



PHASE 4 GUIDELINES OVERVIEW

RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

PART OF PHASE IV OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE IV | ISSUED ON JUNE 22, 2020 | EARLIEST EFFECTIVE DATE JUNE 26, 2020

ALL INDUSTRIES

- All employees who can work from home should continue to do so
- Continue to wear face covering that covers nose and mouth, maintain social distance of 6 ft., and frequently wash hands
- Continue employee health screenings upon entry into the workplace and mid-shift screenings for employees with shifts >5 hours (virtual screening permitted)
- Follow guidelines on capacity limits and group sizes (to be continually reassessed throughout Phase 4)

DAY CAMPS

- Capacity limit of no more than 50% of facility occupancy
- Group sizes of 15 participants, unless participants changing weekly
- Water-based activities permitted according to IDPH guidelines
- Continue to encourage outdoor activities as much as possible, especially for activities requiring physical exertion and/or exertion of voice

FILM PRODUCTION

- Capacity limit of no more than 50% of sound stage/location occupancy
- Crowd scenes should be limited to 50 people or fewer
- All individuals should maintain 6 ft. of social distancing unless job duty cannot be performed without proximity (e.g. actors performing, hair, make-up, costumes)
- One-time nasal swab for RT-PCR testing of all cast and crew should be obtained within 48 to 72 hours prior to the start of work on set or location
- Craft services and catering should follow Restaurant and Bar guidelines
- Live audiences permitted in line with Theatre/Performing Arts guidelines

HEALTH AND FITNESS

- Capacity limit of no more than 50% occupancy
- Group fitness classes of up to 50 people with at least 6 ft. social distancing between individuals permitted; multiple groups permitted given facilities have space to appropriately social distance and can limit interaction between groups
- Workout stations and equipment should be 6 ft. apart without barriers or 3 ft. apart with impermeable barriers in between
- For open gym spaces, have 1 employee per every 4,000 sq. ft. to monitor social distancing and sanitize equipment between use
- Sanitize equipment before and after each individual use and sanitize locker rooms and showers at least every hour
- Keep ancillary accommodations (e.g., saunas, hot tubs, steam rooms) closed, though childcare areas are permitted to reopen in line with DHFS childcare guidelines
- Members should wear face covering over their nose and mouth whenever not exercising

INDOOR/OUTDOOR RECREATION

- Reopening select indoor recreation facilities (e.g., bowling alleys, skating rinks); indoor playgrounds and trampoline parks should remain closed
- Indoor recreation to operate at lesser of 50 customers or 50% of facility capacity
- Outdoor recreation allowing group sizes of up to 50, and permitting multiple groups given facilities have space to appropriately social distance and can limit interaction between groups
- Activity stations should be spaced at least 6 ft. apart or limited in number to ensure social distancing
- Shared equipment should be disinfected before and after each use
- Clubhouses and other communal gathering places allowed to reopen
- Concessions permitted with restrictions

MANUFACTURING

- In-person meetings of up to 50 people with social distancing permitted

MEETINGS AND SOCIAL EVENTS

- Limit to the lesser of 50 people or 50% of room capacity
- Multiple groups may meet in the same facility if they are socially distanced and in separate rooms
- Groups should be static for duration of meeting or event. If event includes multiple sessions, participants should remain in one room, and speakers/presenters should rotate between rooms or be digitally displayed (e.g. projected, livestreamed) in multiple rooms
- Dance floors should remain closed
- Food service should follow Restaurant and Bar guidelines

MUSEUMS

- Capacity limit of no more than 25% occupancy
- Guided tours should be limited to 50 or fewer people per group
- Hands-on exhibits and touch screens should be closed or modified to eliminate the hands-on component
- Audio tours are permitted, though equipment should be disinfected before and after individual use
- Museums should have plan to limit congregation via advance ticket sales and timed ticketing
- Concessions permitted with restrictions



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OFFICES

- Continue capacity limit of no more than 50% occupancy
- In-person meetings of up to 50 people with social distancing permitted
- Continue health screenings, though employers may screen office employees via in-person conversation or questionnaire once at their workstation, or using virtual method

RESTAURANTS AND BARS

- Indoor dining and drinking now permitted for parties of up to 10 people
- Seated areas should be arranged so that tables allow for 6 ft. between parties; impermeable barriers may be installed between booths which are less than 6 ft. apart
- Standing areas (in restaurants or bars) should be limited to no more than 25% of standing area capacity
- Buffets and self-service food stations (e.g. hot and cold bars, bulk items, baked goods) should adhere to additional minimum guidelines
- Self-service beverage fountains are permissible with the additional precautions

