

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
Committee of the Whole Minutes  
Tuesday, December 18, 2018**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by on Tuesday, December 18, 2018 at 6:37 P.M.

**2. ROLL CALL**

Present: Trustees Gustafson, Petty, Baxter, Szula, Mallicoat and Swanson.

**3. APPROVAL OF MINUTES**

**3.1 Approval of December 4, 2018 COTW Minutes.** President Krienke entertained a motion to approve the minutes. Trustee Swanson made the motion; seconded by Trustee Petty. Voice Call Vote: All Ayes present, No Nays heard. **Motion Passed 6-0-0**

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

**5. NEW BUSINESS**

**5.1 Discussion of 2019 raises for certain hourly non union employees.** Trustee Gustafson made a motion to move to the Board for final approval with accompanying documentation that indicates prior rates, current rates and aggregate total of what the impact will be on the budget. seconded by Trustee Szula. Roll call Vote: Trustees Mallicoat, Petty, Swanson, Szula and Gustafson – Yes. Trustee Baxter – No. **Motion Passed 5-1-0**

**5.2 Discussion and Recommendation to Board for approval of purchase of Power DMS accreditation software NTE: \$1750.00** Chief Evans explained that this system is for the 2019 accreditation program. All policies get uploaded into Power DMS then The State of Illinois reviews it and recommends changes and updates. Once the changes have been made they will be entered into the system and easily made available to show compliance to state auditors. The fee would be yearly if the Police Department decides to continue with it, however, they are under no obligation to renew once their twelve months are completed. There will also be a reduction in the cost of insurance with the program and the three year accreditation that goes along with it. Trustee Szula made a motion to send to Board for final approval; seconded by Trustee Swanson. Roll call Vote: Trustees Mallicoat, Swanson, Petty, Szula and Gustafson – Yes. Trustee Baxter – No. **Motion Passed 5-1-0**

**5.3 Discussion and Recommendation to Board for approval purchase of four Automated External Defibrillators (AED) to replace four recalled existing AED'S**

**NTE: \$3,660.00** Trustee Szula made a motion to move to the Board for final action; seconded by Trustee Swanson. Roll Call Vote: Trustees Gustafson, Swanson, Petty, Szula and Mallicoat– Yes. Trustee Baxter – No. **Motion Passed 5-1-0**

**5.4 Discussion and Recommendation to Board for approval of a Resolution authorizing entering into a service agreement with Beloit Auction Service Inc. for public sale of accumulated Police Department evidence.** Trustee Szula made a motion to approve and send to Board; seconded by Trustee Swanson. Roll Call Vote: Trustees Mallicoat, Szula, Petty, Gustafson, Baxter and Swanson – Yes. **Motion Passed 6-0-0**

**5.5 Discussion and Recommendation to Board for approval of of a Resolution authorizing entering into a service agreement with ClearGov Inc. for Transparency Reporting and Budgeting Services NTE: \$6,500.00.** Trustee Gustafson explained that ClearGov is a service that has the ability to change any data imputed into it and presents it in graphic form. It can be incorporated onto the Village of Roscoe’s website to provide residents information such as where the Village collects its revenue along with other valuable information. The cost would be withdrawn from the Economic Development fund. Trustee Szula made a motion to send to Board. Trustee Gustafson seconded the motion. Trustee Baxter asked Treasurer Stromquist if this information would be a duplicate of any current information or service the Village currently has or uses. Treasurer Stromquist replied that the Village currently has nothing like this service in place. Roll Call Vote: Trustees Mallicoat, Gustafson, Swanson, Szula and Petty – Yes Trustee Baxter - No. **Motion Passed 5-1-0**

## **6. OLD BUSINESS**

None

## **7. PUBLIC COMMENT**

Engineer Alex commented that he will be leaving his position with the Village and introduced the new Village Engineer Brandon Boegs.

## **8. EXECUTIVE SESSION (If necessary)**

Trustee Gustafson made a motion to go into Executive Session for the purposes of examining the Collective Bargaining agreement and a personnel issue at 6:56 P.M. Trustee Mallicoat seconded the motion. Roll Call Vote: Trustees Baxter, Szula, Mallicoat, Petty, Swanson and Gustafson – Yes. Motion Passed 6-0-0

President Krienke entertained a motion to go back into open session at 7:03P.M. Trustee Swanson made the motion seconded by Trustee Petty. Roll Call Vote: Trustees Gustafson, Mallicoat, Swanson, Baxter, Petty and Szula – Yes. Motion Passed 6-0-0  
No action was taken in Executive Session.

Trustee Gustafson made a motion to reschedule the next Board meeting to Tuesday, January 15, 2019 and cancel the Wednesday, January 2, 2019 meeting. Trustee Petty seconded the motion. Roll Call Vote: Trustee Baxter – No. Trustees Szual, Petty, Mallicoat, Swanson and Petty – Yes. **Motion Passed 5-1-0**

**9. ADJOURNMENT**

Trustee Swanson made a motion to adjourn the meeting at 7:09 P.M. seconded by Trustee Petty. Voice Call Vote: All Ayes Present – No Nays heard. **Motion approved 6-0-0**

Prepared by: Lori Taylor, Village Clerk

APPROVED: \_\_\_\_\_