

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
VILLAGE BOARD MEETING MINUTES  
Tuesday, August 1, 2017**

**1. CALL TO ORDER**

President Krienke called the Village Board meeting to order at 6:30 PM on Tuesday, August 1, 2017.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

President Krienke called for Roll: Present: Trustees Baxter, Gustafson, Petty, Swanson, Szula.-Present. Mallicoat –Absent (Arrived at 6:55).

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. PRESIDENT’S RESPORT-Dave Krienke**

President Krienke invites Denis from Siepert & Co. LLP who conducted our 2016 audit, to give an informational presentation. Denis informed the Board that this year was much better than the past.. Things that were addressed this year include budget reviews being done at regular intervals, and Bank reconciliations done on a timely basis . Two issues Denis stated are that the Police Pension fund journal ledger is being done on a different system and that the software allows for editing journals after the fact. Fund balance last year 4.6 million to 4.9 million this year. Capital project fund went from 3.8 million to 4.1 million. Denis explained over all positive numbers, fund balance just under 85% on reserve. Trustee Gustafson asked a question in regards to lenders finding the same evidence of good standing for a loan. She also asked about the one account over FDIC balance, Denis reassured her it was a temporary glitch with such a small amount it all balanced out at the end of the year.

President Krienke explained that the bid opening went well, and how proud of every member of the Board on serving the citizens of the Village. He also informed the Board that bond will be less than a million. President Krienke encourages everyone to vote to pass this with all the hard work everyone has done over the last year. He thanked Administrator Sanders for all his hard work. Administrator Sanders spoke about the targeting price between 2-2.1 million construction costs and totaling cost 2.5 million. He also stated that he will be providing a bid tab sheet for everyone but Larson & Larson Construction Company came in with the lowest bid at 1.85 million. He has a phone conference call on 8/2/17 to finalize the bond term sheet and will be sharing all details to follow with everyone. Trustee Petty also stated that she thought it went very smoothly and asked Administrator Sanders what they are looking at for a final number now. Sanders replied around 2.3 million.

## 6. TREASURER'S REPORT-Mark Olson

**6.1 Cash Report and Bills.** Treasurer Stromquist gave the Treasurer's report. Total expenditures submitted for approval on August 1, 2017 are \$136,765.92. There were no MFT expenditures.

**6.2 Approval of the Bills.** President Krienke entertained a motion to pay the bills. Trustee Swanson made a **motion to pay all the bills**; seconded by Trustee Petty. Roll Call Vote: Trustees Szula, Swanson, Petty, Gustafson, Baxter-Yes. Motion approved 5-0-1.

### 6.3 Review YTD Revenues and Expenses.

Treasurer Stromquist stated that we do this at the 2<sup>nd</sup> board meeting not the first.

### 6.4 Informational Presentation of 2016 Audit, Siepert & Co. LLP

Presented in the President's Report

## 7 CONSENT AGENDA

President Krienke entertained a motion to approve the Consent Agenda for 7.1 to 7.3. Trustee Petty made a **motion to approve**; seconded by Trustee Szula. Roll Call Vote: Trustees Szula, Swanson, Petty, Gustafson, Baxter-Yes. Motion approved 5-0-1.

## 8. COMMITTEE OF THE WHOLE

**8.1 Approval of Ordinance 2017-14**, an ordinance approving a variance to increase allowable size of an accessory structure from 300 SF to 1,008 SF at 9576 Twin Deer Run for applicant Mark Dietmeier. Administrator Sanders explains there are two sections in the Zoning Ordinance that address the size of accessory structures. They include a section in the General Regulations that establish a maximum size equal to 25% of the buildable rear yard area NTE 675 SF, and a section in the Residential Districts setting two different maximum sizes for homes with attached or detached garages (300 SF and 650 SF). Additionally, each zoning district acknowledges accessory structures differently. Sanders will be looking into the minutes in 2014 to see if discussion addressed these different situations, and if so, which regulation was intended to take precedence. President Krienke stated what he remembered from the structure discussion back in 2014. He said the Board felt that they had too many people coming in and asking for bigger garages and that 300 SF was too small. President Krienke suggests to lay over till next meeting. Trustee Szula explained that he went to view the neighborhood and saw many other homes with structures like what Mr. Dietmeier is asking and he has the space to accommodate the structure size. Trustee Gustafson made a **motion to lay over** to COTW; seconded by Trustee Petty. Roll Call Vote: Trustees Petty, Mallicoat, Gustafson- Yes Swanson, Szula, Baxter-No. 3-3 Krienke-Yes Motion approved 4-3.

