

**VILLAGE OF ROSCOE
10631 Main Street
Roscoe, Illinois 61073**

**Committee of the Whole Meeting Minutes
Tuesday, February 01, 2022
[Immediately following the Village Board Meeting]**

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Mallicoat, Keene, Plock and Dunn

Absent: Trustee Petty

3. APPROVAL OF MINUTES

3.1. Approval of January 11, 2022 COTW minutes.

Administrator Sanders entertained a motion,

Trustee Keene made a motion to approve;

Seconded by Trustee Plock

Roll Call Vote: Trustee Gustafson, Mallicoat, Keene, Plock and Dunn- YES

Absent: Trustee Petty

Motioned Passed: 5-0-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

No Public Comment

4.1. Discussion and recommendation to the Board for approval of a resolution to enter into an agreement with Fehr-Graham for professional engineering services (design, bidding, administration, and testing) for the regrading and paving of the Porter Park parking lot for the quoted price of \$18,300.00

Administrator Sanders summarized the recommendation stating the proposed scope which is for the regrading of the Porter Park Parking lot. Trustee Gustafson inquired as to how many spaces for the lot, Administrator Sanders referred to Brandon who stated he would have to take dimensions. Trustee Gustafson inquired if there are a required amount of parking due to the building capacity of 60 for the cabin. Estimated to approximately around 56, but ADA spots will need to be included which will reduce a few from the total.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve;

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Keene, Plock, Dunn, Gustafson and Mallicoat- YES

Absent: Trustee Petty

Motioned Passed: 5-0-0

4.2. Discussion and recommendation to the Board for approval a resolution authorizing the purchase of a 2016 HR800 Jacobson 16' rotary mower w/ 24-month warranty for the quoted price of **\$80,664.00**

Administrator Sanders summarized the recommendation, stating that this is time sensitive. Administrator Sanders stated that the Village is unable to obtain a new mower, not this year or next year due to supply. He also stated that what is available is only a 16', unable to get 12, or 14'. This option has about 355 hrs estimating about 55 hours a year. The quote originally was \$88k, however that number has risen, and the Village is unable to obtain a new one. This quote is lower, but it is gentle used mower. Trustee Keene inquired what does the 24-month warranty include? Troy stated it is bumper to bumper. President Szula stated his recommendation is to buy one now, and that the question to everyone is if in fact the Village will need another one, he recommends that we order one, so the Village is on the list and ready in two years. Administrator Sanders stated that this would mean authorizing a purchase order. Administrator Sanders recommended to let Troy investigate that, however this purchase is necessary. Trustee Gustafson inquired if what the Village has is it currently "dead", it was stated yes. Trustee Gustafson inquired if this will be tested since it is gently used? Administrator Sanders stated yes Troy will be testing it.

Administrator Sanders entertained a motion,

Trustee Dunn made a motion to approve;

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Dunn, Gustafson, Mallicoat, Plock and Keene- YES

Absent: Trustee Petty

Motioned Passed: 5-0-0

4.3. Discussion and recommendation to the Board for approval of a resolution authorizing the purchase of bituminous crack sealing materials and rental of associated equipment for the quoted amount of **\$13,891.25**

Administrator Sanders summarized the recommendation, stating it is six pallets of crack sealing material.

Administrator Sanders entertained a motion,

Trustee Mallicoat made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Trustee Mallicoat, Plock, Dunn, Gustafson and Keene- YES

Absent: Trustee Petty

Motioned Passed: 5-0-0

4.4. Approval of amendments to the Intergovernmental Agreement Winnebago County Integrity Task Force Intergovernmental Agreement and Policies and Procedures

Administrator Sanders summarized the recommendation and Chief Evans stated that this was not ready yet and document is only a draft. Trustee Gustafson inquired

Administrator Sanders entertained a motion,

Trustee Plock made a motion to lay over until the agreement is ready ;

Seconded by Trustee Keene

Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat and Gustafson- YES

Absent: Trustee Petty

Motioned Passed: 5-0-0

5. NEW BUSINESS

6. OLD BUSINESS

Trustee Gustafson stated she has had a constituent calling regarding questions around the splash pad in Leland Park. Administrator Sanders stated he spoke to this constituent as well and she had a misunderstanding regarding the size of the splash pad. Administrator Sanders sent her the design and size, as she thought it would be the size like Magic Waters. This issue was resolved. Trustee Gustafson also stated that she had questions as to why it was in Leland Park, and if it would interfere with Fall Festival. Trustee Gustafson opened up the conversation and asked if she would be interested in it moving the Fall Festival and the constituent stated "comfort in Leland Park".

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Plock made a motion to lay over until the agreement is ready ;
Seconded by Trustee Dunn
Roll Call Vote: Trustee Mallicoat, Gustafson, Dunn, Plock and Keene- YES
Absent: Trustee Petty
Motioned Passed: 5-0-0

Approved 2/15/22

Stephanie Pleuston / Clerk