

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday, September 18, 2018**

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, September 18, 2018 at 6:55P.M.

2. ROLL CALL

Present: Trustees Gustafson, Petty, Baxter, Mallicoat and Swanson. Absent: Trustee Szula

3. APPROVAL OF MINUTES

3.1 Approval of September 4, 2018 COTW Minutes. Administrator Sanders entertained a motion to approve the minutes. Trustee Petty made the motion; seconded by Trustee Baxter. Voice Call Vote: All Ayes present, No Nays heard. Motion Passed 5-0-1

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

Ken Ramsey a resident of Chicory Ridge stated that he would like to see more effort put forth in building a playground for the kids in the subdivision. He recently conducted a poll on “Next-door”, there were 113 responses and 91 % were in agreement of having a park with playground equipment for kids of all ages. There are approximately 350 school age children in Chicory Ridge.

5. NEW BUSINESS

5.1 Discussion and Recommendation of declaring surplus and authorizing sale at auction, two Village of Roscoe Police Department Squad Cars. Trustee Gustafson made the motion to send to Board for final approval; Seconded by Trustee Petty. Chief Evans explained that last year there were no vehicles sent to auction. This year there are two going through a timed online auction with JJ Kane. There are two more squad cars that also need to be sent to auction. One is a 2019 Crown Vic. and the other is a 2011 Crown Vic. Trustee Gustafson made a motion to move to Board for final approval; seconded by Trustee Swanson. Roll call Vote: Trustees Mallicoat, Petty, Swanson, Baxter and Gustafson – Yes. **Motion Passed 5-0-1**

5.2 Discussion and Recommendation regarding purchase by the Village of Roscoe 10586 Pearl Street, Roscoe, Il. Terms are set to purchase the west 80 feet adjacent to the west side of the new Police Department. The negotiated terms include purchase of the property and payment for access easements during construction for a price of \$32,000. The village will also enter into an option agreement to purchase the remainder of the parcel at such time when the current resident vacates the property for a set price of \$100,000 for an eventual total amount of \$132,000.00. Trustee Gustafson made the

motion to send to Board for final approval in the amount of \$132,000; seconded by Trustee Petty. Roll call Vote: Trustees Baxter, Mallicoat, Swanson, Petty and Gustafson – Yes. **Motion Passed 5-0-1**

5.3 Discussion and Recommendation to Board for approval of entering into a professional services agreement with Fehr-Grahm for Structural Bridge Inspection, River Street Bridge. NTE \$3,300.00. Administrator Sanders explained that Village President Krienke had instructed engineering to look into the structure of the bridge and evaluate its' viability for functioning as an alternate route during times of street closure. President Krienke added that it should be inspected for safety reasons as well. Trustee Swanson made a motion to send to Board; seconded by Trustee Baxter. Roll Call Vote: Trustees Baxter, Petty, Gustafson, Mallicoat and Swanson – No. **Motion failed 0-5-1**

5.4 Discussion and Recommendation to Board for Approval of entering into a professional services agreement with Fehr-Grahm for boundary and topographical survey along Main Street and Presley Place to Bridge Street. NTE \$2,700.00. This request was made by Administrator Sanders. He would like to investigate the possibility for a development project in 2019 of a pedestrian sidewalk from Presley south to Bridge Street within the east Right of Way. It is the only stretch on Main Street that does not have a sidewalk. Trustee Gustafson requested a total cost analysis and vision of the project. Administrator Sanders provided a rough estimate that the entire project costs would be in the area of \$20,000 to \$25,000.00. It was agreed that this item would be laid over until further discussion of how it could fit into the 2019 Budget and Capital Projects Fund could be made.

5.5 Discussion and Review draft of the new Snow Plowing Policy No 08-05. Rick Bates, Supervisor of Public Works explained that most of the draft is geared toward the public and gives them a description of Public Works snow removal policies and practices. It also gives a description of the residents and property owners responsibilities in regards to snow removal. Trustee Gustafson mad a request that staff provide some form of evaluation criteria to evaluate the effectiveness of the policy. Administrator Sanders entertained a motion to approve the Snow Plow policy. Trustee Petty made the motion; seconded by Trustee Swanson. Roll Call Vote: Trustees Mallicoat, Petty, Swanson, Gustafson and Baxter – Yes. **Motion Passed 5-0-1**

5.6 Presentation and Review first draft of 2019 Village Budget and revenue projections. Trustees were given binders with the first draft of the 2019 Budget. Administrator Sanders stated that the first course of action would be to identify the necessary, regular, repeating costs that happen from year to year. Departments will put together lists of desired projects for Board consideration. Those lists will be prioritized and reviewed, and then the Board will decide what projects they want to take on in 2019. Time table was discussed and reviewed. It was agreed that the 10/2/2018 COTW meeting will be a complete Budget review meeting.

6. OLD BUSINESS

7. PUBLIC COMMENT

Bob S. from Crystal Hills Subdivision complimented our snow removal team for doing a great job. He also commented that he agrees that there should be a playground on the west side.

8. EXECUTIVE SESSION (If necessary)

None

9. ADJOURNMENT

Scott Sanders entertained a motion to adjourn. Trustee Petty made a motion to adjourn the meeting at 8:00 PM; seconded by Trustee Szula. Voice Call Vote: All Ayes Present – No Nays heard. **Motion approved 5-0-1**

Prepared by: Lori Taylor, Village Clerk

APPROVED: _____