

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday, July 3, 2018**

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, July 3, 2018 at 7:03 P.M.

2. ROLL CALL

Present: Trustees Gustafson, Petty, Baxter, Mallicoat and Szula. Absent: Trustee Swanson.

3. APPROVAL OF MINUTES

3.1 Approval of June 19, 2018 COTW Minutes. Administrator Sanders entertained a motion to approve the minutes. Trustee Petty made a **motion to approve**; seconded by Trustee Szula. Voice Call Vote: All ayes heard, no nays **Motion Passed**
5-0-1

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. NEW BUSINESS

5.1 Discussion and Recommendation to Board for Valve repairs/head replacement for Public Works Truck No.3 (1998 GMC 8500) in an amount NTE \$7,500.00. There are two options to choose from; one would be a valve repair with an estimated cost of \$3,000.00, the other would be a head replacement in an amount NTE \$7,500.00 The anticipation is to keep the truck long term. Public Works representative Doug Insko recommended the head replacement because it covers everything. Trustee Szula made a **motion to move to the Board** for final approval a head replacement for Public Works Truck No. 3 (1998 GMC 8500) in an amount NTE \$7,500.00. Trustee Mallicoat seconded the motion. Roll Call Vote: Trustees Gustafson, Mallicoat, Baxter, Szula and Petty – Yes. **Motion Passed 5-0-1**

5.2 Discussion and Recommendation to Board for approval of a resolution extending code enforcement lawn mowing agreement with Legion Service Provider. The Board was provided with documentation of the 2016 original bid from Legion Service Provider as well as the Resolution from 2017 to renew their contract. We are at the end of the contract. This is a **motion to extend the contract** for 2018. Trustee Petty made a motion to send to Board for final approval; seconded by Trustee Szula. Roll Call Vote; Trustees Szula, Baxter, Petty, Gustafson and Mallicoat - Yes. **Motion Passed 5-0-1**

5.3 Discussion and Recommendation to Board for approval of a Special Event Permit application for the Roscoe Lions Club Fall Festival and Parade. Festival Dates

September 7-9 2018. (Set-up duration September 4-10). Includes Street Closure. Trustee Gustafson made a **motion to send to Board** for final approval; seconded by Trustee Petty. Roll Call Vote: Trustees Gustafson, Petty, Mallicoat, Baxter and Szula – Yes. **Motion Passed 5-0-1**

5.4 Discussion and Recommendation to Board for approval of Special Event permit application for National Night Out and Police Department Open House on August 7, 2018. Includes street closure. National Night Out is an annual event that celebrates the Police and Fire department interacting with the community. This event is usually held in commercial parking lots, however this year with the new Police Department and it's proximity to the Fire Department, it was decided to have it on Main Street. There will be tours of the Police Department available along with games, food and other interactive activities for children and families. Because the event is planned for an evening which is normally reserved for Board Meetings, a discussion ensued. It was determined that the Village Board and COTW meetings should be rescheduled for Monday August 6, 2018. Trustee Gustafson made a **motion to send the Board** for final approval of the Special Event Permit to the Board; seconded by Trustee Szula. Roll Call Vote: Trustees Petty, Mallicoat, Szula, Gustafson and Baxter – Yes. **Motion Passed 5-0-1**. Trustee Gustafson made a motion to send to the Board for approval changing the date for the Village Board and COTW meeting to Monday August 6, 2018; seconded by Trustee Petty. Roll Call Vote: Trustees Gustafson, Mallicoat, Petty, Baxter and Szula – Yes **Motion Passed 5-0-1**

5.5 Discussion and Recommendation to switch ordinance codifier and codification hosting from American Legal Publishing Corporation (ALPC) to Municipal Code Corporation (MCC). Attorney Kurlinkus stated that there have been issues with the accuracy of the codification over the last couple of years with American Legal Publishing. The municipal Code Corporations website is very user friendly; they also make it easy to download different codes. The quote the Village received from (MCC) is slightly lower than (ALPC). The quote is for hosting and codifying only. Trustee Gustafson requested additional information. Attorney Kurlinkus commented that he would like to start with the new service this summer. Trustee Szula made a motion to move to the Board for final approval; seconded by Trustee Petty. Roll Call Vote: Trustees Szula, Baxter, Gustafson, Mallicoat and Petty – Yes. **Motion Passed 5-0-1**

6. OLD BUSINESS

None

7. PUBLIC COMMENT

None

8. EXECUTIVE SESSION (If necessary)

None

9. ADJOURNMENT

Scott Sanders entertained a motion to adjourn. Trustee Petty made a motion to adjourn the meeting at 7:25PM; seconded by Trustee Szula. Voice Call Vote: All Ayes Present – No Nays heard. **Motion approved 5-0-1**

Prepared by: Lori Taylor, Village Clerk

APPROVED: _____