**8.2 Approval of Ordinance 2017-15**, approving a variance request to allow a 6'-0" high fence in Lois Ohms 558 Bergamot Way, front yard. Trustee Swanson made a **motion**

**to approve**, seconded by Trustee Gustafson. Roll Call Vote: Trustees Petty, Swanson, Szula, Baxter, Gustafson, Mallicoat-Yes Motion approved 6-0.

**8.3 Approval of Resolution 2017-R36**, authorizing Village to enter into a Professional Service Agreement with Fehr-Graham to provide survey, design, and permitting service associated with the extension of a sanitary sewer along Willowbrook Road for the amount NTE \$20,750.00 Trustee Gustafson **made a motion to approve**; seconded by Trustee Petty. Roll Call Vote: Trustees Petty, Swanson, Szula, Baxter, Gustafson, Mallicoat-Yes Motion approved 6-0.

**8.4 Approval of amended scope of improvements to north frontage road to add identified segments ‘B’ and ‘C’ to previously approved segment ‘A’.** Engineer Zach Gill did a risk analysis as far as costs. If you were to do it piece by piece it would be over \$60,000, so by doing it all together would save money at \$53,000. Trustee Gustafson asked if this would be coming from the MFT funds. Gill replied that the project will utilize the remainder of the MFT funds in the amount of \$360,000 and the balance of the project costs would be about \$100,000 coming from savings on the North Road frontage project. Gustafson also expressed her concern about having enough salt to cover next year. Gill stated that Public Works has in their budget enough for salt. Trustee Szula made a **motion to approve to approve**; seconded by Baxter. Roll Call Vote: Mallicoat, Petty, Swanson, Szula, Gustafson, Baxter-Yes. Motion approved 6-0.

## 9. LIQUOR COMMISSION

**9.1 Approval of Class “T” liquor license**, Poison Ivy Pub for “Nellie’s Barn Sale” October 6, 2017 & October 7, 2017. Trustee Szula questions that they will meet all requirement made by the Administrator and Chief. Trustee Szula made a **motion to approve**; seconded by Trustee Swanson. Roll Call Vote; Trustees Petty, Swanson, Szula, Baxter, Gustafson, Mallicoat-Yes. Motion approved 6-0.

**9.2 Approval of Class “T” liquor license**, Poison Ivy Pub for “Roscoe Fall Festival” September 8-10, 2017. Trustee Swanson made a **motion to approve**; seconded by Trustee Szula. Roll Call Vote; Trustees Petty, Swanson, Szula, Baxter, Gustafson, Mallicoat-Yes. Motion approved 6-0.

**9.3 Approval of Ordinance 2017-16**, amending § 114 of the Village of Roscoe Code of Ordinances concerning the regulation of Licensed Liquor Establishments within the Village of Roscoe. President Krienke stated that will be with a \$2,500 annual fee for Class “D”. Trustee Swanson made a **motion to approve** with an increase to the proposed fee to match the Class “D” fee of \$2,500; seconded by Szula. Roll Call Vote: Petty, Swanson, Szula, Baxter, Gustafson, Mallicoat-Yes. Motion approved 6-0.

## 10. NEW BUSINESS

None

## 11. OLD BUSINESS

Administrator Sanders informs the Board that the Police Department has more electronics to add to the previously approved list for disposal (supplemental list provided). Also he explains

the new agenda structure, grouping agenda items by the originating recommending body (i.e. Committee of the Whole, Liquor Commission) and that such items will be appropriate for final action.

**12. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**13. EXECUTIVE SESSION (if necessary)**

None

**14. ADJOURNMENT**

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 7:16 P.M. Trustee Petty made a **motion to adjourn**; seconded by Swanson. Voice Call Vote: All Ayes present, No Nays heard. Motion approved 6-0.

Village Clerk

APPROVED: \_\_\_\_\_