

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting
Tuesday, March 16, 2021
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Present: Administrator Sanders, Trustee Gustafson, Dunn, Plock, Petty, Mallicoat and Keene
Absent: None

3. APPROVAL OF MINUTES

3.1 Approval of March 02, 2021 COTW minutes.

Administrator Sanders entertained a **motion**,
Trustee Plock made a **motion to approve**;
Seconded by Trustee Dunn

Roll Call Vote: Trustee Dunn, Keene, Petty, Mallicoat, Plock and Gustafson- YES.

Motion Passed: 6-0-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1 Discussion and Recommendation to the Board approving a Special Event permit including a one day 'Class T' liquor license for a wedding to be held at Leland Park on 06/16/2021

Discussion: Administrator Sanders summarized the request of the special event with class T liquor license. Administrator Sanders stated this is the first that a wedding would be held at the park. Wedding to be conducted on the ball diamond, and coordinated with Mr. Rydell and Stateline Baseball to ensure this

is not in conflict with any organized baseball activities. Administrator Sanders stated he would be arranging with Mr. Rydell for restoration of the diamond and field after the event. The liquor license application is from Louie's Tap House and eligible to apply which would be through the liquor commission meeting.

Trustee Dunn asked if there was any added security needed for the park, Administrator Sanders stated he was including Chief Evans and she would determine that. Trustee Gustafson inquired if there is a "rain strategy", Administrator stated they have rented the Pavillion as well.

Administrator Sanders entertained a **motion**,

Trustee Plock made a **motion to approve**;

Seconded by Trustee Dunn

Roll Call Vote: Trustee Gustafson, Dunn, Keene, Petty, Mallicoat, and Plock- YES.

Motion Passed: 6-0-0

5.2 Discussion and **Recommendation to the Board** for approval of Plat 2 of Roscoe Junction

Discussion: Administrator Sanders summarized the request for approval of Plat 2 of Roscoe Junction. This is at the intersection of Willowbrook Road and Elevator Road. The applicant purchased 5 parcels of land in 2017, and has built 3 / 3 family multi units that were already approved. The lot 15, formally known as 9 & 10 were unimproved land. Applicant is dedicating additional right ways in the development, including the frontage drive, extending water and sewer lines and enough space for emergency vehicles to turn around. He would like to continue to build 2 more 3 family multi units and maybe a duplex down the road. Brandon and Administrator Sanders have been working with the applicant since 2019. Trustee Gustafson, inquired if it has gone through zoning? Administrator Sanders stated the plat process does not have to go through the zoning process. Trustee Gustafson inquired if this meets the urban standards with curb gutters? Administrator Sanders stated yes. Administrator Sanders stated applicant has met every request of the ZBA and Village request.

Administrator Sanders entertained a **motion**,

Trustee Keene made a **motion to approve**;

Seconded by Trustee Dunn

Roll Call Vote: Trustee Keene, Mallicoat, Plock, Dunn, Petty and Gustafson- YES.

Motion Passed: 6-0-0

5.3 Discussion and Recommendation to the Board for modifications to the Pandemic Emergency Staffing Plan (adopted March 19, 2020)

Administrator Sanders summarized the recommendation and illustrated the new version of the plan compared to the old. These are suggestion and

modifications that the Village is suggesting. Administrator Sanders went over the changes that are being proposed to the board these changes are located on the revised document in drive.

Trustee Gustafson inquired about Village Hall being opened Monday - Friday? Administrator Sanders stated that Sec State Office is only opened Wed-Fri and people still showing up on Mon-Tue for the Sec State Office. Administrator Sanders feels we should avoid unnecessary occupancy. All business on Mon-Tue is by appointment only. Trustee Gustafson is curious about the employee exposure to Covid and wanted the policy to be explained in regards to taking time off. Administrator explained two different scenarios: Exposure and Testing Positive, what the Village is stated is if an employee test positive for Covid 19 their time off would fall under emergency leave. Exposure is different, CDC states if you have been exposed and had vaccine you do not need to quarantine. If you haven't been vaccinated by choice then employee would use their own sick time. Trustee wanted the boards thought in reference to a proposal that everything can be done virtually. She wants to propose language that people who are not vaccinated and not be able to attend functions and do so virtually if possible. Trustee Plock asked if that is legal? Attorney Kurlinkas stated that the Village can definitely mandate a vaccine for terms of employment, they don't want to but they have the right too. Trustee Dunn inquired if once the State moves into stage 5, will the board be meeting in person? President Szula stated it shouldn't be an issue. Trustee Gustafson requested a round vote. Administrator Sanders requested a motion to recommend to the board with the noted update to be incorporated into document adding language into it with approval for offsite having requirement for vaccine:

