

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting Minutes
Tuesday, November 17, 2020
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, November 17, 2020 at 7:05 pm

2. ROLL CALL

Present: Administrator Sanders, Trustee Plock, Keene, Petty, Dunn, Gustafson and Mallicoat

3. APPROVAL OF MINUTES

Approval of November 4, 2020 COTW Minutes. Administrator Sanders entertained a **motion** to approve the minutes.

Trustee Plock made the motion;

Seconded by Trustee Keene

Voice Call Vote: Trustee Mallicoat, Petty, Keene, Gustafson, Plock and Dunn

YES

Motion Passed 6-0-0

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

1. Discussion and **Recommendation to the Board** for approval entering into a professional services agreement with Fehr Graham for the design of a new Public Works building addition. for the quoted amount of \$20,445.00. Administrator Sanders stated the

costs were for the design proposal for architectural and engineering services related to the PW building addition. The design team would be comprised of Fehr Graham, PG Design Build, Legacy Design (MEP) and Select Structural Engineering. Administrator Sanders reminded Trustees that this project would still go out for bid, President Szula mentioned the board already had conversation regarding this project and that the purpose is to get it ready as there will be different infrastructure grants and pools of money coming along. Trustee Mallicoat asked why this item was referred back to Committee, Administrator Sanders stated it was brought up as new business at the last Board meeting but a motion was made immediately to send it back to committee with no discussion.

Mallicoat motioned to move back to Board for final approval, seconded by Plock. Trustee Gustafson wanted to confirm that this project would not be built in 2021 and no dollars have been appropriated to construct it. Administrator Sanders stated correct/yes. Gustafson then stated that if the project was built in 2021 it would be dependent on the State and whatever grants are out there and available. President Szula confirmed that was correct, but also stated that you must keep in mind that in order to get a grant you have to have the project ready. Trustee Gustafson then stated if we didn't spend design dollars in 2020 could we not spend it in 2021 in another category. If we didn't spend the design dollars this year for this maybe / if project, we then have \$20,000 additional dollars to put into the Roscoe Police Pension Fund, as the grant availability is not a certainty. She suggested to postpone the design of the building until 2022. President Szula stated we need to have the design ready and projects ready to go for the grants and money available. Trustee Keene stated we have the money now to qualify/quantify this project, but we need to look at what it would cost a year or two or now as the cost will go up. Engineering services will go up. Stated that if we wait it may go up another \$10 to \$15k.

Administrator Sanders entertained a **motion**

Trustee Mallicoat made a **motion to recommend to the Board for final approval;**

Seconded by Trustee Plock

Roll Call Vote: Trustee Plock, Kenne, Mallicoat – YES

Trustee Gustafson, Dunn and Petty - NO.

Motion moved to board with no recommendation 3-3-0

2. Discussion and Recommendation to Board for approval of annexing into the Village of Roscoe two parcels totaling 45.18 acres located at 13990 White School Road (PIN 04-23-226-002) and 13276 White School Road (PIN 04-23-251-005) Administrator Sanders introduced Kerry Frank who owns the property on White School Road. Ms. Frank described their intention of what they want to do with property and why they want to annex into the Village. Ms. Frank intends to operate

November 17, 2020 Committee of the Whole Meeting Minutes 2

the properties as a wedding and small event venue, as well as an Airbnb rental, rental for weddings and other small events. They will be pursuing a liquor license and may host small weeknight 'wine bar' events for the public. It could also bring more people as it would be the 3rd "wine venue" in the area.

Comments from the Committee members were uniformly positive and in support of the project.

Administrator Sanders entertained a **motion**

Trustee Dunn made a **motion to approve;**

Seconded by Trustee Petty.

Roll Call Vote: Trustee Kenne, Mallicoat, Dunn, Petty, Plock, and Gustafson, - YES.

Motion Passed: 6-0-0

3 . Discussion and **Recommendation to Board** for approval of an Ordinance setting the Tax Levy for Tax Year 2020 Administrator Sanders summarized the setting of the Tax Levy for Tax Year 2020, where he stated that the Winnebago County Limiting Tax Rate is based on CPI or 5%, whichever is less. Administrator Sanders proposed to take the 2.3% increase from 1.493 million to 1.54 million.

Trustee Gustafson **motioned** to do something symbolic for the residents and not take an increase but to keep the levy the same as 2019.

Attorney Kurlinkas explained that the levy would result in a lower tax rate this year for residents, from .6422 in 2019 to .6274 for tax year 2020, the values of properties are going up and we have experienced both residential and commercial growth which account for the potential increase in the levy. Trustee Gustafson stated she wants to give back to the taxpayers as we are 1 of 11 taxing bodies and we should keep the levy as is for our residents.

Trustee Dunn second the motion with Gustafson for no increase to levy.

Administrator Sanders entertained a **motion**

Trustee Gustafson made a **motion to approve no increase to the Levy for tax year 2020;**

Seconded by Trustee Dunn.

