

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting Minutes
Tuesday, July 6, 2021
[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE
IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Trustee Gustafson, Keene, Mallicoat, Petty, Plock and Dunn
Absent: None

3. APPROVAL OF MINUTES

3.1 Approval of **June 15, 2021** COTW minutes.
Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to approve;
Seconded by Trustee Keene
Roll Call Vote: Trustee Mallicoat, Keene, Gustafson, Petty, Dunn and Plock- YES.
Motioned Passed: 6-0-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)
None

5. NEW BUSINESS

5.1 Discussion and Recommendation of approving a Special Event Permit for National Night Out on **August 3, 2021** including the temporary closure of Main Street from Bridge to River Street for the event.

Administrator Sanders summarized the special event permit for National Night Out which would include the closure of Main Street for the event. It was confirmed the board meeting would be moved to August 4, to not interfere with the National Night Out.
Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve;
Seconded by Trustee Mallicoat

Roll Call Vote: Trustee Mallicoat, Keene, Gustafson, Petty, Plock and Dunn- YES.
Motioned Passed: 6-0-0

5.2 Discussion and Recommendation to the Board of approving a Special Event Permit allowing RVC Flyers to use Chicory Ridge Park and utilize a boat in the water on **August 21, 2021.**

Administrator Sanders summarized the special event permit application for RVC flyers to utilize a boat in the water. This boat would be used in an event where they can not retrieve a model plane from a pond.

Administrator Sanders entertained a motion,
Trustee Plock made a motion to approve;
Seconded by Trustee Mallicoat

Discussion: Trustee Keene asked if there would be any first aid or responders for the event. Administrator Sanders stated it has single digit attendance. The hours of the event are 9am to 3pm. Attorney Kurlinkas stated that the boat is on the side, just in case their remote retriever doesn't work to retrieve the plane. This is a small hobby group of maybe a dozen people.

Roll Call Vote: Trustee Gustafson, Dunn, Petty, Plock, Mallicoat and Keene- YES.
Motioned Passed: 6-0-0

5.3 Discussion and Recommendation of approving of a Special Event Permit for wedding at Riverside Park on the football field on Saturday, August 28, 2021.

Administrator Sanders summarized the request for the permit, stating its a first for Riverside Park. The bride and groom met there, the groom played there as a youth and semi pro fashion and it means a lot to hold a wedding there. It will be a quick wedding, where Administrator Sanders read off the times requested. It does not interfere with any football or other activities.

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to approve;
Seconded by Trustee Petty

Discussion: Trustee Gustafson inquired about the fees for using the park? She wanted to know if we should do a deposit so if they fail to clean up the Village could recover. Administrator Sanders stated we don't charge because we can never guarantee the conditions but it is up to the board. Trustee Gustafson wants to see nominal fees charged for the usage of the park. Trustee Petty, stated this wouldn't be fair to do for one and not the other as we didn't charge for the Epilepsy Event which we just passed this evening. Trustee Keene stated that is why we have ordinances to ticket them if they do not pick up, when you charge a deposit well \$75 isn't going to cover damage for driving through field or whatever. The ordinances allow for us to write citations which would cover the Village. After discussion, it was decided to not charge a deposit but explore for the next year.

Roll Call Vote: Trustee Dunn, Plock, Petty, Gustafson, Keene and Mallicoat- YES.
Motioned Passed: 6-0-0

5.4 Discussion and Recommendation of amending §10.99(C)(1) of the Village of Roscoe Code of Ordinances to authorize the use of the Village's Notice of Violation process, and to establish the appropriate penalty, for violations of §91.061 as it relates to the possession or use of fireworks within the Village of Roscoe.

Administrator Sanders summarized the request for Ordinance, and requested Chief Evans to further elaborate. Then it comes to fireworks, Chief Evans stated that all the Village has is a NTA or NOV for disturbing peace. The Police Department would like an ordinance for possession of fireworks, and due the NOV or NTA for the violators. NOV is a Notice of Violation, where the violator could pay the fine at the Police Station to avoid it going on their record and through Winnebago County Court. It makes the process easier, it is handled internally. Currently we write NTA and NOV and come to pay for disturbing peace is like \$300. The Police would like to have a NOV and NTA to be able to write for fireworks. Currently we can only write for disturbing peace. The board had much discussion on the fine and it was agreed to go with \$300. Chief Evans stated that NTA goes on your record and NOV does not go on record unless they fail to pay.

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to approve and set fine to \$300;
Seconded by Trustee Keene
Roll Call Vote: Trustee Keene, Dunn, Plock, Mallicoat, Petty and Gustafson- YES.
Motioned Passed: 6-0-0

5.5 Discussion and Recommendation of declaring the Roscoe Police Department Golf Cart as surplus, and arranging for its sale or disposal.

Administrator Sanders summarized the request and Chief Evans stated that it is worth selling and hoping to ask about \$600 and go down from there. Trustee Dunn inquired if it still runs? Chief Evans stated yes, that the department has actually put maintenance dollars into it.

Administrator Sanders entertained a motion,
Trustee Mallicoat made a motion to sell get what you can;
Seconded by Trustee Keene
Roll Call Vote: Trustee Dunn, Petty, Plock, Gustafson, Mallicoat and Keene- YES.
Motioned Passed: 6-0-0

6. OLD BUSINESS

Trustee Gustafson inquired about the Truck Lease Agreements, stating that she had sent email however did not realize the holiday as well as Village being closed on Monday. Administrator Sanders stated we have always budgeted a lease payment, but we are purchasing the vehicles. Trustee Gustafson would like to adhere to the Village policy with regards to the plates, and that it should have signage. Trustee Gustafson stated that it belongs to the Village of Roscoe and should have the signage on it. President Szula stated that the signage does not stay on. President Szula stated he authorized Administrator Sanders to take the truck home. Administrator Sanders will look into the costs of changing plates and report back in two weeks.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,

Trustee Plock made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Trustee Mallicoat, Plock, Dunn, Petty, Gustafson and Keene- YES.

Motioned Passed: 6-0-0

Approved on July 20, 2021

Stephane Plunk
Clk of Roscoe