Trustee Gustafson requested a round robin of opinions from the board regarding the Village Hall opening and hours. Trustee Keene stated he feels we should keep hours and closures as it, until we move into phase 5 per CDC guidelines. Trustee Mallicoat agrees with Trustee Keene. Trustee Petty wants the Village to open Mon-Fri. Trustee Gustafson agrees, open Mon-Fri and second meeting in April to be in person, and only allow those fully vaccinated to attend in person and those who wish remote.

Administrator Sanders stated he wanted to separate the two, requested someone to make motion to open building Mon-Fri opening now on Monday and Tuesday.

Administrator Sanders entertained a **motion to Open Village Hall on Mondays and Tuesday,**

Trustee Gustafson made a **motion to approve;**

Seconded by Trustee Petty

Roll Call Vote: Trustee Petty, Gustafson- YES. Keen, Mallicoat, Dunn, Plock -NO

Motion Failed: 2-4-0

Administrator Sanders entertained a **motion to move the revised policy to the board**,
Trustee Petty made a **motion to approve**;
Seconded by Trustee Keene
Roll Call Vote: Trustee Plock, Petty, Gustafson, Mallicoat, Dunn and Keene- YES.
Motion Passed: 6-0-0

5.4 Discussion and Recommendation to the Board for approval of hiring additional part time law enforcement officers.

Discussion: Administrator Sanders summarized and asked Chief Evans to address to the committee. The suggestion is to hire part time officers starting at \$22.58 per hour. Chief summarized the amounts: Part Time Roscoe Officer: \$20.26 per hour to start then yearly percentage based on Village's recommendation. \$300.00 clothing allowance per year. (Our only Part Time Officer currently: \$21.29 since 2019)
Full Time Roscoe Certified Officer: \$24.90 per hour to start
Suggestion: \$22.58

Administrator Sanders entertained a **motion**,
Trustee Mallicoat made a **motion to approve**;
Seconded by Trustee Keene
Roll Call Vote: Trustee Mallicoat, Dunn, Petty, Plock, Gustafson and Keene- YES.
Motion Passed: 6-0-0

5.5 Discussion of timeline for renewal of Municipal Electrical Aggregation program (renewal date September 2021)

Discussion: Administrator summarized the program and the costs along with billing. Com Ed owns the infrastructure, the supply can be bid on open market, and what we do for community we put out to bid and let supply company be the low cost alternate supplier. Below is the outline.

Establishment of new ComEd supply rates June 1, 2021

Solicitation of indicative pricing early June 2021

Official Bid solicitation, Enter into Agreement late June, early July

Opt-out letter mailed to residents Mid July

Two-week response period to Opt-out

Enroll new accounts Month of August

New provide begins service September 1, 2021

No Vote

5.6 Discussion recommendations for usage of proceeds from local distributions of the CURES Act and the American Rescue Plan Act

Discussion: Administrator Sanders summarized about the Cares Act. President Szula, stated the Village has a lot of projects out for design. He would like to see the Village hold onto money and the Infrastructure bill may need matching

funds. President Szula stated we will be in a good place when the funds come. Administrator Sanders provided the amount that the Village will be given which is 1.3 million on top of the \$441,000 the Village will receive for the Cures Act.

Trustee Petty stated she supports this but would like further discussion moving forward. Trustee Gustafson would like to have the board consider putting some of the funds towards the Police Pension. Trustee Dunn, agrees put the 1.3 aside for the infrastructure.

6. OLD BUSINESS

Trustee Gustafson wanted to circle back to having an in person meeting on April 16th. Administrator Sanders stated it would be 20th not 15th:

Trustee Keene - NO, not until when we go to Tier 5
Trustee Mallicoate- NO, agrees with Tony Tier 5
Trustee Plock, Dunn, Gustafson, Petty- yes

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a **motion**,
Trustee Petty made a **motion to approve**;
Seconded by Trustee Gustafson

Roll Call Vote: Trustee Petty, Dunn, Mallicoate, Plock, Gustafson, Keene- YES.

Motion Passed: 6-0-0

Approved on April 6, 2021

Stephanie Johnston