RETAIL AND SERVICE COUNTER

- Continue capacity limit of no more than 50% occupancy
- Mall food courts may reopen in line with Indoor Dining and Drinking guidelines

PERSONAL CARE

- Continue capacity limit of no more than 50% occupancy
- If services require customer to remove his or her mask, employee must wear both a face mask and eye protection (e.g., face shield, protective glasses)
- No time restrictions on massage or other services

OUTDOOR SEATED SPECTATOR EVENTS

- Outdoor spectator events only; indoor spectator events not permitted at this time
- Tickets events with seating available for all customers permitted; general admission shows and/or events with standing room only are not permitted at this time
- Maximum of 20% of seating capacity for spectators
- Concessions permitted with restrictions

THEATERS AND PERFORMING ARTS

- Seated theaters, cinemas, and performing arts centers for ticketed events with seating available for all customers permitted; general admission shows and/or events with standing room only are not permitted at this time
- Indoor capacity limit of 50 people or less or 50% of space capacity (applies to each screening room); outdoor capacity limited to 20% of overall space capacity
- Patrons should wear face coverings over their nose and mouth, except while seated within a venue (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering)
- Concessions permitted with restrictions

YOUTH AND RECREATIONAL SPORTS

- Competitive gameplay and tournaments permitted
- Capacity limit of no more than 50% facility capacity, 20% seating capacity for spectators
- Group sizes limited to 50 participants total (including athletes, coaches, and referees); with multiple groups permitted during practice and competitive games given venues have space to appropriately social distance and can limit interaction between group
- Concessions permitted with restrictions

ZOOS

- Capacity limit of no more than 25% occupancy
- Guided tours should be limited to 50 or fewer people per group
- Hands-on exhibits and touch screens should be closed or modified to eliminate the hands-on component
- Indoor exhibits should be closed
- Audio tours are permitted, though equipment should be disinfected before and after individual use
- Zoos should have plan to limit congregation via advance ticket sales and timed ticketing
- Concessions permitted with restrictions





Illinois Department of Commerce & Economic Opportunity

JB Pritzker, Governor

RESTORE ILLINOIS PHASE 4 – RECOVERY – FAQ FOR BUSINESSES

Updated 6/26/20

BUSINESS GUIDELINES

Which industries are impacted in Phase 4?

Phase 4 makes way for the following industries to reopen or expand operations based on their ability to implement and ensure compliance with the safety guidelines. It marks the opportunity for thousands of businesses and thousands of Illinoisans to return to work. It includes the following major industry categories:

- Retail and Service Counters
- Offices
- Personal care (i.e. barbers/salons)
- Manufacturing
- Health and fitness centers (i.e. gyms)
- Youth and recreational sports
- Spectator Sports
- Meetings and Social Events
- Film Production
- Theaters and Performing Arts
- Indoor/Outdoor recreation
- Museums and Zoos
- Day Camps
- Restaurants and Bars
- Updated guidelines for Golf and Tennis

General guideline questions for all businesses:

What are the uniform guidelines businesses should follow?

- While the guidelines vary by industry, all businesses and industries included in Phase 4 should ensure signage is displayed, conduct regular sanitizing and cleaning, promote social distancing whenever possible, and ensure staff and customers use face coverings when within 6 feet of others.
- Follow guidelines on capacity limits and group sizes (to be continually reassessed throughout Phase 4)
- Employees should complete health and safety training related to COVID-19 when returning to work.

- Employees should not report to, or remain at, work if sick or symptomatic.
- Employers should make temperature checks available for employees and encourage their use.
- Employers and businesses are also being *urged* to:
 - Continue use of work from home arrangements
 - Assign staffing with extra space for personnel
 - Limit travel unless essential
 - Implement on-site testing and health screening procedures
 - Ensure social distancing, and in some cases, assign a staff monitor (i.e. manufacturing and other businesses where employees are in close quarters)
 - Provide reasonable accommodations for vulnerable employees

How do Illinois guidelines compare to that of other states?

- Analyzing what works for ensuring safety of Illinois communities as well as what's been effective elsewhere has been part of the approach for Restore IL since day one.
- Particularly for Phase 4 – which contemplates a shift in capacity – Illinois conducted a review of other states' guidelines specifically pertaining to events and gatherings.
- From this review – we know that 20 states currently have restrictions on gatherings of 50 people or more.
- What we've found is that restrictions on event gatherings coincides with COVID-19 case rates. For instance – NY, MA, RI, CT, DE and MD all have similar restrictions in place, and their data indicate that case rates continue to decline.
- Conversely – states without event size/gatherings limitations in place – like Georgia, Arkansas, Texas, Arizona and Florida – have continued to see a steady increase in new COVID-19 cases – with some seeing a spike in the past 14 days.

