

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting Minutes
Tuesday, September 15, 2020
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

1. CALL TO ORDER

Administrator Scott Sanders called the Tuesday, September 15, 2020 Committee of the Whole Meeting to order at 7:09 P.M

2. ROLL CALL

Present: President Szula, Trustee Petty, Dunn, Mallicoat, Gustafson and Plock.
Absent: Trustee Keene

3. APPROVAL OF MINUTES

3.1 Approval of **September 1, 2020** COTW minutes. Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Gustafson, Mallicoat, Plock, Petty and Dunn - YES. **Motion Passed: 5-0-1**

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1 Discussion and recommendation to the Board for approval an amendment to an existing annexation agreement for the Glenwood Estates subdivision (laid over from COTW meeting on 9/1/20) Administrator Sanders explained that there will be one modification to this agreement. That modification would be the ability to recapture the funds of the annexation agreement at the end of the 7 years, this would be an amendment to that agreement. It will also reference a companion recapture agreement to reassure the price of \$4,319 to the Village of Roscoe and \$1,500 to the school district. Trustee Gustafson expressed that she is not thrilled with this agreement. She feels that the Village of Roscoe should be receiving more and that it is not fair to the tax payers of the Village. Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Mallicoat and Plock- YES. Trustee Gustafson, Petty and Dunn - NO **Motion Passed: 2-3-1** This will move onto the

Board without a recommendation.

- 5.2 Discussion and recommendation to the Board for approval of an Ordinance establishing a Contractor Registration Program for contractors completing work requiring issuance of permit by the Village of Roscoe.

(laid over from COTW meetings on 08-18-20, 9/1/20) Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat. Once again Sanders explained that this is just an assurance for the home owners that they are working with actually registered business. Roll Call Vote: Trustee Mallicoat and Plock- YES. Trustee Petty, Dunn and Gustafson - NO **Motion Failed: 2-3-1** This will move onto the Board without a recommendation.

- 5.3 Discussion and recommendation to the Board for approval of entering into a Memorandum of Understanding with the Winnebago County Health Department related to responding to complaints from the COVID-19 hotline. Sanders explained that this goes hand in hand with 5.4 on the agenda. When business were allowed to reopen during Phase 4 reopening plan. The health department took the lead that they would be the enforcement in regards to the plan. The local law enforcement were instructed to notify the Winnebago county Health department of complaints. The local law enforcements would only be brought back in if there was an order or closure issued. The Health Department has recently issued a request to help them. The first option is to establish a a point of contact with Winnebago County Health Department and they would refer complaints to the Village of Roscoe. There would be monthly reporting to them. The second option is enforcement. The Village of Roscoe would have to adopt an ordinance to have business comply with the executive order. In turn they would need to issue violations of Ordinances in non complainant parties. Trustee Gustafson stated that her opinion is to support this memorandum exclusive of issuing citations and issuing fines. Trustee Mallicoat stated he explained he agreed with trustee Gustafson. Administrator Sanders entertained a **motion**, Trustee Dunn made a **motion to approve**; seconded by Trustee Gustafson. Roll Call Vote: Trustee Plock, Dunn, Gustafson, Mallicoat and Petty - YES. **Motion Passed: 5-0-1**

- 5.4 Discussion and recommendation to the Board for approval of an Ordinance requiring compliance with executive orders in furtherance of the public health, safety, and welfare lawfully issued by the Governor of the State of Illinois. Administrator Sanders entertained a **motion**, Trustee Petty made a **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Mallicoat, Petty, Plock, Dunn and Gustafson- NO **Motion Failed: 0-5-1** This will move onto the Board without a recommendation.

- 5.5 Discussion and recommendation to the Board for approval of a Variance Request to reduce the required front yard setback from 33'-0" to 22'-0" at a property commonly known as 5674 Coyote Trail (PIN 08-06-156-001). (Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 9/9/20) The applicant would

like to extend their garage 14' towards the road. He explained that Coyotle Trail is on a curve and the houses do not line up in a row as well as the trees on the property blocking the garage area. Trustee Petty stated that she agrees with Administrator Sanders to not recommend this approval. Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Plock, Mallicoat and Gustafson - YES. Trustee Dunn and Petty - NO. **Motion Passed: 3-2-1**

5.6 Discussion and recommendation to the Board for approval of a Text Amendment to revise **§93.16 (F)(3)(a)** to remove the requirement for a 4'-0" section of bituminous pavement at the road edge for concrete driveways. (Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 9/9/20) Administrator Sanders is addressing 5.6 and 5.7 together. It has been explained that in the past there was concerns about snowplowing and damaging the concrete driveways. He stated that the Village of Roscoe is the only municipality in the surrounding area that has this in place. He spoke with public works and it was stated that this is not a concern to them. Trustee Mallicoat inquired about if the Village of Roscoe was needing to work on areas and had to replace the concrete or black top what would it be replaced with. Sanders stated that what ever was taken out is what would be replaced.

Administrator Sanders entertained a **motion**, Trustee Gustafson made a **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustee Gustafson, Petty, Dunn, Plock and Mallicoat - YES. **Motion Passed: 5-0-1**

5.7 Discussion and recommendation to the Board for approval of a Text Amendment to revise **§93.16 (F)(4)(b)** to remove any reference to macadam, gravel, and cinder driveways.

(Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 9/9/20) Administrator Sanders explained that the items outlines in this is not permitted at any time so he feels that this needs to removed completely. Administrator Sanders entertained a **motion**, Trustee Gustafson made a **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustee Dunn, Petty, Mallicoat, Plock and Gustafson - YES. **Motion Passed: 5-0-1**

5.8 Discussion and recommendation to declare surplus miscellaneous equipment and supplies form the Department of Public Works. These are all items that are for vehicles that the Village of Roscoe Public Works department no longer has. Administrator Sanders entertained a **motion**, Trustee Gustafson made a **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustee Petty, Gustafson, Mallicoat, Dunn and Plock - YES.. **Motion Passed: 5-0-1**

5.9 Discussion and recommendation to place for public auction with JJ Kane Auctioneers miscellaneous equipment and supplies from the Department of Public Works. Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Plock, Mallicoat, Gustafson, Petty and Dunn- YES. **Motion Passed: 5-0-1**

6. OLD BUSINESS

Trustee Gustafson asked if there have been applicants from the snow plow ad in the paper. Wade Kretsinge stated they have received 5-6 (not the turn out he expected). He stated that wage is a factor in the amount of applications received. Human Resources Manager Ann Hanson explained that the pay is not competitive. Trustee Gustafson asked for reconsideration in increases the wages to receive more applicants to be competitive.

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a **motion to adjourn at 8:09 P.M.** Trustee Plock made a **motion to approve**; seconded by Trustee Petty. Roll Call Vote: Trustee Mallicoat, Dunn, Petty, Gustafson and Plock- YES. **Motion Passed: 5-0-1**

Prepared By: Christina LaBree, Village Clerk

Approved By: 