



10631 MAIN STREET  
PHONE: 815-623-2829 FAX: 815-623-1360

**SITE DEVELOPMENT PERMIT APPLICATION**  
For Paving or Mass Grading of Commercial/Industrial/Vacant Residential

**PROJECT DETAILS**

Project Address: \_\_\_\_\_ Total cost of construction: \_\_\_\_\_

All existing uses on the property are: \_\_\_\_\_

All proposed uses on the property are: \_\_\_\_\_

Describe full scope of work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Email: \_\_\_\_\_

Owner Address: \_\_\_\_\_  
(street address) (city, state, zip)

**CONTRACTOR INFORMATION**

Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Contractor Address: \_\_\_\_\_  
(street address) (city, state, zip)

Three (3) copies of a "to scale" site plan, including landscaping, drainage, and erosion control must be submitted with this form.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The applicant's signature indicates the information contained in this application and on any accompanying documents is true and correct.

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**FOR OFFICE USE ONLY**

Total # parking spaces: Req'd \_\_\_\_ Prov \_\_\_\_ Total handicap parking spaces: Req'd \_\_\_\_ Prov \_\_\_\_

Is sidewalk required? Yes \_\_\_\_ No \_\_\_\_ Is landscaping required? Yes \_\_\_\_ No \_\_\_\_ Existing \_\_\_\_

If any of the below are checked, the permits must be provided prior to issuance a Site Development Permit.

Variance Required \_\_\_\_ Drainage Study Required \_\_\_\_

Driveway Permit Required \_\_\_\_ ROW Permit Required \_\_\_\_

Conditions of Approval: \_\_\_\_\_

\_\_\_\_\_

**APPROVAL**

Village Engineer: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_ Receipt No.: \_\_\_\_\_