

VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
Committee of the Whole Meeting Minutes  
Tuesday, March 2, 2021  
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM

Minutes

1. CALL TO ORDER

2. ROLL CALL

Present: Administrator Sanders, Trustee Dunn, Plock, Petty, Mallicoat and Keene  
Absent: Gustafson

3. APPROVAL OF MINUTES

3.1 Approval of February 16, 2021 COTW minutes.

Administrator Sanders entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**;

Seconded by Trustee Keene

Roll Call Vote: Trustee Mallicoat, Petty, Plock, Keene and Dunn- YES.

**Motion Passed: 5-0-0**

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1 Discussion and **Recommendation to the Board** for Approval of an Ordinance authorizing a Map Amendment from the CG: Commercial General to the R1: Single Family Residential District for two adjacent properties commonly known as 6148 Elevator Road (PIN: 04-27-351-003) and 6184 Elevator Road (PIN:

Administrator Sanders summarized the recommendation, stating the applicant Mr Don Hale, is requesting a Map Amendment, or change in zoning from CG

(Commercial General) to R1 (Single-Family Residential). This request is being made for two adjacent properties at 61248 and 6184 Elevator Road.

Mr. Hale annexed the properties into the Village in March of 2000, as he was hopeful that commercial development would extend further east on Elevator road. This has not been the case, and a dental clinic at the corner of Elevator and Joney has been the only commercial (office) development east of the Stonebridge trail. The continued development pattern in the area has been residential, with home construction continuing in the Roscoe Junction and Kinnikinnick Creekside subdivisions. Administrator Sanders stated this has already been approved by the Zoning Board and now being presented to board for approval.

Administrator Sanders entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**;

Seconded by Trustee Petty

Roll Call Vote: Trustee Plock, Dunn, Petty, Keene and Mallicoat- YES.

**Motion Passed: 5-0-0**

- 5.2 Discussion and Recommendation to the Board** for approval of issuing bid documents for the 2020 Class D Pavement Patching Program for an estimated cost of \$100,000.

Administrator Sanders summarized the recommendation, and stated that the Village budgeted for class "D" and appropriated \$200,000.00 however we are going to put it out at \$100,000. All capital improvements whether they are residential street programs, or class "D" patching or anything else are all appropriated under one line item, which means we wont have adjustments down the road. Administrator Sanders stated we anticipate to spend more on the residential street program and spend less on the class "D" program. He stated they are meeting with South Beloit and looking to combine the class "D" patching between the two municipalities.

Administrator Sanders entertained a **motion**,

Trustee Petty made a **motion to approve**;

Seconded by Trustee Plock

Roll Call Vote: Trustee Mallicoat, Keene, Dunn, Plock and Petty- YES.

**Motion Passed: 5-0-0**

- 5.3 Discussion and Recommendation to the Board** for approval of a resolution to enter into a subscription agreement for 45 'licenses' of Office 365 for the quoted amount of \$5,399.36 (annual expense).

Administrator Sanders summarized the recommendation and stated it was in budget for 2020 and pulled out for cost savings measure. Administrator Sanders stated the cost is coming in under budget for 2021 at \$5,399.30. It will replace the gmail and google suite platform. It will be better and as we are currently operating on a free google platform. Everything on drive will move over to one drive and all email will move as well.

Administrator Sanders entertained a **motion**,

Trustee Keene made a **motion to approve**;

Seconded by Trustee Dunn

Roll Call Vote: Trustee Dunn, Mallicoat, Petty, Keene and Plock - YES.

**Motion Passed: 5-0-0**

- 5.4 Discussion and Recommendation to the Board** approving the Extension of the Village's Agreement with Stateline Fastpitch Softball, Inc. for the exclusive use of Swanson Park.

Administrator Sanders, summarized the agreement covering what the responsibilities were for both parties. He also stated that they have exclusive usage of the park and have provided payment for this year.

Administrator Sanders entertained a **motion**,

Trustee Dunn made a **motion to approve**;

Seconded by Trustee Keene

Roll Call Vote: Trustee Plock, Keene, Mallicoat, Dunn and Petty - YES.

**Motion Passed: 5-0-0**

- 5.5 Discussion and Recommendation to the Board** approving the Extension of the Village's Agreement with Stateline Baseball, Inc. for the scheduled use of Leland and Porter Park.

Administrator Sanders, summarized the agreement covering what the responsibilities were for both parties. He stated it is not inclusive use and they have not received payment as of today. Administrator Sanders stated last year they were ahead of the covid crisis and did not pay. The fees that they pay are \$1500 and Administrator Sanders stated they should have payment before next board meeting.

Administrator Sanders entertained a **motion**,  
Trustee Mallicoat made a **motion to approve**;  
Seconded by Trustee Plock  
Roll Call Vote: Trustee Petty, Plock, Dunn, Mallicoat and Keene - YES.  
**Motion Passed: 5-0-0**

## 6. OLD BUSINESS

Administrator Sanders stated he spoke with Kerry Frank, and they are ready to move forward with their project. Stated their attorney would be submitting their annexation request soon. Since it has already been approved in Committee it will be moved to Board for final approval. It was stated that they already have a full season booked.

Trustee Plock inquired about the new chromebooks, Administrator Sanders stated they are not going with chromebooks since we are moving to office 365. They are currently looking at new lap tops and will advise the board soon, as Mike is currently looking into the best options.

Trustee Keene, inquired about the new signage for the Village. Administrator Sanders and Wade Kretsinger stated they are in the process of design and ordering new signs.

## 7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

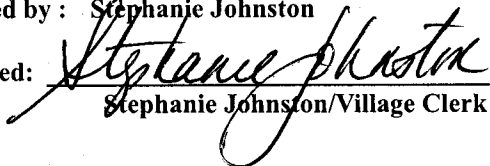
## 8. EXECUTIVE SESSION

## 9. ADJOURNMENT

Administrator Sanders entertained a **motion**,  
Trustee Dunn made a **motion to approve**;  
Seconded by Trustee Keene  
Roll Call Vote: Trustee Dunn, Petty, Keene, Mallicoat and Plock - YES.  
**Motion Passed: 5-0-0**

Prepared by : Stephanie Johnston

Approved:

  
Stephanie Johnston/Village Clerk

Date

3/16/2021