

**VILLAGE OF ROSCOE**  
**10631 MAIN STREET**  
**ROSCOE, ILLINOIS 61073**  
**Committee of the Whole Minutes**  
**Tuesday September 19, 2017**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by Scott Sanders on Tuesday, September 19, 2017 at 7:16 P.M.

**2. ROLL CALL**

Present: Trustees Baxter, Gustafson, Mallicoat, Petty, Szula, Swanson

**3. APPROVAL OF MINUTES**

**3.1 Approval of September 5, 2017 COTW minutes.** Administrator Sanders entertained a motion to approve the minutes. Trustee Szula made a **motion to approve** the minutes; seconded by Trustee Gustafson. Voice Call Vote: All Ayes Present- No Nays heard. Motion approved 6-0.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

1<sup>st</sup> Speaker- Bruce Allman was present once again to voice his opposition to leaf burning within the Village. He stated that it may not harm people if one person is burning but if a whole neighborhood decides to burn it would cause much harm, and asked the Board to keep this topic in mind as the leaf burning season comes near.

2<sup>nd</sup> Speaker- Mike Dunn stated that to be prevented from burning the debris that floats onto his property from the river would create a hardship, and asked that the ordinance not be revised.

**5. NEW BUSINESS**

**5.1 Discussion and review the first draft to Village of Roscoe 2018 Budget & Appropriation**

Administrator Sanders explained the outline of the first draft of the budget. Sanders explained that some numbers were place holders and those will change as we continue to move through the process, and that staff will give the Board notice when those items are finalized. Treasure Stromquist informed that the wages for 2018 have increased 2 ½ % as have corresponding health care expenses. Sales tax revenue is trending up compared to the last year. Income tax is down this year by \$90,000 because they decreased the amount given to us. Sanders interjected that we will face a 5% deduction over two years as a result of the State budget. Trustee Gustafson asked if we need another hire for public works as requested, and also can we afford it. Rick Bates described part-time and full-time employees what are the pros and cons to hiring one over another. Sanders reminded the Trustees that per the schedule that had been provided previously, the second draft of the budget would be presented at the Oct 17 COTW meeting, and encouraged everyone to submit any questions or comments in the interim.

**5.2 Discussion and recommend revision to the Village's Purchasing Ordinance for purchases up to \$5,000.** Administrator Sanders clarified that no one can authorize a purchase over \$2,000.00.

Sanders purpose that the Board raises that to \$5,000.00 for the Administrator and the President. Trustee Szula made a **motion to move on to Board that the Village President and Administrator have a purchasing about of \$5,000.00 for budgeted items**; seconded by Trustee Baxter. Roll Call Vote: Trustees Szula, Petty, Swanson, Gustafson, Baxter, and Mallicoat-Yes Motion approved 6-0

**5.3 Discuss the continuation of the Flexible Spending employee benefit program through Discovery Benefits.**

Trustee Baxter asked how many employees take advantage on this. Administrator Sanders stated that three employees do. It costs the Village \$50 per month total. President Krienke opinion is to get rid of the company, it's not user friendly. Trustee Baxter expressed that it would be a good idea to bring the company out for more information. Rick Bates stated he does not want to get rid of it; he uses it all the time. Sanders stated they will try to get someone out to explain the benefits and how to use it more efficiently.

**6. PUBLIC COMMENT**

None

**7. EXECUTIVE SESSION (If necessary)**

None

**8. ADJOURNMENT**

Scott Sanders entertained a motion to adjourn. Trustee Petty made a motion to adjourn the meeting at 8:13 P.M.; seconded by Trustee Swanson. Voice Call Vote: All Ayes Present – No Nays heard. Motion approved 6-0.

Prepared by: Allison Cheek

APPROVED: \_\_\_\_\_