stations, smoke shop, retail stores that sell nicotine products. Stated that the Liquor Commissions would become Liquor / Tobacco Commissions. Trustee Gustafson proposed \$300 application fee and \$500 license. Trustee Dunn asked if this would be policed like the liquor commission for selling to minors, it was stated.

Administrator Sanders entertained a motion,
Trustee Gustafson made a **motion to move to board, application fee \$300 and annual license \$500;**
Seconded by Trustee Plock

Roll Call Vote: Trustee Dunn, Petty, Plock, Gustafson, Keene and Mallicoat- YES
Motioned Passed: 6-0

5.5. Discussion and Recommendation to the Board for approval of soliciting public bids for labor and materials for the Village of Roscoe 2022 Class "D" patching program.

Administrator Sanders summarized the recommendation for the soliciting public bids for labor and materials for the class d patching 2022. \$50,000 was appropriated.

Administrator Sanders entertained a motion,
Trustee Plock made a **motion;**
Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Mallicoat, Plock, Keene, Dunn, Gustafson and Petty- YES
Motioned Passed: 6-0

6. OLD BUSINESS

Trustee Gustafson mentioned the build out for the Public Works Facility and requested to landscape and camouflage, so it looks appealing. Second, what is the status of the special events permits. Administrator Sanders stated he would bring to board on the 5th. Trustee Petty inquired about the Stateline Mass Transit, any update. Administrator Sanders no not yet, however Jim Blevins was recommended as proposed as an appointee for the board. Trustee Petty inquired about the list of Covid Money, Administrator Sanders stated he gave that information on the last meeting. Trustee Gustafson inquired about the fees/finds from Petry what status is, Administrator Sanders stated he would follow up and have information for next meeting.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

Mike Wright addressed the board and apologized for the folks that were out of line, and that they were not part of their neighborhood group.

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Dunn made a **motion**;
Seconded by Trustee Keene

Roll Call Vote: Trustee Keene, Plock, Gustafson, Petty, Mallicoat and Dun- YES
Motioned Passed: 6-0

Approved April 5, 2022 Stephanie Phastor