

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting MINUTES
Tuesday, May 18, 2021
[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT
THE COMMITTEE AND MEMBERS OF THE PUBLIC ARE ABLE TO PARTICIPATE
IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

3.1 Approval of May 4, 2021 COTW minutes.

Administrator Sanders entertained a motion,

Trustee Petty made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Trustee Petty, Plock, Keene, Mallicoat, Dunn and Gustafson- YES.

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1 Approval of purchasing an 18" hydraulic cooled commercial sod cutter for the lowest quoted price of \$5,199.00

Administrator Sanders summarized the purchase as having been approved and budgeted last year, that the Village is now wanting to purchase the cutter.

Administrator Sanders entertained a motion,

Trustee Dunn made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Trustee Mallicoat, Dunn, Petty, Gustafson, and Keene- YES.

Motion Passed 5-0-0

5.2 Discussion and recommendation to the Board for Approval of a Variance to the adopted parking lot design standards, waving the requirement for curb and gutter

for property commonly known as 5365 Edith Lane (PIN: 04-28-326-006)
(Motion to Approve passed 5-0-2 at ZBA on 5/12/2021)

Discussion: Administrator Sanders summarized the recommendations for approval of a Variance to current parking lot design standards, specifically waving the requirements for curb and gutter. The parcel is zoned IL (Light Industrial) and is part of a Light Industrial cluster development along Edith lane. Some factors taken into consideration are as follows: Drainage: There is no storm sewer along Edith Lane, and the existing parking lot is designed to sheet drain to the existing frontage ditch. This ditch drains to a recorded drainage easement south of Edith. Our Village Engineer has determined that there is sufficient capacity to receive and convey the additional runoff, but has required that the applicant regrade the existing ditch line along the parcel frontage to address some silt accumulation that has occurred over time. With respect to providing adequate drainage, the inclusion of curb and gutter would be inconsequential. Visibility: Another reason for requiring curb and gutter is to provide a more professional and attractive final appearance to a given development. Staff strongly agrees with this priority, but acknowledges that the subject parcel, and in fact most of Edith Lane is not readily visible to the public. Edith Lane is an entirely industrial cluster that angles back away from Main Street (North Frontage Road). The lot in question cannot be seen from Main Street, and would only be visible to someone visiting one of the industrial uses. Of the five businesses along this leg of Edith, two have paved lots with no curb and gutter, two have unpaved lots, and one has no lot at all. In this instance, the Village would place a greater priority on getting all of the lots paved and striped (where appropriate) than on enforcing the requirement for curb and gutter. Usage: It might be argued that both the existing and proposed paved areas function more accurately as vehicle storage and loading as opposed to true parking. It is not expected that the site will be visited by the public as clients connect with the business either on-line over via telephone, and all business is logically transacted at the residence, not at the subject parcel. While staff agrees with the requirement for curb and gutter in areas of higher visibility that contribute to the overall character and appearance of the Village (such as retail, commercial, and office developments), we are more supportive of requests to waive the requirement in less visible industrial areas, particularly in older developments where we have been endeavoring to get parking lots converted from gravel to pavement. To address appearance and aesthetic issues, the Staff will require compliance with the perimeter landscaping requirements as established in our Code of Zoning Ordinances

Administrator Sanders entertained a motion,
Trustee Gustafson made a motion to approve;
Seconded by Trustee Petty
Roll Call Vote: Trustee Dunn, Petty, Gustafson, Keene and Mallicoat- YES.
Motioned passed: 5-0-0

5.3 Discussion regarding potential development of a Dog Park at 9108 McDonald Road.

Administrator Sanders summarized the idea, stating that Trustee Plock had brought

to his attention that maybe the Village could make a dog park for the potential development of this area. Administrator Sanders stated that there are a lot of grants topping out at \$5k each to help with building dog parts. He presented overview of the additional foundations that could assist as well. He gave information that there was cut off times for the grant submission coming out and wanted to discuss with the board. Areas of concern were to provide water for dogs, application fees, and Administrator Sanders opened this up for discussion:

Trustee Keene inquired about sanitation? It was stated that Village would provide the sanitation bags for residents to pick up after their dogs. Administrator Sanders stated some area municipalities were charging yearly fees of \$50 first dog \$30 after. Trustee Gustafson ask if there really was a need for a dog park, and why are we jumping on this? Doesn't something like this already exist? Administrator Sanders stated that we aren't jumping to this we are discussing the potential use of the land.

6. OLD BUSINESS

Trustee Keene brought up the the potential coyote problem in Chicory Ridge, and discussed the activity. Administrator Sanders stated that he was going to look into this with DNR to see what can be done.

Trustee Gustafson brought up the bills from this evening, and inquired about the GMC Sierra lease and inquired about the expiration date. She wanted to know what the next steps were? Administrator Sanders stated that it is expired and they are working on replacement vehicle if not then working on the extension of the lease. Trustee Gustafson stated that she is concerned about the usage of the vehicle, and when will the board receive the information on the new truck the ordering and the lease expiration. Administrator Sanders stated that its not an additional cost per month it has always been budgeted. Trustee Gustafson stated that she would like a resolution to the board on the usage of the vehicle.

Trustee Petty inquired about the Stateline Technology contracts were signed, Administrator Sanders stated that they are signed but not implemented. Administrator Sanders stated that they were phasing out the chromebooks and going to office 365. This still being worked on, working on test program and have run into a few hiccups. The product for the Trustees will be a surface pro.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a motion,

Trustee Dunn made a motion to approve;

Seconded by Trustee Keene

Roll Call Vote: Trustee Dunn, Petty, Gustafson, Keene and Mallicoat- YES.

Motion Passed: 5-0-0

Approved 6/1/2021
Sharon J. Gustafson
Village Clerk