

**VILLAGE OF ROSCOE**  
**10631 MAIN STREET**  
**ROSCOE, ILLINOIS 61073**  
**Committee of the Whole Meeting Minutes**  
**Tuesday, August 18, 2020**  
**[Immediately following the Village Board Meeting]**

**NOTE: PURSUANT TO SECTION §7(e)(2) OF THE ILLINOIS OPEN MEETINGS ACT THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:  
VILLAGEOFROSCOE.COM**

**1. CALL TO ORDER**

Administrator Scott Sanders called the Tuesday, August 18, 2020 Committee of the Whole Meeting to order at 7:09 P.M

**2. ROLL CALL**

**Present:** President Szula, Trustee Keene, Petty, Dunn, Mallicoat, Gustafson and Plock.

**3. APPROVAL OF MINUTES**

**3.1** Approval of **August 4, 2020** COTW minutes. There was an error on the agenda. The minutes being approved for for the July 21, 2020 COTW minutes. Administrator Sanders entertained a **motion**, Trustee Keene made a **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustee Petty, Plock, Keene, Mallicoat, Hustafson and Dunn - YES. **Motion Passed: 6-0-0**

**4. PUBLIC COMMENT (limited to 3 minutes per speaker)**

Resident Bob Nowicki asked that 5.3 and 5.4 stay they way that they are. He would like to see the Village continue to do variance request on a case by case basis.

Resident Thomas Kohls explained that their is a group of residents who have signed a petition in regards to objecting with item number 5.3 and 5.4 on the Committee of the Whole agenda amending §155.046 (F)(2)(a) and §155.046 (F)(2)(e).

**5. NEW BUSINESS**

**5.1** Discussion and recommendation to the Board for approval of a Variance request to

increase the allowable size of an accessory structure in the R1 Zoning District from 672 SF to 840 SF, and to allow a second driveway at 9382 Ramboulliet Ridge. PIN: 08-09-226-004. This is the applicants second time bring this to the Village Board. The difference now is that this structure is now smaller and has a more architectural design.

(Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 8/12/20)

Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Gustafson, Dunn, PLock, Mallicoat, Keene and Petty - YES. **Motion Passed: 6-0-0**

- 5.2 Discussion and recommendation to the Board for approval of a Variance request to reduce the required front yard setback from 33'-0" to 15'-0" at a property commonly known as 916 Brandy Bend Road (PIN 08-06-156-001).

(Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 8/12/20)

Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Mallicoat. Roll Call Vote: Trustee Dunn, Gustafson, Mallicoat, Plock, Petty and Keene- YES. **Motion Passed: 6-0-0**

- 5.3 Discussion and recommendation to the Board for approval of a Text Amendment to revise **§155.046 (F)(2)(a)** to allow for construction of residential driveways in the side yard setback and establishing a pavement setback of 3'-0" from side and rear property lines

(Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 8/12/20)

Trustee Petty made a motion for this to be tabled and revisited until the zoning rewrite is complete; seconded by Trustee Dunn. Administrator Sanders explained that the 2 ordinances contradict each other. He asked Attorney which ordinance would take precedence. Attorney Kurlinkis stated that the newest one would take precedence over the older one. Roll Call Vote: Trustee Mallicoat, Keene, Petty, Gustafson and Dunn - YES. **Motion Passed: 6-0-0**

- 5.4 Discussion and recommendation to the Board for approval of a Text Amendment to add **§155.046 (F)(2)(e)** establishing no vehicles, trailers, or mechanical equipment shall be stored in the front or side yard setback unless done so on an approved paved driveway surface.

(Recommendation for approval by Zoning Board of Appeals, 5-0-2 on 8/12/20)

Trustee Petty made a motion for this to be tabled and revisited until the zoning rewrite is complete; seconded by Trustee Dunn. Roll Call Vote: Trustee Mallicoat, Keene, Petty, Gustafson and Dunn - YES. **Motion Passed: 6-0-0**

- 5.5 Discussion and recommendation to the Board for approval of entering into an agreement with the Winnebago County Highway Department for striping certain streets in the Village of Roscoe for the estimated amount of **\$12,000.00** Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Keene. Trustee Gustafson asked about the stripper the Village of Roscoe purchased. Wade Kretsinger said that it is only used for crosswalks and parking stalls. Roll Call Vote: Trustee Keene, Petty, Plock,

Mallicoat, Dunn and Gustafson - YES. **Motion Passed: 6-0-0**

**5.6** Discussion and recommendation to the Board for approval of an Ordinance establishing a Contractor Registration Program for contractors completing work requiring issuance of permit by the Village of Roscoe. Administrator Sanders explained that this would just verify accurate contact information, evidence that they are a licensed business and evidence they carry the correct insurance for their trade. Administrator Sanders entertained a **motion**, Trustee Petty made a **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustee Dunn, Keene, Gustafson, Petty, Plock and Mallicoat - YES. **Motion Passed: 6-0-0**

**5.7** Discussion and recommendation to the Board for approval of a Special Event Permit application from the YMCA for their annual Stone Bridge Trail race event. Administrator Sanders entertained a **motion**, Trustee Keene made a **motion to approve**; seconded by Trustee Petty. Roll Call Vote: Trustee Dunn, Keene, Gustafson, Petty, Plock and Mallicoat - YES. **Motion Passed: 6-0-0**

## **6. OLD BUSINESS**

Trustee Gustafson asked for the zoning rewrite to be complete and to set a date when it would be complete. She asked for memo by the next meeting to have an estimated completion date.

## **7. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Resident Thomas Kohls asked if a fence can be right on the property line or 1 foot from the lot line. Administrator Sanders stated that it can be placed right on the lot line.

## **8. EXECUTIVE SESSION**

Administrator Sanders entertained a **motion to enter executive session at 8:14 P.M.** Trustee Dunn made a **motion to approve**; seconded by Trustee Petty. Roll Call Vote: Trustee Dunn, Gustafson, Plock, Petty, Keene and Mallicoat - YES. **Motion Passed: 6-0-0**

Administrator Sanders entertained a **motion to return from executive session at 8:37 P.M.** There was no action taken during executive session. Trustee Keene made a **motion to approve**; seconded by Trustee Dunn. Roll Call Vote: Trustee Dunn, Gustafson, Plock, Petty, Keene and Mallicoat - YES. **Motion Passed: 6-0-0**

## **9. ADJOURNMENT**

Administrator Sanders entertained a **motion to adjourn at 8:40 P.M.** Trustee Keene made a **motion to approve;** seconded by Trustee Plock. Roll Call Vote: Trustee Dunn, Gustafson, Plock, Petty, Keene and Mallicoat - YES. **Motion Passed: 6-0-0**

Prepared By: Christina LaBree, Village Clerk

Approved By: 