

**Village of Roscoe
Fire and Police Commission**

10631 Main Street, Roscoe, Illinois 61073

Commissioners

Jesse Garcia, Chairman
Mark Nytko
Robert Seibert

Secretary

Kylie Loewecke

Attorney

Charles P. Kostantacos

MINUTES OF January 18, 2017

A regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the main conference room of the Roscoe Village Hall on January 18, 2017. Chairman Garcia called the meeting to order at 5:35 p.m.

Roll Call

The Roll was called. Chairman Garcia, Commissioner Nytko, and Commissioner Seibert were present; also in attendance were Deputy Chief Derek Lee, Attorney Charles Kostantacos, and Ms. Kylie Loewecke.

Minutes

The Commissioners reviewed the Minutes of the December 28th, 2016 meeting. No additions or corrections were made. On motion by Mr. Seibert and second by Mr. Nytko, the minutes were approved as written by unanimous roll call vote.

Public Discussion

None.

Correspondence

Ms. Loewecke distributed "Thank You" cards she had penned for the following people who had provided the Commission with aide during the recent interviews for promotional testing: Assistant Deputy Chief Pat Hoey of the Rockford Police Department, Chief of Freeport Police Todd Barkalow, and Chief of Loves Park Police Chuck Lynde. The commissioners signed each "Thank You" card and Ms. Loewecke said she would mail them the next day.

Closed Session

Mr. Seibert moved to adjourn to closed session at approximately 5:37 pm pursuant to Section 2(c)(1) of the Illinois Open Meetings Act to review the background check of the leading candidate and discuss the appointment of an entry-level police officer. Mr. Nytko seconded the motion and by unanimous roll call vote the board moved into closed session.

Mr. Nytko moved to adjourn the closed session and reconvene the open meeting. Mr. Seibert seconded the motion and it carried by unanimous roll call vote at approximately 6:04 pm. No action was taken in closed session.

Roll Call

The Roll was called. Chairman Garcia, Commissioner Nytko, and Commissioner Seibert were present; also in attendance were Deputy Chief Derek Lee, Attorney Charles Kostantacos, and Ms. Kylie Loewecke.

Old Business

For candidate Tyler Lobdell, a conditional offer of full-time probationary employment was approved on motion of Mr. Seibert, second by Mr. Nytko, and unanimous roll call vote; 3-0-0. Chairman Garcia attempted to phone Mr. Lobdell; however, after not being able to reach him, Chairman Garcia directed Ms. Loewecke to notify him of the offer via email.

After some discussion, the Commission decided they would begin the process of Entry-level testing for the Roscoe Police Department in the next couple months. It was noted the board would hire IO Solutions again to keep the process the same as the last testing so they could merge the current list with the new one. Chairman Garcia asked Mr. Kostantacos to make sure IO Solutions included an advertisement of the testing on theblueline.com.

Chairman Garcia then asked each member of the board to have their own revisions of the current Rules and Regulations of the Fire and Police Commission of the Village of Roscoe ready for the next meeting, when they would move forward to consolidating the revisions into a rough draft. Mr. Kostantacos cited he would have prepared his own suggestions on each revision in accordance with current laws and bi-laws of the state at the next meeting as well.

New Business

None.

Bills

One (1) invoice from the Law Offices of Charles P. Kostantacos was presented to the Commission for review. The invoice was for the month of December 2016 totaling \$877.50. Mr. Seibert moved to approve payment of the invoice, Mr. Nytko seconded the motion and the motion was carried by unanimous roll call vote; 3-0-0.

A receipt from Target, in Machesney Park, IL, for the purchase of a set of "Thank You" cards, in the amount of \$4.10, was then brought forth. Reimbursement to Ms. Loewecke, who made the initial purchase on January 18th, 2017, was approved on motion of Mr. Nytko, second by Mr. Seibert and unanimous roll call vote.

Attorney Report

Mr. Kostantacos stated he was waiting to hear back from the Village attorney for any update on the distance/mileage requirement of current officers of the Roscoe Police Department, and would notify the board as soon as he received a defined requirement.

Chairman Garcia, noted, for the record, the board understood the issue of residency is a topic to be discussed and resolved by the Village board.

Adjournment

There being no further business coming before the Commission, Mr. Nytko moved to adjourn the meeting at 6:23 p.m. Mr. Seibert seconded the motion and the meeting was adjourned immediately thereafter by unanimous roll call vote; 3-0-0.

Respectfully submitted,

Village of Roscoe Board of Fire and Police Commissioners

BY:



Chairman Garcia

Minutes Approved

DATE: February 15th, 2017.