

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Meeting Minutes
Tuesday, July 7, 2020
[Immediately following the Village Board Meeting]**

NOTE: PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT AND EXECUTIVE ORDER THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.

**REMOTE ATTENDANCE INFORMATION WILL BE MADE AVAILABLE AT:
VILLAGEOFROSCOE.COM**

1. CALL TO ORDER

Administrator Sanders called the Tuesday, July 7, 2020 Committee of the Whole Meeting to order at 7:10 P.M.

2. ROLL CALL

Present: President Szula, Trustees Plock, Mallicoat, Petty, Gustafson, Keene and Dunn.

3. APPROVAL OF MINUTES

3.1 Approval of **June 16, 2020** COTW minutes. Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Petty. Roll Call Vote: Trustee Dunn, Keene, Plock, Petty, Mallicoat and Gustafson - YES. **Motion Passed: 6-0-0**

4. PUBLIC COMMENT (limited to 3 minutes per speaker)

5. NEW BUSINESS

5.1 Discussion regarding expanding scope of Village Zoning Permits to include fencing and solar panel installation (Layed over from June 16, 2020 COTW) Administrator Sanders asked that a fence now require a permit. He said more times than not the Village receives complaints in regards to a fence not be located properly. With that being said this would help eliminate those types of issues. The permit cost for the fence would be \$50, like all other permits. Trustee Keene inquired on how the residents of Roscoe would be notified of this change. Sanders answered with he will make sure that it is on the website and social media outlets for the Village of Roscoe as well as the Winnebago County Building Department and local fence contractors. Administrator Sanders entertained a **motion**, Trustee Mallicoat made a **motion to approve**; seconded by Trustee Petty. Roll Call Vote: Trustee Keene, Gustafson,

Plock, Mallicoat, Dunn and Petty - YES. **Motion Passed: 6-0-0**

5.2 Discussion and recommendation to the Board for approval of a petition of annexation into the Village of Roscoe for a property commonly known as 4562 Hononegah Road (PIN 04-29-251-015) as requested by Roscoe Township. Sanders stated they are pursuing the restoration of this location with a community center and park. Roscoe Township Attorney Tom Green explained that they he was grateful for the positive response from the Village of Roscoe in regards to this project. It will include the restoration to the original Homestead by the Roscoe Historical Society, park and walking pathways. Trustee Dunn asked if there were any charges to the Village of Roscoe for utilities. Sanders answered that there are no fees accrued that the Village of Roscoe would be responsible for. Trustee Petty noted that this would not bring any tax dollars to the Village of Roscoe and wished Roscoe township success in their grant writing. Administrator Sanders entertained a **motion**, Trustee Mallicoat made a **motion to approve**; seconded by Trustee Keene. Roll Call Vote: Trustee Dunn, Keene, Mallicoat, Petty and Plock - YES. Trustee Gustafson - NO. **Motion Passed: 5-1-0**

5.3 Discussion and recommendation to Board for approval of a Resolution to enter into an agreement with Norwest Construction for improvements at Chicory Ridge Park for the quoted amount of \$13,549.50 Sanders explained that this was a project discussed during the budget review. They have received 3 quotes. Administrator Sanders entertained a **motion**, Trustee Plock made a **motion to approve**; seconded by Trustee Keene. Trustee Gustafson asked fo an explanation as to why this is imperative at this time and would like to postpone this until 2021. Sanders explained there is a lot more traffic in Chicory Ridge as well as server erosion issues. Engineer Brandon Boggs explained that there is vehicles tearing up the grass area. Trustee Keene expressed that he sees the Public Works department attending to that area with gravel multiple times. Roll Call Vote: Trustee Mallicoat, Keene and Plock - YES. Trustee Petty, Gustafson and Dunn - NO. **Motion Passed: 3-3-0** (It will move to the Village Board with NO reccomendation)

5.4 Review of annual compensation for Village of Roscoe Elected Officials. Trustee Mallicoat explained that there is never a right time to increase pay. He did explain that the Board has taken a reduction in pay in the past. Trustee Gustafson stated that this is not the right time to be talking about this during the current pandemic. Trustee Plock made a **motion to recommend that the Trustees pay be increased to \$4,000 a year and the Presidents be increased to \$38,000.00 a year**; seconded by Trustee Keene. Roll Call Vote: Trustee Keene, Mallicoat and Plock - YES. Trustee Gustafson, Petty and Dunn - NO. **Motion Passed: 3-3-0** (It will move to the Village Board with NO reccomendation)

5.5 Discussion and recommendation to the Board regarding placing a referendum on the November 3rd general election ballot a question asking whether the office of Village Clerk should be established as an appointed position. Administrator Sanders

explained that other municipalities are doing this. He explained that no one has ran for the position in some time. Administrator Sanders entertained a **motion**, Trustee Mallicoat made a **motion to approve**; seconded by Trustee Keene. Roll Call Vote: Trustee Keene, Mallicoat and Plock - YES. Trustee Gustafson, Petty and Dunn - NO. **Motion Passed: 3-3-0** (It will move to the Village Board with NO recommendation)

5.6 Discussion and and recommendation to the Board for approval of a Resolution to establish a street light account with Rock Energy Cooperative for two 35' 250W LED street lights at both intersections of Willowbrook and McCurry Roads for an estimated monthly amount of \$36.00 per month (\$432.00 per year) Sanders explained that the cost to install these would be \$2,016. Winnebago County has expressed that they would split this cost (it would need to go in front of the committee) if not pay it in full, but Roscoe would need to hold the account. Administrator Sanders entertained a **motion**, Trustee Keene made a **motion to approve**; seconded by Trustee Plock. Roll Call Vote: Trustee Plock, Petty, Gustafson, Keene, Dunn and Mallicoat- YES. **Motion Passed: 6-0-0**

5.7 Discussion regarding resumption of in person meetings for the Village of Roscoe Board of Trustees and Committee of the Whole. It was discussed that the Village board had the option to potentially return to in person meetings as the state has moved into PHASE 4. There was concern from Trustee Plock, Mallicoat and Keene that due to health concerns they are not comfortable with returning at this point. Trustee Gustafson, Dunn and Petty explained that they would like to return with safety measures that other municipalities have set into place. Administrator Sanders offered to compile some quotes and plan to possibly return to in person meetings during PHASE 4.

6. OLD BUSINESS

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

8. EXECUTIVE SESSION

9. ADJOURNMENT

Administrator Sanders entertained a **motion to adjourn at 8:20 P.M.**, Trustee Keene made a **motion to adjourn**; seconded by Trustee Petty. Roll Call Vote: Trustee Gustafson, Plock, Keene, Dunn, Mallicoat and Petty - YES. **Motion Passed: 6-0-0**

Prepared By: Christina LaBree, Village Clerk

Approved By: 