

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
Committee of the Whole Meeting Minutes  
Wednesday, August 4, 2021  
[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT  
THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE  
IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**1. CALL TO ORDER**

**2. ROLL CALL**

Administrator Sanders requested roll call:

Present: Trustee Keene, Mallicoat, Dunn, Petty, Gustafson and Plock

Absent: None

**3. APPROVAL OF MINUTES**

**3.1 Approval of July 20, 2021 COTW minutes.**

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Trustee Petty, Gustafson, Keene, Plock and Mallicoat - YES.

Trustee Dunn - Abstain

**Motioned Passed: 5-0-1**

**4. PUBLIC COMMENT (limited to 3 minutes per speaker)**

**5. NEW BUSINESS**

**5.1 Discussion and recommendation to the Board for approval of a Memorandum of Understanding between the Winnebago County Health Department and the Roscoe Police Department implementing a drug overdose prevention program.**

Discussion: Administrator Sanders summarized the recommendation stating that this agreement was with the Winnebago County Health Department and the Roscoe Police Department to implement the drug overdose prevention program which is funded through the Illinois Department of Human Services. Funding has been received from the Illinois Department of Human Services, Division of Substance Use

Prevention and Recovery, to purchase Naloxone (NARCAN) kits, train local community residents, businesses, faith communities, not-for-profit staff, and local emergency responders to administer Naloxone (NARCAN) to individuals suspected of having overdosed on opioids;

**Administrator Sanders entertained a motion to move to board;**

Trustee Plock made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Gustafson, Petty, Mallicoat, Plock, Dunn and Keene

**Motioned Passed: 6-0-0**

**5.2 Discussion and recommendation to the Board for approval** of a Special Event Permit for a Block Party in the Deerwood Subdivision on Saturday, August 28 including the closure of the Cartwright Court cul-de-sac from 6:00 pm to 9:00 pm.

Discussion: Administrator Sanders summarized the request for Special Event Permit for Block Party.

**Administrator Sanders entertained a motion to move to board;**

Trustee Keene made a motion to approve;

Seconded by Trustee Plock

Roll Call Vote: Keene, Petty, Dunn, Plock, Gustafson and Mallicoat

**Motioned Passed: 6-0-0**

**5.3 Discussion and recommendation to the Board for approval** of travel expenses for elected officials and staff attendance at the 2021 Illinois Municipal League Annual Conference, estimated expenses of \$1,400.00 per attendee.

Discussion: Administrator Sanders summarized the recommendation stating the estimated cost per attendee. Administrator Sanders also gave overview of the several sessions that would benefit the Village.

\*\*\*Due to technical difficulties hearing during this portion of meeting as well as the recording technical difficulty I Stephanie Johnston Village Clerk of Roscoe was not able to capture the full discussion as there was much back and forth agreement/disagreement with Trustee Gustafson's comments and concerns. Therefore the motion type was not recorded-

**Administrator Sanders entertained a motion,**

Trustee Gustafson made a motion;

Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Mallicoat, Plock, Dunn - Yes

Trustee Gustafson, Petty and Keene - NO

**Motioned Tied 3-3-0**

**5.4 Discussion and recommendation to the Board for approval** of transfer of property previously deeded to the Village as part of an extraterritorial parkland dedication, to Glenwood Estates LLC for continued use as subdivision open space.

Discussion: \*\*\*Due to technical difficulties hearing during this portion of the meeting as well as the recording technical difficulty I Stephanie Johnston Village Clerk of Roscoe was

not able to capture the full discussion.

**Administrator Sanders entertained a motion to move to board;**

Trustee Plock made a motion to approve;

Seconded by Trustee Mallicoat

Roll Call Vote: Keene, Dunn, Petty, Gustafson, Plock, Mallicoat

**Motioned Passed:** 6-0-0

**5.5 Discussion regarding continued landscape maintenance/improvements of boulevard islands within the public right-of-way at entrances to the Crystal Hills, Clearwing, and Prairie Ridge Subdivisions.**

Discussion: \*\*\*Due to technical difficulties hearing during this portion of the meeting as well as the recording technical difficulty I Stephanie Johnston Village Clerk of Roscoe was not able to capture the full discussion. Administrator Sanders summarized the conditions of the islands, stating they are dead and full of weeds. It was stated that it was already cleaned up, and that it is not a good time to plant however something to prepare for. Administrator Sanders stated it would cost an estimate of about \$3000 - \$4000 per island.

**Administrator Sanders entertained a motion to move to board;**

Trustee Gustafson made a motion to approve the removal of the island plants not to exceed \$20,000 for the additional subdivisions

Seconded by Trustee Plock

Roll Call Vote: Mallicoat, Plock, Keene, Petty, Gustafson, Dunn

**Motioned Passed:** 6-0-0

**5.6 Discussion regarding maintenance/replacement of residential subdivision entrance signs located at various locations throughout the Village of Roscoe.**

Administrator Sanders summarized the agenda item with the replacement of the entrance signs for subdivisions in the Village of Roscoe. Many of the signs are missing, old rotted and many of the subdivisions do not have signage. Administrator stated he has been traveling throughout the Village and taking pictures, documenting conditions and any issues.

**6. OLD BUSINESS**

Trustee Gustafson stated for the record that the Village needs to find a new company that handles our website, and stated that there is a conflict as the Astute owner is running for a position as a state legislator. Trustee Gustafson feels the Village can get a better product. Administrator Sanders stated he is comfortable with the service the Village is provided and will not move forward with the new company until instructed. There are no issues with Astute from his point of view.

Trustee Petty requested a list of employees of Public works, and inquired as to Troy receiving \$3.00 more an hour. Petty also mentioned something about painting pumpkins and Administrator Sanders stated we hold pumpkins at porter. There was much discussion here back and forth.

Trustee Dunn inquired about the open position at public works.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

**Administrator Sanders entertained a motion,**

Trustee Petty made a motion;

Seconded by Trustee Dunn

Roll Call Vote: Trustee Plock, Mallicoat, Keene, Dunn, Petty and Gustafson - Yes

Motion Passed - 6-0-0

*Approved 9/7/2021  
Stylane Mphastor*