

**Village of Roscoe  
Fire and Police Commission**

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**10631 Main Street, Roscoe, Illinois 61073**

**Commissioners**

Jesse Garcia, Chairman  
Mark Nytko  
Robert Seibert

**Secretary**

Kylie Loewecke

**Attorney**

Charles P. Kostantacos

**MINUTES OF December 28, 2016**

A special scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the main conference room of the Roscoe Village Hall on December 28, 2016. Chairman Garcia called the meeting to order at 5:42 p.m.

**Roll Call**

The Roll was called. Chairman Garcia, Commissioner Nytko, and Commissioner Seibert were present; also in attendance were Attorney Charles Kostantacos and Ms. Kylie Loewecke.

**Minutes**

The Commissioners reviewed the Minutes of the December 21<sup>st</sup>, 2016 meeting. No additions or corrections were made. On motion by Mr. Seibert and second by Mr. Nytko, the minutes were approved as written by unanimous roll call vote.

**Public Discussion**

None.

**Correspondence**

None.

**Closed Session**

Chairman Garcia notified the board that the background check for one of the entry-level candidates had yet to be completed. Knowing this, the Commission moved forward to Old Business and remained in open session.

**Old Business**

Based on the information above, the Commission decided to table action on the conditional offer of employment for the entry-level candidate until the background check was completed by the Roscoe Police Department.

Ms. Loewecke gave the Commission two formal lists of the Promotional Eligibility Register, one inclusive of seniority points and one without. Attorney Kostantacos stated

after the initial posting of the Register the candidates could decide themselves if they wished to submit proof of military background for preference points. A formal letter signed by Ms. Loewecke would be delivered notifying each candidate of the deadline to submit military preference points. The board then decided to move for the finalization and adoption of the Promotional Eligibility Register, inclusive of seniority points. On December 28<sup>th</sup>, 2016, with an expiration date of December 28<sup>th</sup>, 2019, a motion to adopt and approve the Promotional Eligibility Register (inclusive of seniority points) was made by Mr. Seibert and second by Mr. Nytko, and unanimous roll call vote; 3-0-0.

Chairman Garcia then asked Ms. Loewecke to have a print off of the current Rules and Regulations of the Fire and Police Commission of the Village of Roscoe to give to Commission Nytko for the preparations of future revisions.

### **New Business**

Chairman Garcia stated that the board would wait until further information on the next candidate before making a decision on entry-level re-testing in 2017. Further discussion would be included in Old Business in future meetings.

### **Bills**

None.

### **Attorney Report**

Attorney Kostantacos reviewed the letter for promotional candidates for the submission of military preference points with the board. Ms. Loewecke took each letter and signed off on them, notifying the board she would deliver them to the police department the next day.

Chairman Garcia then directed Attorney Kostantacos to look for any updates of new laws or bi-laws that may affect the future revisions to the Rules and Regulations of the Fire and Police Commission of the Village of Roscoe.

### **Adjournment**

There being no further business coming before the Commission, Mr. Nytko moved to adjourn the meeting at 5:59 p.m. Mr. Seibert seconded the motion and the meeting was adjourned immediately thereafter by unanimous roll call vote; 3-0-0.

Respectfully submitted,

Village of Roscoe Board of Fire and Police Commissioners

BY:

  
Chairman Garcia

Minutes Approved

DATE: January 18<sup>th</sup>, 2016