

**VILLAGE OF ROSCOE**  
**10631 MAIN STREET**  
**ROSCOE, ILLINOIS 61073**  
**Committee of the Whole Minutes**  
**Tuesday July18, 2017**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by Scott Sanders on Tuesday, July 18, 2017 at 7:47 P.M.

**2. ROLL CALL**

Present: Trustees Baxter, Gustafson, Mallicoat, Petty, Swanson, Szula.

**3. APPROVAL OF MINUTES**

**3.1 Approval of June 20, 2017 COTW minutes.** Administrator Sanders entertained a motion to approve the minutes. Trustee Swanson made a **motion to approve** the minutes; seconded by Trustee Petty. Voice Call Vote: All Ayes Present- No Nays heard. Motion approved 6-0.

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

1<sup>st</sup> Speaker- Mark Dietmeier would like to apply for a permit to build a structure on his property. He has resided at this address for 27 years and is finally in a position to build an accessory garage to store and work on cars with his son. He wanted to take this opportunity to appeal to the Board to approve his variance request (Agenda Item 6.2)

**5. OLD BUSINESS**

**5.1 Discuss and recommend to Board approval Resolution 2017-R36.** Village Engineer Zac Gill restated information from a previous presentation that per an existing agreement with the RRWRD, the Village is responsible for design and construction of a lateral extension of the sanitary sewer service to the northward among Willowbrook Road to the south edge of either the Fire Station or the RWS properties. Trustee Gustafson makes a **motion to send to the Board** Resolution 2017-R36 authorizing the Village to enter a Professional Service Agreement with Fehr-Graham to provide said services in an amount NTE \$20,750.00 Second by Trustee Swanson. Roll Call Vote: Mallicoat, Petty, Swanson, Szula, Baxter, Gustafson-Yes. Motion approved 6-0.

**5.2 Discuss and recommend expanded scope of north frontage road pavement improvements.** Village Engineer Gill spoke about paving segments A, B, & C on the north frontage road. Trustee Gustafson recommended moving forward with only section A and B as section C runs adjacent to an undeveloped parcel with potential future roadway disturbance. Trustee Mallicoat proposed improving A, B, & parts of C (expanding from McCurry Road to the south property line of American Extrusion). Trustee Swanson makes a **motion to send to the board** parts A, B, & C; seconded by Petty. Roll Call Vote: Trustees Gustafson, Mallicoat, Petty, Swanson, Baxter, Szula-Yes. Motion approved 6-0.

**5.3 Discuss and finalize attendance for IML Conference.** Administrator Sanders asked for a final 'head count' for attendance at the 2017 IML Annual Conference. President Krienke, Trustee Gustafson, and Administrator Sanders will be attending. Trustee Gustafson makes a **motion to send to the board** NTE \$3,800; seconded by Baxter. Roll Call Vote: Trustees Gustafson, Mallicoat, Petty, Swanson, Baxter, Szula-Yes. Motion approved 6-0.

#### 5.4 Discuss updated schedule for completion of Zoning Ordinance rewrite.

This was discussed in Board meeting.

#### 5.5 Revisit Travel Ordinance at the next COTW.

### 6. NEW BUSINESS

**6.1 Discuss and recommend approval of Anne Hanson attending Civic Symposium.** Anne Hanson presented information on the Civic Symposium NTE \$500. Trustee Swanson made a **motion to send to the Board** for final approval; seconded by Trustee Petty. Roll Call Vote: Gustafson, Mallicoat, Petty, Swanson, Baxter, Szula- Yes. Motion approved 6-0.

**6.2 Discuss and recommend to Board approval of a Variance request to increase allowable size of an accessory structure from 300 SF to 1,008 SF.** Administrator Sanders explained that the applicant, Mr. Dietmeier, would like to build a 1,008 SF accessory structure on his property in the Sagewood subdivision, which requires a variance as the maximum allowable size per ordinance is 300 SF. The variance request was presented at a public hearing at the June 21<sup>st</sup> ZBA meeting, where a motion to approve failed 3-4. Subsequent to the ZBA meeting, Mr. Dietmeier presented a revised building design, reducing the size from 1,008 SF to 784 SF, as well as letters of support from surrounding neighbors, and photos of similarly sized buildings existing throughout the subdivision. Trustee Swanson made **motion to send to the Board** approval of an increase to 784 SF, motion failed for lack of a second. Trustee Szula made a **motion to send to the Board** approval of an increase to 1,008 SF, second by Baxter. Roll Call Vote: Mallicoat, Swanson, Baxter, Szula- Yes. Trustees Petty and Gustafson-No. Motion approved 4-2.

**6.3 Discuss and recommend to Board approval of a Variance request to allow a 6'-0" high fence within a front yard area at 558 Bergamot Way.** Administrator Sanders explains applicant Lois Ohms has requested a variance to construct a fence at a height of 6'-0" in a front yard setback on a corner lot. The variance request was presented at a public hearing at the June 21<sup>st</sup> ZBA meeting, where a motion to approve passed 7-0. Ms. Ohms request is based on her position as regular care giver to four grandchildren with special needs creating a greater need for privacy and security. Village Engineer Zac Gill asked if the 6'-0 fence height would occupy the 'vision triangle' safety zone as this is a corner lot, Administrator Sanders stated that the fence was in excess of 100 feet from the intersection, and would not interfere with visibility. Trustee Swanson made a **motion to send to the Board** for final approval; seconded by Trustee Mallicoat. Roll Call Vote: Gustafson, Mallicoat, Petty, Swanson, Baxter, Szula- Yes. Motion approved 6-0.

#### **6.4 Discuss and recommend approval street closures Fall Festival September 8-10, 2017.**

Trustee Gustafson made a motion to **send to the Board** for final approval; seconded by Trustee Swanson. Roll Call Vote: Gustafson, Mallicoat, Petty, Swanson, Baxter, Szula- Yes. Motion approved 6-0.

### 7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

1<sup>st</sup> Speaker- Jim Cook speaking on Mark Dietmeier behalf, Mr Cook expresses his support of Dietmeier building his structure.

### 8. EXECUTIVE SESSION (If necessary)

None

### 9. ADJOURNMENT

Scott Sanders entertained a motion to adjourn. Trustee Swanson made a motion to adjourn the meeting at 8:52 P.M.; seconded by Trustee Petty. Voice Call Vote: All Ayes Present – No Nays heard. Motion approved 6-0.

Prepared by: Allison Cheek

APPROVED: \_\_\_\_\_