

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting Minutes
Tuesday, September 1, 2020
[Immediately following the Village Board Meeting]

NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

1. CALL TO ORDER

Administrator Sanders called the Tuesday, September 1, 2020 Committee of the Whole Meeting to order at 6:59 P.M.

2. ROLL CALL

Present: President Szula, Trustees Plock, Mallicoat, Petty, Gustafson, Keene and Dunn.

3. APPROVAL OF MINUTES

3.1 Approval of **August 18, 2020** COTW minutes. Administrator Sanders entertained a **motion**, Trustee Keene made a **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustee Dunn, Keene, Plock, Petty, Mallicoat and Gustafson - YES. **Motion Passed: 6-0-0**

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1 Discussion and recommendation to the Board for approval of Sergeants Handbook establishing guidelines and procedures in relation to employment and benefits. This is regards to align their Handbook in line with the FOP contract. Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Keene. Roll Call Vote: Trustee Keene, Gustafson, Plock, Mallicoat, Dunn and Petty - YES. **Motion Passed: 6-0-0**

5.2 Discussion and recommendation to the Board for approval of entering into an agreement with Verizon Wireless for 'MyFi' mobile hotspots to be used in police vehicles for the quoted monthly price of **\$240.00** Trustee Keene asked if this was packaged with the cell phones. Sanders stated that the cell phone agreement is separate. This is just for the WiFi hot spots. Trustee Gustafson asked how long that contract was for. It was explained by Sanders that they will have the contract

timeframe at the Village Board Meeting. Administrator Sanders entertained a **motion**, Trustee Mallicoat made a **motion to approve**; seconded by Trustee Keene . Roll Call Vote: Trustee Mallicoat, Gustafson, Keene, Dunn, Plock and Petty - YES. **Motion Passed: 6-0-0**

5.3 Discussion to the Board for approval of entering into a Development Agreement with Dan Bauman for the Glenwood Estates subdivision. Administrator Sanders explained that Mr Bauman has had a long road with the sanitary district. They are not willing to split the position of the connection fee. Mr Baumann does now have a service connection agreement with the Sanitary district. Attorney Kurlinkis explained that one of the issues that came up is the park land donation. They are in the process of possibly donating the park to the developer to maintain. Also, this subdivision will not be in the Village limits any time soon. The roads are required to be built to the Village Standards but The Township will need to maintain the roads as well as the storm and sewer. The Village of Roscoe will receive \$4,300 per lot as they are built but no property taxes.

5.4 Discussion and recommendation to the Board for approval of an Ordinance establishing a Contractor Registration Program for contractors completing work requiring issuance of permit by the Village of Roscoe.

(laid over from COTW meeting on 08-18-20)

Sanders explained that this is a contractor tracking form to verify they are a registered contractor. This will also allow the Village of Roscoe to have a contractors list on the website for residents to see.

Administrator Sanders entertained a **motion**, Trustee Gustafson made a **motion to lay this over until is a draft ordinance established for this**; seconded by Trustee Petty. Roll Call Vote: Trustee Keene, Gustafson, Plock, Mallicoat, Dunn and Petty - YES. **Motion Passed: 6-0-0**

6. OLD BUSINESS

President Szula mentioned that they are working on a plan to return to in person meetings if Trustees feel comfortable. They are hoping to have a plan in place to return by October 6, 2020

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a **motion to adjourn at 7:47 P.M.**, Trustee Keene made a **motion to adjourn**; seconded by Trustee Petty. Roll Call Vote: Trustee Gustafson, Plock, Keene, Dunn, Mallicoat and Petty - YES. **Motion Passed: 6-0-0**

Prepared By: Christina LaBree, Village Clerk

Approved By: *Christina Haber*