

**Village of Roscoe
Fire and Police Commission**

10631 Main Street, Roscoe, Illinois 61073

Commissioners

Robert Seibert, Chairman
Mark Nytko
Mike Dunn

Secretary

Kylie Loewecke

Attorney

Charles P. Kostantacos

MINUTES OF September 6, 2017

A regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the front room of Roscoe Village Hall on September 6, 2017. Chairman Seibert called the meeting to order at 5:32 p.m.

Roll Call

The Roll was called. Chairman Seibert, Commissioner Nytko and Commissioner Dunn were present; also in attendance were Attorney Charles Kostantacos, Secretary Kylie Loewecke.

Minutes

The Commissioners reviewed the Minutes of the August 16th, 2017 meeting. On motion by Mr. Nytko, second by Mr. Dunn, and unanimous roll call vote; the minutes of August 16th, 2017, were approved.

Public Discussion

None.

Correspondence

Ms. Loewecke produced 6 letters that had been delivered to her via the mail box designated for the Fire and Police Commission at Village Hall. Each letter was a confirmation from a specific eligible officer of the Roscoe Police Department indicating their participation in the promotional testing of Sergeant.

Old Business

After review of the above listed letters, the Commission then reaffirmed the set date for the written exam portion of promotional testing of Tuesday, October 3rd, 2017; the board also discussed who would be present on that day. Chairman Seibert requested Attorney Kostantacos to notify IO Solutions they must announce the graded cut off of 70% to the 6 participants on the day of the written exam.

Per the specified directions of the Village, the board reviewed the alterations made to their previous draft of the financial budget for 2018. On the motion by Mr. Dunn, second

by Mr. Nytko, and unanimous roll call vote; the changes to the financial budget 2018 were approved and the final draft prepped for submission to the Village board.

Chairman Seibert then informed the Commission that after some recent communication with the Village board, travel and training costs for Commissioner Dunn and Secretary Kylie Loewecke had been approved to have them attend the upcoming Fall Seminar of the Illinois Fire and Police Commission Association in Naperville, IL dated for November 3rd, 4th, and 5th. Commissioner Dunn and Secretary Loewecke filled out the required paperwork subsequently.

New Business

None.

Bills

A bill from the Law Offices of Charles P. Kostantacos for the month of August 2017, in the amount of \$693.75 was presented for review. Payment was approved on motion by Mr. Nytko, second by Mr. Dunn, and unanimous roll call vote.

Attorney Report

Attorney Kostantacos briefly reported he had recently computed his average monthly charge to the Commission, based on the data of the last 9 invoices, and his calculations had come to a total \$602.78. He also noted that this number may be on the high side due to the unexpected high volume activity of the Commission this past year, and the corresponding work he needed to perform.

Adjournment

There being no further business coming before the Commission, Mr. Nytko moved to adjourn the meeting at 5:55 p.m. Mr. Dunn seconded the motion and the meeting was adjourned immediately thereafter by unanimous roll call vote.

Respectfully submitted,

Village of Roscoe Board of Fire and Police Commissioners

BY: Robert S. Seibert
Chairman Seibert

Minutes Approved

DATE: September 20th, 2017.