

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
VILLAGE BOARD MEETING MINUTES
Tuesday, November 20, 2018

1. CALL TO ORDER

Due to the absence of President Krienke Trustee Szula made a motion to have Carol Gustafson Chair the Village Board Meeting; seconded by Trustee Baxter. Voice call Vote All Ayes present. No Nays heard. **Motion Passed 4-0-2** Carol Gustafson called the meeting to order at 6:30 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Roll Call Vote: Present: Trustees Gustafson, Swanson, Baxter and Szula Absent: Trustees Mallicoat and Petty, President Krienke

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S RESPORT-Dave Krienke

None

6. TREASURER'S REPORT

6.1 Cash Report and Bills Treasurer Stromquist gave the Treasurer's report.

6.2 Approval of the Bills Treasurer Stromquist presented the total bills to be submitted for approval. Trustee Gustafson entertained a **motion to pay the bills**. Trustee Szula made the motion; seconded by Trustee Swanson. Trustee Gustafson inquired about the bill to the City of Loves Park for 911, asking if this was a final payment. Administrator Sanders answered, replying that this bill was larger than normal because it reflects three months' worth of previous payments. As to whether or not this was a final payment he stated that he does not have the authority to answer that question. Roll Call Vote: Trustees Baxter, Szula. Swanson and Gustafson – Yes. **Motion Passed 4-0-2**

6.3 YTD Revenues and Expenses Treasurer Stromquist gave an update on the YTD revenues and expenses. He stated that he had some concerns about the state tax being off for the last three months by approximately \$10,000.00. The reimbursement from the state is behind by a couple of weeks.

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1 Trustee Gustafson entertained a **motion to approve** the November 6, 2018 Village Board Meeting minutes. Trustee Szula made the motion; seconded by Trustee Swanson. Roll call Vote: Trustees Baxter, Szula, Swanson and Gustafson– Yes. **Motion passed 4-0-2**

8.0 MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1 Approval of **Resolution 2018-R62**, approving entering into a professional services agreement with Baker Tilly Virchow Krause, LLP for performance of annual municipal auditing services for a term of three years, for the submitted fee of \$61,625. Trustee Szula made a **motion to approve**, seconded by Trustee Swanson. Roll Call Vote: Trustees Baxter, Swanson, Szula and Gustafson – Yes. **Motion Passed 4-0-2**

8.2 Approval of **Resolution 2018-R63**, approving entering into a software agreement with Civic Systems, LLC for annual support for 2019, including the upgrade from Clarity to Connect for the proposed amount of \$7,945.00 Trustee Gustafson entertained a motion to approve. Trustee Szula made the motion; seconded by Trustee Swanson. Trustee Baxter asked if this is an annual fee. Administrator Sanders affirmed that it is an annual fee. Roll Call Vote: Trustees Baxter, Szula, Swanson and Gustafson –Yes. **Motion Passed 4-0-2**

8.3 Approval of **2019 Village of Roscoe Holiday Schedule** Trustee Swanson made a **motion to approve**; seconded by Trustee Szula. Roll Call Vote: Trustees Szula, Baxter, Gustafson and Swanson – Yes. **Motion Passed 4-0-2**

8.4 Approval of **2019 Village of Roscoe Board Meeting Dates** Trustee Gustafson entertained a motion to approve the 2019 Village of Roscoe Board Meeting Dates. Trustee Swanson made the **motion to approve**; seconded by Trustee Szula. Roll Call Vote: Trustees Gustafson, Baxter, Swanson and Szula – Yes. **Motion Passed 4-0-2**

8.5 Approval of **Resolution 2018-R64**, authorizing the casting of the Village’s vote for Sue Stanish in the 2018 IMRF Election for Executive Trustee. Trustee Swanson made a **motion to approve**; seconded by Trustee Szula. Trustee Gustafson stated that Sue Stanish is a current member of the Board with several years of experience. Roll Call Vote: Trustees Baxter, Swanson, Szula and Gustafson – Yes. **Motion Passed 4-0-2**

8.6 Approval of **Resolution 2018-R65**, approving the purchase and installation of playground equipment and associated costs for Chicory Ridge Park in an amount NTE \$85,000. Trustee Szula made the **motion to approve**; Seconded by Trustee Baxter. Roll Call Vote: Trustees Szula, Baxter, Swanson and Gustafson – Yes. **Motion Passed 4-0-2**

8.7 Approval of **Resolution 2018-R66**, adopting amendments to the Village’s personnel handbook regarding the payout of unused vacation benefits. Trustee Swanson made a **motion to approve**; seconded by Trustee Szula. Roll Call Vote: Trustees Gustafson, Swanson, Baxter and Szula – Yes. **Motion Passed 4-0-2**

9 NEW BUSINESS (FIRST READING OR SUSPEND RULES)

Administrator Sanders updated the Board regarding a memo that was received from the Secretary of State regarding relocation to another spot in the Village of Roscoe. They stated that they have elected to completely close their Roscoe location. After hearing this news Trustee Szula reached out to other Board members with this new information and there were shared concerns and a desire to not lose this benefit to the Residents of Roscoe. After hearing this Mr. Sanders reached out to the Secretary of State and invited them to remain in the building with the caveat of amending the hours to be more in line with Village Hall's and to not close down during the lunch hour. They did agree to consider these options. They are planning a meeting on Wednesday, November 28th and will let the Village know their decision. Trustee Baxter expressed concern for the Village Hall staff that has to deal with angry and frustrated residents when they stop in and realize that the Secretary of State is closed. The Secretary of State has \$0 dollars budgeted for operations.

10. OLD BUSINESS

11. PUBLIC COMMENT

None

12. EXECUTIVE SESSION

Board agreed to go into Executive Session during COTW so as not to time burden guest speaker Glenn Trommels.

13. Adjournment

There was no further business to be discussed at this Village Board meeting. Trustee Gustafson entertained a **motion to adjourn** the meeting at 6:47 P.M Trustee Swanson made the motion; seconded by Trustee Szula. Voice Call Vote: All Ayes present, No Nays heard. **Motion Passed 4-0-2**

Village Clerk: Lori Taylor

APPROVED: _____