

**VILLAGE OF ROSCOE**  
**10631 MAIN STREET**  
**ROSCOE, ILLINOIS 61073**  
**VILLAGE BOARD MEETING MINUTES**  
**Tuesday, June 19, 2018**

**1. CALL TO ORDER**

President Krienke called the Village Board meeting to order at 6:30PM on Tuesday, June 19, 2018.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Roll Call Vote: Present: Trustees Gustafson, Szula, Swanson and Mallicoat.  
Absent: Trustees Baxter and Petty.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Mr. Kelly Runkel came forward to express concern about a business that sells alcoholic beverages and has a gun range all under the same roof in the Village of Roscoe.

**5. PRESIDENT'S RESPORT-Dave Krienke**

President Krienke addressed the concerned resident regarding the liquor license and gun range. He clarified that the business in question has two separate addresses with two separate entrances. President Krienke also pointed out that the State of Illinois is responsible for administering any gun shop permits, not the Village of Roscoe.

**6. TREASURER'S REPORT**

**6.1 Cash Report and Bills** Treasurer Stromquist gave the Treasurer's report. Trustee Gustafson inquired about the pump at Riverside Park that was replaced and what purpose it serves. Trustee Mallicoat responded that it serves the public restroom and concessions. Yearly testing is performed.

Trustee Gustafson also requested information regarding a liquor license fee refund to John Hasset. Administrator Sanders explained that Mr. Hasset was the representative for Pinewood Restaurant Inc. that came forward at the last meeting to update and submit changes to the officers in the company. He had inadvertently paid the application fee for a new license, when no such fee, or new application was required

**6.2 Approval of the Bills** Treasurer Stromquist presented the total bills to be submitted for approval. President Krienke entertained a motion to pay the bills. Trustee Swanson made the motion, seconded by Trustee Szula. Roll Call Vote: Trustees Gustafson, Szula Mallicoat, and Swanson – Yes, **Motion Passed 4-0-2**

**6.3 Review YTD Revenues and Expenses** Treasurer Stromquist gave the YTD Revenues and Expenses. Trustee Swanson made a motion to approve; seconded by Trustee Szula. Roll Call Vote: Trustees Swanson, Gustafson, Mallicoat and Szula – Yes. Motion Passed 4-0-2

## **7. CONSENT AGENDA (NO DISCUSSION REQUIRED)**

President Krienke entertained a motion to approve the Consent Agenda. Trustee Szula made the motion to approve; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Mallicoat, Gustafson, and Szula –Yes. Trustee Swanson - No **Motion Passed 3-1-2**

### **7.1 Approval of June 05, 2018 Village Board Meeting Minutes.**

**7.2 Approval of Ordinance 2018-09**, establishing the prevailing rate of wages for laborers, workers, and mechanics employed on Public Works of the Village of Roscoe

## **8.0 MOTIONS AND RESOLUTIONS (FINAL ACTION)**

**8.1 Approval of Resolution 2018-R31**, establishing the definition of a base health insurance plan for the purposes of PSEBA. No Discussion. Trustee Gustafson made a motion to approve; seconded by Trustee Szula. Roll Call Vote: Trustees Szula, Mallicoat, Swanson and Gustafson – Yes. **Motion Passed 4-0-2**

**8.2 Approval of issuance of a Special Event permit, including the closing of Brandy Bend Road for Hawks Pointe Annual 4<sup>th</sup> of July Parade, 2018.** No Discussion. Trustee Swanson made the motion to approve; seconded by Trustee Gustafson. Roll Call Vote: Trustees Szula, Swanson, Mallicoat and Gustafson – Yes. **Motion Passed 4-0-2**

**8.3 Approval of issuance of a Special Event permit for Mud Volleyball at Riverside Park August 11, 2018.** President Krienke entertained a motion to approve. Trustee Swanson made the motion; seconded by Trustee Mallicoat. Trustee Gustafson asked if a backup plan should be put into place in case of flooding. President Krienke said it would not be necessary at this time. Roll Call Vote: Trustees Gustafson, Mallicoat, Swanson and Szula – Yes. **Motion Passed 4-0-2**

**8.4 Approval of Ordinance 2018-10, Approving a Variance Request to increase the allowable height of a fence within a front yard setback from 4 feet to 6 feet at 5668 Montadale, (PIN 08-09-202-001). Sara Caliccia: applicant. ZBA Motion to Approve passed.** Administrator Sanders reminded the Board that this was moved to the Board by COTW. The fence is located on a corner lot has a 20 ft. setback and is also on a raised elevation. Trustee Swanson made a motion; seconded by Trustee Szula. Roll Call Vote: President Krienke, Trustees Szula, Mallicoat, Swanson and Gustafson – Yes. **Motion Passed 5-0-2**