What are some best practices businesses should follow to ensure customers comply with the face covering requirement?

- Businesses should consider placing an employee at the store entrance to remind individuals to wear face-coverings. Business may also post signage at the store entrance and throughout the store reminding employees of the face-covering requirements. If possible, businesses should offer face-coverings to those customers without one
- Businesses should also ensure its employees comply with the face-covering requirements, provide face-coverings to employees if needed, and instruct employees to maintain social-distancing to the extent feasible while interacting with customers

Phase 4 guidelines indicate there could be additional capacity for public events/gatherings later on. How will the state determine this?

- Capacity restrictions will be reassessed based on the latest science and public health metrics on an ongoing basis throughout Phase 4.

Do I still have to wear my face covering in Phase 4?

- Yes. IDPH and the state of Illinois continue to encourage universal guidance of wearing face coverings in group settings, outdoors, and where it is recommended. The requirement does not apply to individuals who cannot medically tolerate a face covering.

- In some instances, a mask is not required where other safety precautions, such as maintaining 6 feet of distance, are followed – i.e. while seated in a theater, or seated and eating or drinking at a restaurant.

What other steps must my business take to keep workers and customers safe?

- Other universal health and safety guidance for Phase 4 includes:
 - All employees who can work from home should continue to do so
 - Maintain social distance of 6 ft., and frequently wash hands
 - Continue employee health screenings upon entry into the workplace and mid-shift screenings for employees with shifts >5 hours (virtual screening permitted)
 - Follow guidelines on capacity limits and group sizes (to be continually reassessed throughout Phase 4)

What type of signs are businesses required to display in my store or on premises at the workplace?

- Businesses must post the guidance from the Illinois Department of Public Health (IDPH) and Office of the Illinois Attorney General regarding workplace safety during the COVID-19 emergency. https://www.dph.illinois.gov/sites/default/files/COVID-19_WorkplaceHealth_SafetyGuidance20200505.pdf
- Other signage varies for every industry, but all businesses should display signage to encourage social distancing of 6 feet or more.
- The guidelines specify other required signage to indicate things such as closed work areas, face covering requirements; and other common/gathering areas
- Businesses, like retail, where customers may line up should display directional signage to ensure lines are spaced properly and to prevent congestion in aisles at stories

What steps do employers need to take to ensure employees don't become sick, or come to work if they are sick?

- If practical, employer should conduct pre-shift and mid-shift temperature screening via infrared/ thermal camera or touchless thermometer, OR if not practical, employees may take their own temperature at home within four hours of start of work and ensure no fever (without fever-reducing medication) before entering the workplace
- All employers should have a wellness screening program

Can local governments adopt stricter policies than the State's Phase 4 policies?

- Yes – local government units have the discretion to impose stricter policies based on their specific public health situation

Restaurants and Bars and Social Events/Banquets

What guidelines will restaurants and bars be subject to?

- Capacity limited based on ability to provide a minimum of six feet between tables or other designated patron service areas; maximum occupancy of 25% in indoor standing areas (i.e. bar area, waiting area for a table); link to [Guidelines](#)
- Parties of up to 10 permitted
- Booths may be seated within 6 ft if impermeable barrier in place

- Buffets and self-service food stations allowed, with queue points of 6 ft apart, sanitation stations and frequent utensil cleaning

Will banquet halls be able to reopen and under what guidelines?

- Yes, under these [guidelines](#), banquet halls can reopen with capacity limits – the lesser of 50% of venue capacity OR 50 persons total per event, although venues may host multiple rooms of up to 50 people/50% capacity, with staggered start and end times to avoid interaction between the groups
- Dance floors should remain closed
- Event host should ask whether customer is currently exhibiting symptoms and if practical, take customer temperature

Health and Fitness and Recreational Activity questions:

Will professional and other spectator sports such as baseball be allowed? Will the public be able to attend?

- Yes, under these [guidelines](#), outdoor spectator sports that are ticketed and held in outdoor venues, arenas, stadiums, facilities, fields, or courts engaged in showing live sports games are allowed. Indoor spectator sports are not permitted at this time
- Seating capacity limit is 20% of seating capacity for spectators
- General admission shows and/or events without seating (e.g. standing room only) are not permitted at this time
- As with other guidelines, local governments can implement more restrictive requirements

Are there updated golf guidelines?

