

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting Minutes
Tuesday, October 19, 2021
[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE
IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Keene, Plock, Dunn, Petty and Mallicoat

3. APPROVAL OF MINUTES

3.1. Approval of October 5, 2021 COTW minutes.

Administrator Sanders entertained a motion to layover to November 2, 2021,
Trustee Keene made a motion to approve;
Seconded by Trustee Plock
Roll Call Vote: Trustee Dunn, Keene, Mallicoat, Plock and Gustafson – YES
Motioned Passed: 6-0-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1. Police Pension Board annual report presentation.

Administrator Sanders introduced Sargent Alex Thurman and Mr. Ardum ? both are trustees on the Roscoe Police Pension Fund. Mr Ardum presented the annual report provided as well as went over the balance sheet. Trustee Gustafson asked where the report was, and it was stated it was emailed to Scott, however the one sent to Scott was from 2020. Mr. Ardum stated he would send when he arrived back home. Trustee Petty asked when they started with their investment company, and it was stated 2013. Trustee Gustafson stated that the board gave them extra money last year which gave them the opportunity to invest more to make more money. It was stated that the Roscoe Pension Board respectfully requests that the board commit to minimum funding of no less than \$354,963 as indicated from January 2021.

5.2. Discussion and Recommendation to the Board regarding Village Special Event Permits and process for granting said permits.

Trustee Gustafson summarized to the board that the reason for discussion was due to the recent issue with the event held at Main Street Square and it was mentioned in the liquor commission meeting that the owner did not understand the permit process. Trustee Gustafson feels there is a lack of understanding in the process of the permit. Trustee Gustafson feels there needs to be an overview of our special permit process. She wants everyone to be clear on what kicks off a special permit process and for staff to first look at it and define what the parameters are and measurable things that would kick off the necessity a special permit process. That once it is decided and defined then communicate it to general public and update our ordinance. What is the process and who is the contact? Administrator Sanders stated the process flows entirely through the chief of police. Overall, the Ordinance is clear and tight but does not translate to the application. Administrator Sanders stated that the trigger mechanism for public property is 50 people and would like the boards to input and the ordinance only applies to public property. Trustee Gustafson stated people are driven more than ever to socialize and that a conversation needs to be had regarding where to draw the lines. Trustee Gustafson stated that better communication needs to have with the special event permit as everyone needs to know and as a board member, she doesn't want the special events on the agendas as it is a nuisance. She would like to know about what the penalties are for people who do not follow existing policy. Administrator Sanders stated he would like to adopt any changes to be made to go in effect beginning of year. Trustee Gustafson brought to the board that there should also be a nominal recouping fee of the time and energy of the permits. It was asked that this be investigated by first of year, since it is budget time.

5.3. Discussion and Recommendation to the Board for approval of designating as “no left turn” access from Main Street onto Pine Lane during certain hours and days of the week

Administrator Sanders gave a summary that the police department along with the school is looking for suggestion on how to handle the traffic flow as parents begin lining up facing southbound at Main and Williams which is taking up the roadway. Recommendation is to place signs around Main and Pine Land prohibiting left turn onto pine between 730am-830am and 2pm-3pm.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Trustee Keene, Dunn, Petty, Plock, Gustafson and Mallicoat– YES

Motioned Passed: 6-0-0

5.4. Discussion regarding establishment of ADA accessible parking spaces at 10670 Main Street

Administrator Sanders summarized the request for ADA parking at the Firehouse Pub, a complaint was made about no parking there or a ramp. Fehr Graham has been requested to look at this to see what can be done and where. Trustee Gustafson stated that it should

be more cost effected to put it close to door. It was stated that it needs to meet the standards for ADA parking. The business requires three stalls and discussion was also having one in the back.

6. OLD BUSINESS

Trustee Petty inquired about the outstanding code violations, President Szula stated to Attorney Kurlinkas that a list was supposed to be done regarding those and asked him to have a conversation with Trustee Petty tomorrow. Trustee Gustafson asked if we have received any permits and Administrator Sanders said yes five and they were pushed back.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,
Trustee Petty made a motion to approve;
Seconded by Trustee Dunn

Roll Call Vote: Trustee Gustafson, Dunn, Petty, Keene, Mallicoat and Plock– YES

Motioned Passed: 6-0-0

Approved on November 2, 2021
Thomas J. Plock