

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
Committee of the Whole Meeting Minutes  
Tuesday, September 21, 2021  
[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT  
THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE  
IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**MINUTES**

**1. CALL TO ORDER**

**2. ROLL CALL**

Present: Trustee Petty, Keene, Dunn, Plock, Gustafson, and Mallicoat

**3. APPROVAL OF MINUTES**

**3.1. Approval of September 7, 2021, COTW minutes.**

Administrator Sanders entertained a motion,

Trustee Petty made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Dunn, Petty, Gustafson, Mallicoat, Plock and Keene - YES

**Motioned Passed:** 6-0-0

**4. PUBLIC COMMENT (limited to 3 minutes per speaker)**

None

**5. NEW BUSINESS**

**5.1. Discussion and Recommendation of 2021 Halloween trick-or-treat hours.**

Administrator Sanders summarized the recommendation of confirming trick-or-treat hours for Sunday October 31, 2021. Administrator Sanders stated the Village is receiving phone call inquiring about the hours. Officially it has been 5-7pm, President Szula stated that most want 3 hours for trick-or-treating, Trustee Plock recommended making it the Saturday before Halloween moving forward so that it is always on a Saturday eliminating school nights, and noise levels and kids going to school the next day. Trustee Keene feels that there have been a lot of near misses with kids getting hit due to it being darker. Discussion between board

members for suggested hours and it was decided that it would be Saturday before Halloween moving forward with the hours being 4pm – 7pm.

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve;

Seconded by Trustee Mallicoat

Roll Call Vote: Keene, Plock, Petty, Mallicoat, Gustafson and Dunn - YES

**Motioned Passed:** 6-0-0

**5.2. Discussion of Liquor License Fees for 2022 License Renewals**

Administrator Sanders read 5.2, and President Szula stated fees should be at 100%, stating that the Village gave a break last year however it should go back to 100%. Board agreed to go back to normal at 100% with no split fees. No motion was required.

**5.3. Discussion and recommendation to the Board for approval of purchasing a new Ford Police Interceptor Utility vehicle for the estimated amount of \$50,000**

Administrator Sanders summarized the recommendation to the board stating looking at the preset schedule of vehicle turnover as the department integrates enterprise as the fleet and it looked like 3 new vehicles were being programmed for 2022. There is one vehicle that may be out of commission and waiting to see if it is fixable. If it can be then this is a moot point. It is only on agenda to be able to act if needed. The point is to be ahead of the game. Trustee Plock asked what if the cost is more than what is needed, and Administrator Sanders stated that is why in the language it is stated as “estimated amount” Trustee Gustafson asked Trustee Mallicoat to please state out and describe his motion. Trustee Mallicoat stated that the motion is to send to board, and if it is found that we need to purchase new vehicle it would be ready with estimated amount of \$50,000. Administrator Sanders stated the motion is to approve the purchase of a new vehicle if needed. Trustee Gustafson wanted to know if this was inclusive with everything,

Administrator Sanders entertained a motion,

Trustee Mallicoat made a motion to approve;

Seconded by Trustee Plock

Roll Call Vote: Mallicoat, Plock, Petty, Dunn, Keene and Gustafson - YES

**Motioned Passed:** 6-0-0

**5.4. Discussion and recommendation to the Board for approval of upgrading the hydraulics and purchasing new heavy duty 36” snowplows for two Ford F750s for the quoted amount NTE \$27,500 (net after trade in)**

Administrator Sanders summarized the request to purchase new snowplows for the two Ford F750’s which could be 42” at the same price. Trustee Keene inquired if that was 42” for same price and Troy stated it is possible that they could do 42” for the same price as they wanted to make things right with the Village as there were previous problems. Trustee Plock asked if this was for the two new F750’s and it was stated yes. Troy stated that the 2018 F750 has a 41” from Monroe and has no issue with plowing, and that the plows currently are at 31” and

it does not allow to push over the curb. Trustee Gustafson inquired as to what the size of the 3 internationals and wanted to know what they are. Troy stated its same size truck, but more power heavier duty than the 750's. Trustee Gustafson wanted to know what type of plow is used to plow Willowbrook. Troy stated its an International that is used.

Administrator Sanders entertained a motion,  
Trustee Plock made a motion to approve;  
Seconded by Trustee Keene  
Roll Call Vote: Dunn, Petty, Keene, Mallicoat, Gustafson and Plock - YES  
**Motioned Passed:** 6-0-0

- 5.5. Discussion and recommendation to the Board for approval of entering into a three-year service agreement with Johnson Controls for technical and mechanical support of the S2 access control system in Village Hall and the Roscoe Police Department for an estimated amount of **\$6,000.00**

Administrator Sanders summarized what the agreement would be as it would control the doors and access for Village Hall and Roscoe Police Department. He stated that a quote was provided back in 2020 but it was put aside due to the pandemic cost saving measures. Now the Village is awaiting new quote for three years and the system needs service agreement. The company that initially installed, the Village has parted ways. The Village needs contractual agreement to ensure service is provided and the quote is pending. This is an estimated total, as the intention is to get this in place for once the quote is received. Administrator Sanders entertained a motion,

Trustee Dunn made a motion to approve;  
Seconded by Trustee Keene  
Roll Call Vote: Keene, Gustafson, Plock, Dunn, Mallicoat and Petty- YES  
**Motioned Passed:** 6-0-0

## 6. OLD BUSINESS

Trustee Dunn inquired to Chief did the Village buy the scales? Chief stated the costs were shared with South Beloit. That they are being used and shared. Attorney Kurlinkas stated that both communities are using them. Trustee Dunn asked if the new officers would be trained in the enforcing overweights. Chief stated it is possible, people just must be interested. Chief stated with new officers coming it is possible.

Trustee Gustafson inquired about the public meeting minutes from April 20, 2021 and asked that they be put on the drive to be viewed and approved. It was stated that public hearing minutes are not approved, but they will be added to the drive. It was noted that the meeting in question was 4 hours long and did not go further with the annexation after the meeting.

## 7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

## 8. EXECUTIVE SESSION

## 9. ADJOURNMENT

Administrator Sanders entertained a motion,  
Trustee Plock made a motion to approve;  
Seconded by Trustee Dunn  
Roll Call Vote: Keene, Petty, Dunn, Gustafson, Plock and Mallicoat - YES  
**Motioned Passed:** 6-0-0

Approved on 10/5/2021  
Stephanie Johnson  
Village Clerk