

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
VILLAGE BOARD MEETING MINUTES
Tuesday, April 17, 2018

1. CALL TO ORDER

President Krienke called the Village Board meeting to order at 6:33 PM on Tuesday, April 17, 2018.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Roll Call Vote: Present: Trustees Gustafson, Baxter, Petty and Szula. Absent: Trustees Swanson and Mallicoat

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S RESPORT-Dave Krienke

5.1 Approval of Ordinance 2018-06, amending the fee schedule for the Zoning Permits required for single family residential construction (increasing permit application fee from \$100.00 to \$150.00). Trustee Szula made a motion to approve, seconded by Trustee Petty. Roll Call Vote: Trustees Petty, Gustafson, Baxter and Szula–Yes. **Motion Passed** 4-0-2

5.2 Chief Evans presented an award to Officer Evan Olson for completion of his probationary period.

5.3 Chief Evans presented a Commendation Rising Star Award honoring Officer Caleb Brown and Officer Evan Olson for their exemplary behavior during an incident at Loves Truck Stop as well as how they conduct themselves as officers on a daily basis.

5.4 President Krienke made a proclamation declaring April 28th, 2018 as Workers Memorial Day.

6. TREASURER'S REPORT

6.1 Cash Report and Bills Treasurer Stromquist gave the Treasurer's report.

6.2 Approval of the Bills Treasurer Stromquist presented the total bills to be submitted for approval. President Krienke entertained a motion to pay the bills. Trustee Petty made the motion, seconded by Trustee Szula. Roll Call Vote: Trustees Gustafson, Petty, Szula and Baxter – Yes, **Motion Passed** 4-0-2

6.3 YTD review shows we have a surplus.

6 CONSENT AGENDA (NO DISCUSSION REQUIRED)

7.1 President Krienke entertained a motion to approve the Consent Agenda which includes the April 3, 2018 Village Board meeting minutes and Resolution 2018-R17, approval of Bid specifications and bid letting for emergency tree trimming and tree removal services Trustee Petty made the motion, seconded by Trustee Szula. Roll Call Vote: Trustees Baxter, Petty, Gustafson, and Szula – Yes.

Motion Approved 4-0-2

8.0 MOTIONS AND RESOLUTIONS (FINAL ACTION)

8.1 **Approval of Resolution 2018-R14**, authorizing the purchase of a new server and related software for the Roscoe Police Department (NTE \$7,700.00). Trustee Szula made a motion to approve, Trustee Petty seconded the motion. Trustee Baxter questioned as to whether or not it would be beneficial for Village hall and the Police Department to share a server. President Krienke stated that one server would not be big enough for both. Chief Evans pointed out that it would not be feasible due to privacy issues, especially regarding juveniles. Roll Call Vote: Trustees Petty, Gustafson, Baxter and Szula – Yes. **Motion Passed** 4-0-2

8.2 **Approval of Resolution 2018-R17**, a resolution declaring surplus and authorizing it's sale at public auction, two Roscoe Police Department squad cars. Trustee Szula made a motion to approve, Trustee Petty seconded the motion. Roll Call Vote: Trustees Szula, Baxter, Gustafson and Petty – Yes. **Motion Passed** 4-0-2

8.3 **Approval of Resolution 208-R16** approving the final plat of the Plat of Main Street Square (creating two separate lots at Main Street Square, 534 Williams Drive). Administrator Sanders commented that this in an effort to satisfy requirements needed to create an extra 200 feet of separation between Ryan Brewing Company and the school. Trustee Baxter made a motion to approve, seconded by Trustee Petty. Roll Call Vote: Trustees Szula, Baxter, Gustafson and Petty – Yes Motion Passed 4-0-2

8.4 **Approval of Village Street closures for the Memorial Day Parade occurring on May 28, 2018.** Trustee Sula made a motion to approve, seconded by Trustee Petty. Roll Call Vote: Trustees Sula, Petty, Gustafson and Baxter – Yes Motion Passed 4-0-2

8.5 **Approval of jointly letting for bid the 2018-2019 Snow Season Salt Contract with Winnebago County, Illinois.** President Krienke noted that the approval is for bid only and not cost of salt. Trustee Szula made a motion, seconded by Trustee Petty. Roll Call Vote: Baxter, Szula, Petty and Gustafson – Yes. **Motion Passed** – 4-0-2

9 NEW BUSINESS (FIRST READING OR SUSPEND RULES)

- 9.1 Approval of Purchase Order 10-002** in the amount of 16, 092.00 for the purchase of office furnishings for the Police Department Building (office, guest, conference and break room chairs). This order is specifically for chairs.
- 9.2 Approval of Purchase Order 10-1003** in the amount \$8, 193.91 for the purchase of office furnishings for the Police Department Building. This order is for the Evidence Room shelving unit.
- 9.3 Approval of Purchase Order 10-1004** in the amount of \$18,383.17 for the purchase of office furnishings for the Police Department Building. This is for all the desks, chairs and misc. items for the offices.

Administrator Sanders entertained a motion to suspend rules on 9.1, 9.2 and 9.3. Each Purchase Order is for a different vendor or manufacturer. The total combined cost is \$42,669.08. Trustee Szula made a motion to suspend rules, seconded by Trustee Gustafson. Roll Call Vote: Trustees Petty, Gustafson, Baxter and Szula – Yes. **Motion Passed** 4-0-2 Trustee Szula made a motion on the original motion as amended for a final reading, seconded by Trustee Petty. Roll Call Vote: Trustees Gustafson, Petty, Szula and Baxter – Yes. **Motion Passed** 4-0-2

10. OLD BUSINESS

11. PUBLIC COMMENT

12. EXECUTIVE SESSION

13. Adjournment

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 7:000 P.M Trustee Petty made a motion; seconded by Trustee Szula. Voice Call Vote: All Ayes present, No Nays heard. **Motion approved** 6-0-0

Village Clerk: Lori Taylor

APPROVED: _____