**8.5 Approval of Resolution 2018-R32, Authorizing entering into a service agreement with EWI (Erik Wintlend INC.) for ventilation improvements to the Gun Range for the Village of Roscoe Police Department, in an amount NTE \$50,000.00.** No Discussion. Trustee Swanson made the motion to approve; seconded by Trustee Szula. Roll Call Vote: Trustees Gustafson, Mallicoat, Swanson and Szula – Yes. **Motion Passed 4-0-2**

**8.6 Approval of Resolution 2018-R35, Authorizing entering into a purchase agreement with Action Target Inc. for rubber block trap, auto target systems, and field support installation for the Gun Range for the Village of Roscoe Police Department, in an amount NTE \$25,000.00** Trustee Swanson made the motion; seconded by Trustee Szula. Roll Call Vote: Trustees Swanson, Szula, Gustafson and Mallicoat – Yes. **Motion Passed 4-0-2**

**8.7 Approval of Resolution 2018-R28, Approving park usage Agreements with Stateline Baseball Inc. for the usage of Leland and Porter Parks.** No Discussion. Trustee Szula made the motion; seconded by Trustee Swanson. Roll Call Vote: Trustees Mallicoat, Szula, Swanson and Gustafson – Yes. **Motion Passed 4-0-2**

**8.8 Approval of Resolution 2018-R29 Approving Park usage Agreements with Stateline Fastpitch Softball Inc. for the usage of Swanson Park.** No Discussion. Trustee Szula made the motion; seconded by Trustee Swanson. Roll Call Vote: Trustees Szula, Swanson, Mallicoat and Gustafson – Yes. **Motion Passed 4-0-2**

**8.9 Approval of Resolution 2018-R33, Approving Bid Specifications for 2018” Class D” Patching Program, estimated project budget NTE \$300,000.00** No Discussion. Trustee Szula made the motion; seconded by Trustee Gustafson. Roll Call Vote: Trustees Gustafson, Swanson, Szula and Mallicoat – Yes. **Motion Passed 4-0-2**

**8.10 Approval of 2018 Residential Road Repair/Maintenance improvements, Options A and B, including Prairie Ridge Subdivision, Rambouillet Ridge and portions of Targee Trail for an amount NTE \$460,00.00** No Discussion. Trustee Gustafson made the motion to approve; seconded by Trustee Szula. Roll Call Vote: Trustees Mallicoat, Gustafson and Szula – Yes. Trustee Swanson – No. **Motion Passed 3-1-2**

## **9 NEW BUSINESS (FIRST READING OR SUSPEND RULES)**

**9.1 Approval of Resolution 2018-R30, amending the stepped pay schedule for certain full-time positions in the Village of Roscoe Public Works Department.** This amended Resolution is to approve certain employees to get an increase in wages based on merit by up to 3%. Trustee Mallicoat made a motion to make this a final reading; Trustee Gustafson seconded the motion. Roll Call Vote; Trustees Mallicoat, Swanson, Szula and Gustafson –Yes. **Motion Passed 4-0-2**

Trustee Mallicoat made a motion to amend the original stepped pay schedule and change it to a cost of living increase across the board at 3%, then Administrator Sanders and President Krienke would complete their reviews and if an employee is doing exceptional work they would make an adjustment to the rate at that time. Trustee Szula seconded the

motion. Roll Call Vote: Trustees Swanson, Mallicoat, Gustafson and Szula – Yes.  
**Motion Passed 4-0-2**

Trustee Mallicoat made a motion to make this a final reading as amended. President Krienke wished to clarify that some employees could get up to 6% based on the 3% cost of living increase along with a merit raise of up to 3%. Trustee Mallicoat clarified that his intention was to give a 3% total increase to all employees (excluding Village Administrator), and that further merit based adjustments could occur at some future time, perhaps even 2019. Attorney Kurlinkus asked for better clarification. After more discussion Trustee Mallicoat made a motion that the Resolution would be laid over indefinitely. Trustee Swanson seconded the motion. Roll Call Vote: Trustees Swanson, Szula, Mallicoat and Gustafson – Yes. **Motion Passed 4-0-2.**

**9.2 Approval of Resolution 2018-R34, Authorizing entering into a professional agreement with Fehr-Grahm for construction staking on Willowbrook Road Sanitary Sewer North Extension NTE \$1500.00** Trustee Szula made a motion to suspend rules and make final reading, seconded by Trustee Swanson. Roll Call Vote: Trustees Gustafson, Swanson, Mallicoat and Szula – Yes. **Motion Passed 4-0-2**

President Krienke entertained a motion to approve final reading of the original motion. Trustee Szula made the motion; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Mallicoat, Szula, Swanson and Gustafson – Yes. **Motion Passed 4-0-2**

## **10. OLD BUSINESS**

No old business

## **11. PUBLIC COMMENT**

None

## **12. EXECUTIVE SESSION**

## **13. Adjournment**

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 7:10 P.M Trustee Swanson made a motion; seconded by Trustee Szula. Voice Call Vote: All Ayes present, No Nays heard.  
**Motion Passed 4-0-2**

Village Clerk: Lori Taylor

APPROVED: \_\_\_\_\_