

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
Committee of the Whole Minutes  
Tuesday, September 3, 2019**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, September 3, 2019 at 7:40 P.M.

**2. ROLL CALL**

Present: Trustees Mallicoat, Plock, Keene, Dunn and Gustafson.  
Absent: Trustee Petty

**3. APPROVAL OF MINUTES**

**3.1 Approval of August 20, 2019 COTW Minutes.** Administrator Sanders entertained a motion to approve the minutes. Trustee Keene made the motion; seconded by Trustee Plock. Voice Call Vote: All Ayes present, No Nays heard. **Motion Passed 5-0-1**

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. NEW BUSINESS**

**5.1 Discussion and Recommendation of amendments to Class “BL” (BOUTIQUE) Liquor Licenses related to the maximum allowed square footage, and the presence of Non Video Terminal Gaming Equipment.** In the last COTW meeting, the option to expand the allowable square footage of a Boutique Gaming business as well as the presence of Non Video Terminal Gaming Equipment was discussed. Administrator Sanders entertained a motion to send this to the Board for final approval. Trustee Keene made the motion. It was seconded by Trustee Plock. Roll Call Vote: Trustees Dunn, Keene, Gustafson, Mallicoat and Plock Yes. **Motion Passed 5-0-1**

**5.2 Discussion and Recommendation of changes of the license issuance and approval process for a Class “T” (Temporary) Liquor Licenses.** Administrator Sanders explained that this would be a proposed change to allow the Liquor Commissioner to directly authorize a Class “T” Liquor License. Anyone that applies for a Class "T" already has a current liquor license, they have completed all background checks and they have complied with all requirements of a Liquor License holder. President Szula stated that if he approved a Class “T” License for a business he would send out a memo to all Board Members to make them aware of the license that he issued and the reason it was issued. The Board decided to take no action on this item.

**5.3 Discussion and Recommendation to the Board to approve entering into an agreement with Bel Rock Asphalt Paving Inc. to perform sealcoating on Village of Roscoe pedestrian and Bike Paths for the quoted amount of \$12,000.00.** Trustee Keene made a motion to approve; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Plock, Dunn, Keene, Gustafson and Mallicoat – Yes. **Motion Passed 5-0-1**

**5.4 Discussion and Recommendation of the desirability of Annexing State Line Foundries, Inc. located at 13227 North 2<sup>nd</sup> Street into the Village of Roscoe.** State Line Foundries is located on the frontage Road off of 251; it extends North of McCurry by American Aluminum Extrusion. It is already our road. With annexations comes the requirement to take care of the roads from snow removal to police service. The Village currently already takes care of both of these services in this area. One of the benefits of the annexation would be that there is no additional burden on the Village for this location. It is a longstanding successful industrial business in the Village of Roscoe. State Line Foundries is 50 years old and has been operating in Roscoe since inception. Last year they acquired a foundry in South Beloit, called Winnebago Foundry. Now they are expanding. They make iron castings. They use patterns and tooling to make sand molds for machine shops and for different types of equipment. With last year's demand for increase in production State Line Foundries has come up with an action plan to expand. They would like to stay local. Priority number one is the expansion on the north side of the facility with 2000 feet of covered space. The goal of the project is to house a piece of equipment that will help cut costs. Three truckloads of sand come in every day. This would help cut that by 80%. The goal of project completion would be Spring 2020. Project Number two, is to build two 12000 square foot storage facilities on the property. The ZBA approved 6-0-1. Trustee Keene requested that they present an environmental study. Trustee Keene made a motion to approve; seconded by Trustee Dunn. Roll Call Vote: Trustees Keene, Dunn, Gustafson, Plock and Mallicoat – Yes. **Motion Passed 5-0-1**

**5.5 Discussion and Recommendation to approve a variance to increase the allowable height of a fence within a front yard setback from 4'-0" to 6'-0" at 644 Biscayne Place. PIN: 08-06-404-001. Matt and Casey Leonard, Applicants.** These types of requests are typically for a corner property. Village of Roscoe Ordinance states that the allowable height of a fence within a front yard setback is 4'-0". If the other frontage is not part of a series of other front yards and there are no obstructed views a favorable recommendation is usually made. This item was approved at the last ZBA meeting 6-0-1. Trustee Mallicoat made a motion to approve. It was seconded by Trustee Keene. Roll Call Vote: Trustees Mallicoat, Keene, Dunn, Gustafson and Plock – Yes. **Motion Passed 5-0-1**

