

**VILLAGE OF ROSCOE**  
**10631 MAIN STREET**  
**ROSCOE, ILLINOIS 61073**  
**Committee of the Whole Minutes**  
**Tuesday, May 1, 2018**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by Administrator Sanders on Tuesday, May 1, 2018 at 7:10 P.M.

**2. ROLL CALL**

Present: Trustees Baxter, Gustafson, Mallicoat, Petty, Swanson, and Szula.

**3. APPROVAL OF MINUTES**

**3.1 Approval of April 17, 2018 COTW minutes.** Administrator Sanders entertained a motion to approve the minutes. Trustee Szula made a **motion to approve** the minutes; seconded by Trustee Petty. Voice Call Vote: All ayes heard, no nays **Motion Passed**  
6-0-0

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. NEW BUSINESS**

Trustee Swanson requested that the Board consider for recommendation having Trick or Treat the Saturday before Halloween. Administrator Sanders stated that from some cursory research, it appears that around 30% of communities hold it the Saturday before. He mentioned that the a potential drawback would be that many churches, schools and other organizations hold special Halloween events on that day. Trustee Petty commented that she prefers it to stay, as is.

Trustee Petty inquired about the status of marketing materials for Administrator Sanders and President Krienke's upcoming trip to Las Vegas. Administrator Sanders said that he has been having a difficult time getting deliverables from the vendor for information regarding the Village such as demographics etc. Structured Real Estate has put together marketing information specifically for the Rockton Willowbrook area at no charge to show the potential master plan development for that area.

**6. OLD BUSINESS**

**6.1 Discussion and Update:** Review of project costs to date for Police Department Building and alterations to Village Hall. Administrator Sanders gave a snapshot of where the Village is to date with project costs. There currently remains \$100,000 in construction contingency allowance, and just over \$193,000 remaining in allocated project soft costs. Administrator Sanders commented that he is hoping to add cast iron bollards in the front of the building for safety, he additionally would like to see push button activators on the doors for disabled. The largest anticipated soft cost however remains the upgrades to the gun range, which will likely exceed \$100,000. President Krienke mentioned concrete filled pipe bollards for the side of the building where employees park for safety.

**6.2 Discussion and update:** Status of Usage agreements for Leland, Swanson and Porter Parks. There is a meeting scheduled for Saturday morning May 5<sup>th</sup> regarding an agreement. Trustee Szula suggested that the meeting be held at Village hall after the game. There is a 3<sup>rd</sup> option that might be considered which would be a license agreement for the Non-Profit Youth Rec League and Hononegah High School, then a rental agreement that would be established by event for anyone else. It was acknowledged that the current agreement with SYA remains in effect until either a new agreement is executed, or such time that SYA is dissolved as a legal entity.

There was a discussion regarding the Secretary of State possibly moving in to Main Street Square.

Village Engineer Zac Gill gave suggestions about how to proceed with the road patching project. He suggested using \$150,000.00 for traditional repair of edges and blowouts in traveled lanes, then take the another \$150,000.00 to maintain and rebuild some intersections that get a lot of wear and tear. This will help with maintenance and safety issues. With the remainder, look for return of investment. Choose the roads that are not that bad and repair some of those with overlay. Specs will be ready by next meeting.

**7. PUBLIC COMMENT**

None

**8. EXECUTIVE SESSION (If necessary)**

None

**9. ADJOURNMENT**

Scott Sanders entertained a motion to adjourn. Trustee Petty made a motion to adjourn the meeting at 7:40pm.; seconded by Trustee Swanson. Voice Call Vote: All Ayes Present – No Nays heard. **Motion approved 6-0-0**

Prepared by: Lori Taylor, Village Clerk

APPROVED: \_\_\_\_\_