

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
Committee of the Whole Minutes  
Tuesday May 16, 2017**

**1. CALL TO ORDER**

The Committee of the Whole meeting was called to order by Scott Sanders on Tuesday, May 16, 2017 at 7:18 P.M.

**2. ROLL CALL**

Present: Trustees Baxter, Gustafson, Mallicoat, Petty, Swanson, Szula.

**3. APPROVAL OF MINUTES**

**Approval of May 2, 2017 COTW minutes.** Scott Sanders entertained a motion to approve the minutes. Trustee Gustafson made a motion to approve the minutes; seconded by Trustee Szula. Voice Call Vote: All Ayes Present – No Nays heard. Motion 6-0

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. OLD BUSINESS**

**5.1 Discuss the rescheduling of the July 4, 2017 Board and Committee Meetings.** Administrator Sanders indicated that the design and bidding for the PD may have been ready for vote at the July 4, 2017 meeting and entertained an idea to have a special meeting on June 27, 2017. Several Board members will not be available on June 27, 2017. Trustee Szula made the recommendation to reschedule the July 4, 2017 meeting for Thursday, July 6, 2017. Agreed upon by the Board members. No vote taken.

**5.2 Discuss year-to-date budget vs. actual report for the first four months of fiscal year 2017. (Attachment, 6 pages).** Treasurer Stromquist explained that the report compares what we have spent for the first four months to the budget.

**6. NEW BUSINESS**

**6.1 Discuss and recommend the establishment of the office of Village Comptroller.** Attorney Kurlinkus explained that by removing the financial duties of a Clerk, the office of Village Comptroller must be created to do the statutory financial duties. Trustee Gustafson made a motion to send to the Board for final approval; Seconded by Trustee Szula. Roll Call Vote: Yes – Gustafson, Mallicoat, Petty, Swanson, Baxter. Motion approved 6-0.

**6.2 Discuss and recommend variance request to increase the allowable height of a freestanding pylon sign from 30'-0" to 75'-0", to increase the total number of signs from 5 to 11, and to increase the total combined are of signage from 4560 SF to 859 SF, all for fueling station and convenience store at 13XXX Willowbrook Road, PIN 04-15-300-017, 04-15-300-018. ZBA recommends approval 6-0-1. (Exhibit, 16 pages)** Administrator Sanders stated that signage ordinance is written to address the requirements of a typical commercial development, and that developments such as this which include multiple gas station canopies, and truck scale, and convenience store will always require a variance. For comparison, the proposed development involves fewer total signs and less combined sign square footage than the Love's Travel Stop.. Administrator Sanders entertained a motion to move this forward to the June 6, 2017 Board meeting for final approval. Trustee Gustafson made a motion, seconded by Trustee Swanson. Roll Call Vote: Yes – Gustafson, Mallicoat, Petty, Swanson, Baxter. Motion approved 6-0.

7. **PUBLIC COMMENT** (Limited to 3 minutes per speaker)  
None

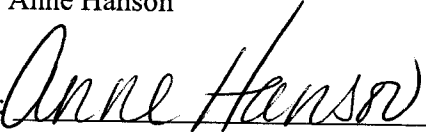
8. **EXECUTIVE SESSION (If necessary)**  
None

9. **ADJOURNMENT**

Scott Sanders entertained a motion to adjourn. Trustee Petty made a motion to adjourn the meeting at 7:37 P.M.; seconded by Trustee Swanson. Voice Call Vote: All Ayes Present – No Nays heard. Motion approved 6-0.

Prepared by: Anne Hanson

APPROVED:

  
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