

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
VILLAGE BOARD MEETING MINUTES
Tuesday, September 18, 2018**

1. CALL TO ORDER

President Krienke called the Village Board meeting to order at 6:30PM on Tuesday, September 18, 2018.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Roll Call Vote: Present: Trustees Gustafson, Swanson, Baxter, Petty and Mallicoat.
Absent: Trustee Szula

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

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5. PRESIDENT’S RESPORT-Dave Krienke

6. TREASURER’S REPORT

6.1 Cash Report and Bills Treasurer Stromquist gave the Treasurer’s report.

6.2 Approval of the Bills Treasurer Stromquist presented the total bills to be submitted for approval. President Krienke entertained a **motion to pay the bills**. Trustee Petty made the motion; seconded by Trustee Swanson. Roll Call Vote: Trustees Swanson, Petty, Gustafson, Baxter and Mallicoat – Yes. **Motion Passed 5-0-1**

6.3 YTD Revenues and Expenses Treasurer Stromquist gave an update on YTD revenues and expenses.

7. CONSENT AGENDA (NO DISCUSSION REQUIRED)

President Krienke entertained a motion to approve the Consent Agenda. Trustee Swanson made the motion; seconded by Trustee Petty. Roll call Vote: Trustees Baxter, Mallicoat, Swanson, Gustafson and Petty – Yes. **Motion passed 5-0-1**

7.1 Approval of September 4, 2018 Village Board Meeting Minutes.

7.2 Approval of Resolution 2018-R48, approving specifications and the issuance of an RFP (Request for Proposals) for the selection of a qualified firm to provide services related to the preparation of the Village's required Annual Audit. Trustee Gustafson inquired about the proposed completion date of the audit with a new Firm and asked if Treasurer Stromquist anticipated that the completion date would be earlier than it currently has been. Treasurer Stromquist indicated that the time difference would not be significant, with possibly only a two to four week change.

7.3 Approval of Resolution 2018-R47, approving entering into a professional cleaning services agreement with Rock Valley Industries for Village Hall, Police Department, Public Works Maintenance Facility and Porter Park Cabin for the quoted amount of &2,969.00 per month (\$35,628 annually). Trustee Gustafson had questions regarding the transition and start date of the new cleaning service, if approved. Administrator Sanders responded that the current cleaning service provider would be notified right away and Rock Valley Industries would start in one month.

8.0 MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1 Approval of Ordinance 2018-14, amending portions of section 30 of the Village of Roscoe Code of Ordinances modifying the method for designating the Trustee members of the Village of Roscoe collective bargaining committee. Trustee Gustafson made a motion to approve, seconded by Trustee Swanson. Roll Call Vote: Trustees Petty, Baxter, Swanson, Mallicoat and Gustafson – Yes. Motion Passed 5-0-1

8.2 Approval of Resolution 2018-R49, adopting revised job descriptions, classification schedules, and updated wage scales for full-time employees of the Village of Roscoe Public Works Department. Administrator Sanders gave a brief explanation stating that this change in wage scale would allow Public Works to hire at the needed staffing level. Currently Public Works is on a step program which only allows new hires to come in at the bottom step despite job skills. Trustee Swanson made a motion to approve; seconded by Trustee Petty. Roll Call Vote: Trustees Gustafson, Baxter, Mallicoat, Swanson and Petty – Yes. **Motion Passed 5-0-1**

8.3 Approval of travel expenses related to attendance by B. Siepert (\$375) and M. Dunn (\$525) for Illinois Fire & Police Commissioners' training on November 3, 2018. Trustee Gustafson entertained a motion to amend; asking approval for travel expenses and tolls for both Mr. Dunn and Mr. Siebert who are current members of the Fire & Police Commission. The total expenditure combined amount would be \$1070.68. The other amounts listed are only the discounted registration fees. The Chair of this committee's goal is to have all 3 members accredited by this association. Three modules are required for accreditation. Mr. Siebert has completed his. Mr. Dunn will be accredited once he completes this training. This amount was included in their 2018 budget under training. Trustee Gustafson made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees petty, Baxter, Gustafson, Swanson and Mallicoat – Yes. **Motion passed 5-0-1.**

9 NEW BUSINESS (FIRST READING OR SUSPEND RULES)

Trustee Gustafson requested that the Trustees put together a long term plan for Riverside Park due to the flooding. Administrator Sanders agreed to put it on an upcoming COTW Agenda for further discussion.

10. OLD BUSINESS

Administrator Sanders gave an update on Denali Heights. Mr. Sanders met with the new developer and explained to him that the 50 permit applications that he recently submitted do not conform to current design guidelines or Ordinance. The developer was very positive and willing to revise applications and put on hold until 2019 if necessary. He is also aware and understands that there are other bigger issues that need to be resolved.

11. PUBLIC COMMENT

None

12. EXECUTIVE SESSION

None

13. Adjournment

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 6:50 P.M Trustee Petty made a motion; seconded by Trustee Swanson. Voice Call Vote: All Ayes present, No Nays heard. **Motion Passed 5-0-1**

Village Clerk: Lori Taylor

APPROVED: _____