

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday, September 17, 2019**

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, September 17, 2019 at 7:07PM

2. ROLL CALL

Present: Trustees Petty, Mallicoat, Plock, Dunn and Gustafson.

Absent: Trustee Keene

3. APPROVAL OF MINUTES

3.1 Approval of September 3, 2019 COTW Minutes. Administrator Sanders entertained a motion to approve the August 7, 2019 Minutes. Trustee Petty made the motion; seconded by Trustee Mallicoat. Voice Call Vote: All Ayes present, No Nays heard. **Motion Passed 5-0-1**

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1 Discussion and Recommendation for approval of expenses for the Police and Fire Commission Training. Robert Seibert, Chairman of the police and Fire Commission was available. Trustee Gustafson stated that she wanted to discuss how the Village allocates its funds for various functions. According to the August 31st Revenues and Expenditures, the amount remaining in the account is \$5,153.00. Trustee Gustafson commented that she does not feel like the \$2500.00 that would be left after training is a sufficient amount for the remainder of the year. She also stated that the \$2500.00 goes above the previously allocated amount of \$1700.00 that was budgeted for training purposes. Trustee Gustafson requested that Mr. Seibert find a way to cut the costs of the training to stay within in the \$1700.00. Mr. Seibert explained that the budget was put into place prior to a new commissioner being brought in leaving the training expenses higher than what would be expected. He also clarified that the senior officer Mark Nytko is required to do his refresher courses this year as well. Mr. Seibert reiterated the importance of this seminar to the members of the commission. Trustee Gustafson insisted that there was not enough money in the budget for the rest of the year if they use the \$1700.00. Trustee Dunn asked if there was a projected amount for any other expenses that the commission would need for the rest of the year. Mr. Seibert replied that there was nothing other than the scheduled meeting nights. Administrator Sanders

entertained a motion to send to the Board for further consideration. Trustee Gustafson made a motion to send Leanne Jones to the training which would be a cost of \$828.66. No second was heard. Motion failed. Administrator Sanders asked if there was a second motion. Trustee Dunn made a motion to approve as submitted explaining that he feels very strongly about the need for continued education. Trustee Mallicoat seconded the motion. Roll Call Vote: Trustee Dunn, Plock, Mallicoat and Petty – Yes. Trustee Gustafson – No. **Motion Passed 4-1-0**

- 5.2 Discussion and Recommendation to the Board for approval of a Special Event Permit for Midwest Hometown Market Days, 10985 Main Street, October 11-12, 2019.** This event will replace the previous Nellies Barn Sale. Savvy City Farmer and Meyer’s Canine Colony are co-sponsoring the event. It is a vintage and handmade market. Unlike last year they do not plan on using Village property. Administrator Sanders entertained a motion to move to Board for final action. Trustee Mallicoat made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees Dunn, Petty, Plock, Gustafson and Mallicoat – Yes. **Motion Passed 5-0-1**

Discussion regarding Village of Roscoe hosting the annual Hometown Holiday event, Main Street Roscoe, December 14, 2019 Administrator Sanders made an inquiry to the Board about their interest in acting as the primary organizing entity of Hometown Holiday. Mr. Sanders asked that the Board to consider what level of financial participation they are willing to make and also if they are willing to accept private sponsorship donations. He also explained that the local group elev815 would be happy to assist the Village if they decided to host the event. Trustee Gustafson asked how many people petitioned this and who are going to be the worker bees. At this time Keith Wicklund from elev815 came forward and introduced himself to the Board. He stated that elev815 has a large group of local business owners who are willing to be the “worker bees” He also explained that elev815 is an organization that promotes local businesses. Trustee Gustafson asked if that means the group will take donations to defer costs. Mr. Wicklund clarified that the group is not prepared to do any fundraising at this time. Trustee Dunn asked if information regarding sponsorships could be placed on the website for businesses to have access to. Administrator Sanders expressed that sponsorship request letters were sent out in the past and he felt confident that those businesses would be willing to sponsor again. He also stated that this year the Village appropriated \$6000.00 for special events. To date the Village has \$4039.57 remaining for the year. Trustee Petty stated her biggest concern would be the time commitment it would involve for Administrator Sanders. Trustee Mallicoat stated that he wouldn’t mind closing down the street or offering financial support but his concern is not having an entity to run it. He wants a group that would spearhead it. He feels like the Village does not have the time or staff to devote to this. Trustee Gustafson asked elev815 to meet as an organization and develop an organizational flow chart along with a point person. Trustee Gustafson indicated that the point person should not be the Village Administrator. Trustee Gustafson chided that if elev815 can’t get it organized this year, why not take a break until next year. Trustee Gustafson stated that it is not the role of local government to be the “party giver-host”. Clerk Taylor responded to Trustee Gustafson explaining that there are plenty of volunteers dedicated to spending many

hours of their time on the event and that the hope of elev815 is just that the Village would also be willing to help, whether it's with hosting or financial assistance toward Village expenditures for Hometown Holiday. Trustee Dunn commented that anything that brings the community together, especially at Christmas is a good thing. Administrator Sanders asked the Board if they were willing to receive private donations for the event. Trustee Gustafson said that she prefers that a different organization should be able to accept the funds. Bob Nowicki, Roscoe resident and business owner came forward and told the Board that he would enjoy seeing Hometown Holiday continue and feels confident that the group of volunteers with elev815 would do a great job. He helped with Hometown Holiday for the past two years. Several Trustees requested more information from elev815. Trustee Mallicoat made a motion to hold over until the next committee of the whole meeting. Trustee Petty seconded the motion. Roll Call Vote: Trustees Plock, Petty, Mallicoat, Gustafson and Dunn - Yes. **Motion Passed 5-0-1**

6. OLD BUSINESS

Trustee Gustafson sought information regarding the Village's communication policy. She stated that it was discerning to hear about the alleged vandalism in Chicory Ridge on TV as opposed to any official notice on how excessive it was or was not. Administrator Sanders clarified that this instance was spray paint on the ground in the far removed area of the park in Chicory Ridge. Public Works scraped away the words. There was no defacement of property. He apologized if the Board felt that they should have been notified. Several Trustees stated that notification was not necessary for this instance.

Anne Hanson informed the Board that they have extended an offer to fill the administrative position and that the candidate accepted the offer.

7. PUBLIC COMMENT

None

8. EXECUTIVE SESSION (If necessary)

None

9. ADJOURNMENT

Scott Sanders entertained a motion to adjourn at 8:00P.M. Trustee Plock made the motion; seconded by Trustee Petty. Voice Call Vote: All Ayes Present – No Nays heard. **Motion approved 5-0-1**

Prepared by: Lori Taylor, Village Clerk

APPROVED: Lori Taylor 10-1-19