Roll Call Vote: Trustee Gustafson and Dunn - **YES** . Trustee Petty, Plock, Kenne, Mallicoat - **NO Motion Failed: 2-4-0**

4. Discussion and **Recommendation to Board** for approval of an Ordinance abating

the 2020 Property Tax Levy for General Obligation Alternate Bond Series 2017 and

November 17, 2020 Committee of the Whole Meeting Minutes 3

2018. Administrator Sanders started off by summarizing bonds were issued for the construction of the Roscoe Police Department and the refinancing of the original Village Hall bond. Attorney Kurlinkas stated in simple terms that the Bonds are backed by the property taxes, therefore every year they need to be abated. If they are not abated then the clerk will automatically add to the property tax bills, Attorney Kurlinkas stated we do not need this as we have the payments budgeted every month. Administrator Sanders then stated that the Village has pledged alternate revenue such as the telecommunication tax and the sales tax that are used for these payments. .

Administrator Sanders entertained a **motion**

Trustee Mallicoat made a **motion to approve;**

Seconded by Trustee Plock.

Roll Call Vote: Trustee Gustafson, Kenne, Mallicoat, Dunn, Petty and Plock, - YES.

Motion Passed: 6-0-0

5 . Discussion and **Recommendation to Board** to authorize the purchase of six (6) in squad camera systems and all related equipment, software, and support for the quoted amount of \$40,212.00. Administrator Sanders summarized the recommendation to purchase the six squad camera systems now in 2020 and remove from the 2021 budget as the Village is already outfitting one of the new squads now, and the other cameras are in bad shape and outdated. Request made to buy and install the squad cameras now for a total to not exceed \$45,000.

Administrator Sanders entertained a **motion**

Trustee Mallicoat made a **motion to approve;**

Seconded by Trustee Keene

Discussion:

Trustee Gustafson, wanted clarification if we were purchasing in 2020 and would it come out of 2020 or 2021? Administrator Sanders stated it would be 2020, we would buy and install now. Trustee Gustafson, wanted to know where the money would be charged against? Administrator Sanders stated it would be from the public safety, capital equipment line item.

Roll Call Vote: Trustee Kenne, Mallicoat, Dunn, Gustafson, Petty and Plock - YES.

Motion Passed: 6-0-0

November 17, 2020 Committee of the Whole Meeting Minutes 4

6. Review and discussion of the third draft of the 2021 budget. Administrator Sanders gave a high level overview of the changes made to the 2021 budget. Will need to review regarding levy as it is pending board approval. There was an increase in the inter fund transfers, the general fund to capital fund by \$100k based on the potential for land acquisition by the Village. A resolution passed this evening would appropriate an additional \$35k to the Police Pension Fund, going from \$452,415.00 to \$487,415.00, predicated on the proceeds from the Rock Energy Cooperative Franchise Agreement. Administrator Sanders also stated that with the shift of squad car cameras from 2021 to 2020, we have now appropriated body cameras for law enforcement in 2021. We will likely not purchase the cameras until governing legislation is passed, but in the event that should happen in 2021, we will at least have made the appropriation. With estimated revenues and appropriated expenses for 2021, the Village is forecast to maintain General Fund balance in excess of adopted policy.

Trustee Keene made a **motion to recommend to the Board for approval in tentative form**

Seconded by Trustee Petty

Roll Call Vote: Trustee Mallicoat, Dunn, Petty, Plock, Gustafson and Kenne, - YES.

Motion Passed: 6-0-0

6. OLD BUSINESS

Trustee Gustafson had a question for Wade, How will restrictions impact the use of Porter Park Cabin and the open spaces? Wade Kretsinger, stated that the Porter Cabin is closed down until the June 1, 2021 tentative date, no rentals until June 1, 2021. All port-a-potties have been picked up. All repairs will be done over the winter months, a few little things to be taken care of. Trustee Gustafson inquired if we have updated the website with this information. Trustee Petty had a question regarding if we have taken possession of our new trucks for public works? And have we submitted an invoice to the Cares Act. Administrator stated yes we have taken possession of our new public works trucks and we have not invoiced to the Cares Act. Administrator Sanders stated we do not have access to the portal yet and are still working on that.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Scott Sanders entertained a **motion** to adjourn at 8:11 pm.

Trustee Keene made a **motion to approve**;

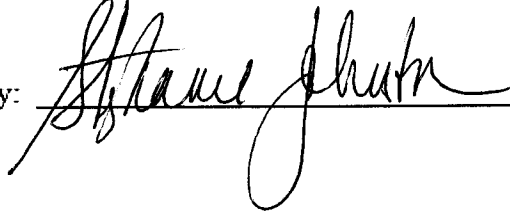
Seconded by Trustee Petty

Roll Call Vote: Trustee Petty, Mallicoat, Gustafson, Dunn, Plock and Kenne, - YES.

Motion Passed: 6-0-0

Prepared by: Stephanie Johnston
Deputy Clerk

Approved by:



Date:

12/01/2020