

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting Minutes
Tuesday, November 2, 2021
[Immediately following the Village Board Meeting]**

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Dunn, Plock, Petty, Mallicoat, Keene, Gustafson

3. APPROVAL OF MINUTES

3.1. Approval of October 5, 2021 COTW minutes.

3.2. Approval of October 19, 2021 COTW minutes.

Administrator Sanders entertained a motion to layover to November 2, 2021,

Trustee Plock made a motion to approve;

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Dunn, Keene, Mallicoat, Plock and Gustafson – YES

Trustee Petty-NO

Motioned Passed: 5-0-1

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1. Discussion and **Recommendation to the Board** for approval of purchasing a new Chevy Silverado 1500 for Administrative use.

Administrator Sanders summarized that this is the short flip lease that was approved as part of the first venture with enterprise, it was always going to be the GMC Sierra. There was a snag due to Covid with availability and the lease was extended longer than the anticipated 9 months, however the village is capitalizing on the re-sale market with a projected equity of \$16,280.00 This is brought forward as it is a change of vehicle. President Szula was confirming why it was on the agenda stating this is due to change of vehicle.

Trustee Gustafson wanted clarification of breakdown, and clarified the village is paying each month approximately \$600.00 validating that the cost per year is \$7200 and wanted to know how he is coming up with a net cost of \$59.00. Administrator Sanders stated it was the difference from the projected equity of the Sierra. Administrator Sanders stated it was \$600

a month. Administrator Sanders stated he recommends getting for code enforcement or whatever as it would benefit the Village. Trustee Gustafson inquired what the difference of the trucks? President Szula stated they were same except names, and base models. Trustee Petty wants to ensure they say Village of Roscoe, and something classier than the small logo. Trustee Gustafson inquired if it is unlimited miles as well as if this is for administrative use or Administrator use which President Szula interrupted and stated we are not having this conversation, Administrator Sanders said it was for his use, in which Trustee Gustafson requested that the recommendation state for Administrator use.

Administrator Sanders entertained a motion,
Trustee Dunn made a motion to approve;
Seconded by Trustee Plock
Roll Call Vote: Trustee Dunn, Plock, Keene, Mallicoat, Petty – YES
Trustee Gustafson-NO
Motioned Passed: 5-0-1

5.1a President Szula added in the recommendation to waive the liquor fees by 50% for everything for onsite consumption, not applicable to package licenses. Trustee Dunn asked if there was data to back up the request, President Szula stated they are down even though they came back they are still down. Trustee Gustafson stated she agreed, where is the data to drive this request, as well as picking winners and losers, why are you rewarding some and not others. Trustee Gustafson stated show the board the data, to show that they are losing money to waive fees. President Szula stated to Trustee Gustafson that it is her opinion and that she is only 1 vote. President Szula asked someone to move to board-

Administrator Sanders entertained a motion to move to board to propose to reduce the renewal license fee for all license categories for all onsite consumptions
Trustee Mallicoat made a motion to approve;
Seconded by Trustee Plock
Trustee Plock wanted to know if there was anything the Village could do for the other businesses and restaurants impacted as Carol pointed out. Trustee Gustafson, stated that under the rescue plan money one can establish programs to mitigate business harm and set up a program to demonstrate their harm and apply out of the 1.4 million given through the rescue plan, the board could do that.

Roll Call Vote: Trustee Gustafson, Petty, Dunn – NO
Trustee Mallicoat, Keene Plock – YES
Trustee Gustafson-NO
Motioned moves on as new business: 3-0-3

5.2. Presentation and Discussion of the 2022 Village of Roscoe Annual Budget Administrator Sanders Summarized and went over the 2022 Village Budget

Administrator Sanders summarized the 2022 budget and asked the board to allow him to go through the executive summary points of the budget before opening it up to the board to ask

questions. Administrator Sanders started by stating that he learned his lesson last time not to give out an updated budget right before the meeting, and what he is presenting before to the board is an updated one, stating that there are no changes from the expected expenditures what has changed is how the revenue is assigned. For example, proceeds of \$100k from the DCEO and proceeds from the America Rescue Plan Act of \$714k have initially been in the general fund and then transferred to capital fund, that reflected as a general fund expenditure, but we can directly deposit to capital fund, and it doesn't have to show up as a general fund expenditure. Administrator Sanders went over the fund balances summarizing the general fund of expected revenues and expenditures. Administrator Sanders noted a new item that was added was textmygov.com which is a social media communication platform, Sanders described it as technology to communicate with citizens 24/7. Local government agencies can answer question, send links to their website, and provide details on garbage pickup, utility payment, city news, events, office hours, department locations and more by using artificial intelligence of pre-programmed answers. Another item mentioned was that Administrator Sanders requested Fehr Graham to come forward with a larger residential street programmed. Trustee Gustafson brought up that about 35 houses in the main street that still don't have access to sewer and water and requested a status of who still needs water and sewer in the downtown main street area as many are still on well and septic. She mentioned the American Rescue Plan is set to help those get access to clean water and requested an update of those who still did not have water and sewer. Trustee Gustafson would like reflection and a global approach what does the Village want to see at Porter Park and Riverside Park and how to use it. Maybe consider rebranding the areas of how we use the space, which would then dictate the size of parking lot or what is done at these locations. Instead of hodge-podging to really have a vision, of the use of space. Trustee Gustafson would like to see a plan of putting these things together as we have a lot of facilities, they just need a defined purposed. Trustee Dunn inquired about safety issue on lawn equipment but could not understand what it was due to shuffling of paper, as he has heard there is a safety issue and requested it be added to agenda. Trustee Petty wanted to know what we would with the old one, it would be surpluses. Trustee Plock mentioned about a salt shed in Chicory Ridge Park, so the trucks didn't have to go back and forth. Trustee Gustafson mentioned it is important to remember when we grow our police department, it grows our pension requirements, and we need to add more into those funds as our liability grows as well. So extra money should be considered to being added into that fund. President Szula mentioned we already allocated extra money from the Rock Energy and the Village is already adding extra. Trustee Gustafson had a few more questions, for example under HR, it is the same as last year, Administrator Sanders stated that was an oversight on his part and apologized. Another item Trustee Gustafson pointed out was parks departments wages full time, the amount of the increase does it reflect additional employees? Another question, regarding the clerk's office regarding the additional salary, Administrator Sanders stated he wanted to maintain the possibility of needing a deputy clerk. Under consulting budget, Trustee Gustafson stated she still has an issue with the Astute website service and stated she would be willing to double the money to get a better service and stated our website is pitiful. Trustee Gustafson, inquired who is Montel Technology, and Administrator Sanders stated that is the company who handles the "door locks". Trustee Keene, wanted it noted that the budget is very well written and pretty much complete and asked about estimates for salt sheds. Trustee Gustafson went back to budget, and mentioned a wage increase for Administrator Sanders and Trustee Gustafson stated the board has not done an evaluation. President Szula stated what is the big deal, that he evaluates him every day. Trustee Keene reminded the board that we are here to represent the people of Roscoe and way off track here and not attack each other.

6. OLD BUSINESS

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Petty made a motion to approve;
Seconded by Trustee Keene

Roll Call Vote: Trustee Petty, Mallicoat, Gustafson, Plock, Keene– YES
Dunn-No

Motioned Passed: 5-0-1

*Approved 11/16/2021
Stephanie Johnston
Village of Roscoe Clerk*