

**VILLAGE OF ROSCOE**  
**10631 MAIN STREET**  
**ROSCOE, ILLINOIS 61073**  
**Committee of the Whole Minutes**  
**Tuesday, June 19, 2018**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, June 19, 2018 at 7:13 P.M.

**2. ROLL CALL**

Present: Trustees Gustafson, Swanson, Mallicoat and Szula. Absent: Trustees Petty and Baxter.

**3. APPROVAL OF MINUTES**

**3.1 Approval of June 5, 2018 COTW Minutes.** Administrator Sanders entertained a motion to approve the minutes. Trustee Swanson made a **motion to approve** the minutes; seconded by Trustee Gustafson. Voice Call Vote: All ayes heard, no nays **Motion Passed 4-0-2**

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. NEW BUSINESS**

**5.1 Discussion and Recommendation of 2018 Supplemental Appropriation Ordinance.** Administrator Sanders informed the Board that there will be some items that will be drifting into the Supplemental Appropriation Ordinance, it was brought forth today due to the approved approach to the residential road repair/maintenance improvement program because it involved moving proceeds. In the upcoming weeks Administrator Sanders, Attorney Kurlinkus, and Treasurers Olson and Stromquist will be putting together the line by line Supplemental Appropriation Ordinance. The intention is to bring it forward in 2 weeks at the July 3, 2018 meeting. It is a Public Hearing and will be advertised for 10 days. Trustee Szula made a motion to move to **move to the Board;** seconded by Trustee Mallicoat. Roll Call Vote: Trustees Gustafson, Szula, Mallicoat and Swanson – Yes. **Motion Passed 4-0-2**

**5.2 Discussion and Recommendation of entering into a professional service contract with Fehr-Graham for design services associated with 2018 residential road repair/maintenance improvement program.** Trustee Gustafson made a motion to send to the Board for approval of entering into a professional service contract for drawing up the necessary specifications for the residential road repair/maintenance. Fee proposal is based upon IDOT standard fees for Group IV maintenance projects which includes a \$1,250 base fee and 4% of final construction bid price. Trustee Swanson seconded the motion. Roll Call Vote: Trustees Szula, Swanson, Mallicoat and Gustafson – Yes. **Motion Passed 4-0-2** Administrator Sanders stated for the record that the 4% would be approximately \$18,400.00 based upon anticipated construction budget.

**6. OLD BUSINESS**

Administrator Sanders communicated that resident Don Paris (owner of adjacent property) brought forth a letter and pictures regarding the events that have taken place over the past week in relation to damage to his property with the washout from the rains. Administrator Sanders declared that everything in the letter was accurate and that the Village will do whatever is needed to amend the problem. Trustee Mallicoat suggested a retaining wall. Administrator Sanders responded that he would do a feasibility examination and a drawing for it.

**7. PUBLIC COMMENT**

Administrator Sanders brought to the Boards attention that the Village has been notified from Fehr-Graham that they will be transitioning Engineer Zac Gill out of his position with the Village. Trustee Gustafson expressed her gratitude to Mr. Gill for a job well done as well as her disappointment of the fact that he will be moving on. Engineer Zac Gill thanked President Krienke for the opportunity to serve the Village.

**8. EXECUTIVE SESSION (If necessary)**

None

**9. ADJOURNMENT**

Scott Sanders entertained a motion to adjourn. Trustee Swanson made a motion to adjourn the meeting at 7:33PM; seconded by Trustee Szula. Voice Call Vote: All Ayes Present – No Nays heard. **Motion approved 4-0-2**

Prepared by: Lori Taylor, Village Clerk

APPROVED: \_\_\_\_\_