**5.6 Discussion and Recommendation to approve a variance to increase the allowable size of an accessory structure in the R1 Zoning District from 672 SF to 1,120 SF at 5325 Pine Lane. PIN: 04-33-327-002. John and Linda Szeluga, Applicants.** Pine Lane runs south of Kinnikinnick School and has been problematic for years. It terminates at a blunt dead end. The applicants have had to call the Police Department routinely due to their driveway being blocked from parked cars when there

are school functions or ball games. There is an adjacent piece of property that the Szeluga's are hoping to purchase. It is a triangular lot that sits between their home and 251. They plan on expanding their garage, eliminating the current driveway, planting Pine trees in its place and then building a new driveway to a larger garage. It was recommended for approval by the ZBA 6-0-1 Trustee Keene made the motion; seconded by Trustee Dunn. Roll Call Vote: Trustees Gustafson, Mallicoat, Dunn, Plock and Keene – Yes. **Motion Passed 5-0-1**

**5.7 Discussion and Recommendation to approve a Variance to increase the allowable size of an accessory structure in the R1 Zoning District from 672 SF to 952 SF at 9703 Highstone Drive. PIN: 08-03-428-017. Peter Rice Applicant.** This item was amended to reflect the actual size of the new structure as 1008 SF. It was recommended by the ZBA for approval 6-0-1. Currently the house is built in a way that would not allow for expansion to the garage, however, the applicants have acquired an adjoining lot that would allow for an expansion of the structure based on the lot size. Staff denied the request due to finding of facts. There are two main thresholds that have to be met. The first is that compliance with Ordinance would create a hardship for the applicant. The second is that the request is based on conditions that are unique and not generally applicable to other parcels in that same district. The applicants came forward and provided more details about their request. They are in possession of some family member's vehicles that are stored in their garage. They would like to expand the structure to be able to continue to store the vehicles as well as use it to park their own cars in. The structure will have the same siding as the house. Trustee Dunn made a motion to approve; seconded by Trustee Dunn. Roll Call Vote: Trustees Dunn, Plock, Keene, Gustafson and Mallicoat – Yes.  
**Motion Passed 5-0-1**

**5.8 Discussion of Appropriation/ budget worksheet.** A discussion ensued regarding the process of the appropriation/budget. The first draft will be in a binder and presented at the 10-1-2019 Board Meeting for review.

**5.9 Authorization to hire a part-time Officer, acknowledging previous completion of pre-requisite qualifications per §33.082 (H): Part Time Officers, Selection Process.** The Board has the authority to waive certain criteria when a candidate is already certified. The recommendation is to waive the pre-qualification components and to recommend hire. This officer is also certified in truck weight enforcement and works for the Loves Park Police Department. He is a Roscoe resident and would work for the Village of Roscoe Police Department part- time. Trustee Keene made the motion to waive the selection process and recommend hire to the Board; Trustee Dunn seconded the motion. Roll Call Vote: Trustees Mallicoat, Keene, Dunn, Plock and Gustafson – Yes. **Motion Passed 5-0-1**

## **6. OLD BUSINESS**

President Szula would like to find a spot to have an ice skating rink for our community.

**7. PUBLIC COMMENT**

None

**8. EXECUTIVE SESSION (If necessary)**

None

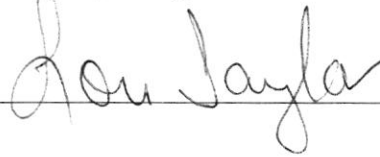
**9. ADJOURNMENT**

Scott Sanders entertained a motion to adjourn at 8:25 P.M. Trustee Plock made the motion; seconded by Trustee Keene. Voice Call Vote: All Ayes Present – No Nays heard.

**Motion approved 5-0-1**

Prepared by: Lori Taylor, Village Clerk

APPROVED: \_\_\_\_\_

A handwritten signature in cursive script, appearing to read "Lori Taylor", is written over a horizontal line.