- Yes. Notable differences from the previous guidelines include: Two people are permitted to ride together in a cart if they live in the same household without a facial cloth covering. If two people who do NOT live in the same household are sharing a cart, a facial cloth covering is required; updated [guidelines](#)
- Tournaments and shotgun starts are permitted. Golf courses should develop procedures to ensure that individuals do not congregate in groups excess of 50 before or after the tournament
- Individual caddies are permitted. Caddies should wear face coverings when within six feet of a golfer or caddie. The golf club should have updated parental consent for all caddies under 18. Caddies should not congregate in groups larger than 50

Are there updated guidelines for tennis or pickleball in Phase 4?

- Yes. Tennis facilities and player safety can operate under the guidelines; updated [guidelines](#)

Will little league sports be allowed?

- Yes, competitive game play will be permitted in Phase 4, including little league.
- Increase in capacity for group sizes from 10 participants per group to 50 participants total (including athletes, coaches, and referees)
- Youth and Recreational Sports [guidelines](#)

What guidance will day camps need to follow?

- Increase cap on group sizes from 10 participants per 1 adult to 15 participants to 1 adult (in line with Phase 4 child care guidelines); updated [guidelines](#)
- Operators need to follow the IDPH guidelines on any water-based activities to follow IDPH guidance
- Guidance on holding activities requiring physical exertion and/or exertion of voice outdoors moved to best practice

Will public pools and waterparks be able to open in Phase 4?

Recreational swimming and water parks will be open and should follow the IDPH [Guidelines](#)

Will playgrounds reopen in Phase 4? If so, with what restrictions?

- Indoor playgrounds are to remain closed
- Units of local government are provided the discretion to determine if outdoor playgrounds can open; the playground should be limited to no more than 50 persons at the playground, individuals should follow social distancing guidance and all other applicable IDPH guidance

Are there guidelines for health and fitness facilities to open safely?

- Health and fitness updated [guidelines](#);
- Health and fitness centers can open with capacity limits of no more than 50% of occupancy at any given time; fitness classes of up to 50 people
- Workout stations should be configured to be 6 ft apart (either positioned or decommissioning at certain stations) and are allowed to be 3 ft apart with impermeable barriers installed

Will indoor children’s play venues be allowed to operate in Phase 4 (trampoline facilities, bounce houses, playlands)?

No, indoor trampoline parks, bounce houses, and playlands should be closed

Tourism and Entertainment Questions:

Which phase of the plan will include tourism?

- Restore Illinois provides guidance to residents and businesses, organized according to major industries and activities
- While each specific industry may not have its own specific guidance – businesses as well as residents are encouraged to adhere to the overarching principles of the Restore IL plan
- Phase 4 offers specific guidance on several activities that are relevant or could fall into the category of tourism in Illinois – including museums, zoos, outdoor recreation, and outdoor seated spectator events with limited seating capacities
- While residents traveling to the state should continue to take precautions, Illinois continues to provide a lot to offer for residents venturing on road trips or taking in any one of the many scenic sites our state has to offer

Can live filming commence under Phase 4?

- Film sets can operate at up to 50% capacity of location or sound stage capacity; overall group sizes limited to 50, including crowd scenes; [guidelines](#)

Will museums and zoos reopen in Phase 4?

- Yes, Phase 4 guidelines for reopening zoos; link to zoo [guidelines](#)
- Public facing areas with capacity limits of no more than 25% of occupancy at any given time; indoor zoo exhibits should remain closed
- Guided tours limits to 50 people or fewer; audio tour equipment must be cleaned before and after use by a guest or suspended; museum [guidelines](#)
- Hands on exhibits should be closed or modified to eliminate the hands-on component (e.g. interactive touch screens, historical replicas, etc.)

Are movie theatres permitted in Phase 4?

- Yes; indoor and outdoor movie theaters are permitted to be open in Phase 4.
- Capacity limits of the lesser of 50 people OR 50% of venue seating; 50 person limit applies per theater for cinemas with multiple screening rooms
- Cleaning and disinfecting of occupied seats or tables between use by different groups or parties, and again at closing time
- Theaters and performing arts [guidelines](#)

Are outdoor concerts allowed in Phase 4?

- Outdoor concerts will be permitted if ticketed and seated events; link to [guidelines](#)
- The capacity limit for the venue is 20% of the seating capacity