

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday, May 21, 2019**

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, May 21, 2019 at 7:03PM

2. ROLL CALL

Present: Trustees Petty, Mallicoat, Keene, Plock, Dunn and Gustafson.

3. APPROVAL OF MINUTES

3.1 Approval of May 7, 2019 COTW Minutes. Administrator Sanders entertained a motion to approve the minutes. Trustee Mallicoat made the motion; seconded by Trustee Keene. Voice Call Vote: All Ayes present, No Nays heard. **Motion Passed 6-0-0**

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1 Discussion and Recommendation to Board for approval of registration and travel expenses for Lori Taylor, Clerk to attend the Central Illinois Municipal Clerks Organization Seminar June 20-21, 2019. NTE \$425.00 Trustee Gustafson made a motion to send to the Board for final approval; seconded by Trustee Plock. Roll Call Vote: Trustees Plock, Keene, Dunn, Petty, Gustafson and Mallicoat yes. **Motion Passed 6-0-0**

5.2 Discussion and Recommendation to the Board for approval to enter into an agreement with Unifirst for the rental of mats and for Public Works uniform service. Wade Kretsinger reported that the Public Works employees liked the quality and the feel of the uniforms from Unifirst. There was also a positive review from an employee regarding the mats provided by them as well. Mr. Kretsinger is waiting to receive references about the company. The prices are less expensive than Cintas, which is the service that the Village is currently using. Trustee Keene requested that Mr. Kretsinger gather information regarding the chemicals that are used for laundering the uniforms. Trustee Gustafson made a motion to layover until more information can be provided; Trustee Petty seconded the motion. Roll Call Vote: Trustees Petty, Mallicoat, Plock, Gustafson, Dunn and Keene –Yes. **Motion Passed 6-0-0**

5.3 Discussion and Recommendation to the Board for approval of a Special Event Permit for National Night Out August 6, 2019 Village Board Meeting to be rescheduled or cancelled. Administrator Sanders recounted the event in the past. He indicated that last year Main Street was closed and the Village celebrated block party style with several different businesses participating. There were also tours given of the newly finished Police Department. The event was well attended and received a lot of positive feedback. Trustee Gustafson requested portalets and handwashing stations be made available for attendees. Trustee Mallicoat requested tours of the Police Department be made at this year's event. Trustee Mallicoat made a motion to send to Board for final approval the Special Event Permit and the Street Closure. Trustee Plock seconded the motion. Roll Call Vote: Trustees Petty, Plock, Dunn, Gustafson, Mallicoat and Keene – Yes. **Motion Passed 6-0-0.** Trustee Petty made a motion to send to the Board for final approval, changing the date of the August 6, 2019 scheduled Board Meeting to August 7, 2019 at 6:30PM. Trustee Keene seconded the motion. Roll Call Vote: Trustees Mallicoat, Gustafson, Petty, Keene, Dunn and Plock – Yes. **Motion Passed 6-0-0**

5.4 Discussion and Recommendation to the Board for the approval of amending Section 154.106 (B) the Village Code of Ordinances: Design Standards, Streets and Alleys revising the Rural Standard. Administrator Sanders explained that this would be an amendment to ordinances across the board regarding the Rural Standard. It does not change the subdivision ordinance that dictates new roads shall be built to the Urban Standard. What it does change, is that if following Ordinance, the Board ever elected to waive the Urban Standard; this would become the new Rural Standard. This would be contemplating the 5 foot aggregate shoulder with a 2 foot concrete shoulder in addition to a 3 foot turf shoulder. The concrete shoulder (or edge) would provide superior edge protection. The difference of Urban and Rural would be the inclusion of storm sewer and sidewalk verses open ditches. Administrator Sanders entertained a motion to send to Board for final approval. Trustee Gustafson made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees Plock, Dunn, Keene, Petty, Mallicoat and Gustafson – Yes. **Motion Passed 6-0-0**

5.5 Discussion and Recommendation to the Board determining applicable roadway design standards for construction of public streets in Plat One of Denali Heights Subdivision. Administrator Sanders requested on advice from Ancel Glink that due to filed litigation this item be discussed in Executive Session. Trustee Gustafson made a Motion at 7:34PM to go into Executive Session to discuss filed litigation; seconded by Trustee Petty. Roll Call Vote: Trustees Plock, Petty, Gustafson, Dunn, Keene and Mallicoat - Yes.
Motion Passed 6-0-0

6. OLD BUSINESS

7. PUBLIC COMMENT

None

8. EXECUTIVE SESSION (If necessary)

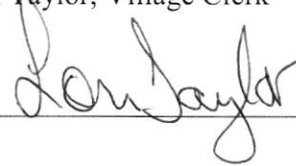
At 8:33PM Administrator Sanders entertained a motion to return from Executive Session. There was no action taken. Trustee Dunn made the motion; seconded by Trustee Plock. Roll Call Vote: Trustees Keene, Mallicoat, Plock, Dunn, Petty and Gustafson – Yes.
Motion Passed 6-0-0

9. ADJOURNMENT

Scott Sanders entertained a motion to adjourn at 8:34PM Trustee Petty made the motion; seconded by Trustee Keene. Voice Call Vote: All Ayes Present – No Nays heard.
Motion approved 6-0-0

Prepared by: Lori Taylor, Village Clerk

APPROVED: _____



6/4/19