

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
VILLAGE BOARD MEETING MINUTES
Tuesday December 6, 2016**

1. CALL TO ORDER

President Krienke called the Village Board meeting to order at 6:35 PM on Tuesday, December 6, 2016.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

President Krienke called for Roll: Present: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson.

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. PRESIDENT'S REPORT – Dave Krienke

5.1. Approval of Ordinance 2016-34, an Ordinance amending §114 of the Village of Roscoe Code of Ordinances concerning the regulation of licensed liquor establishments within the Village of Roscoe (increasing maximum Class “BL” licenses) for Lucky Joe’s.

President Krienke entertained a motion to approve. Trustee Swanson made the motion; seconded by Trustee Petty. Roll Call Vote: President Krienke, Trustees Baxter, Gustafson, Petty, Swanson – Yes. Trustees Mallicoat, Muradian – No. Motion approved 5-2-0.

5.2. Approval of 2017 Class “BL” Liquor License for Lucky Joe’s. President Krienke entertained a motion to approve. Trustee Swanson made the motion; seconded by Trustee Petty. Roll Call Vote: President Krienke, Trustees Baxter, Gustafson, Petty, Swanson – Yes. Trustees Mallicoat, Muradian – No. Motion approved 5-2-0.

5.3. Approval of 2017 Liquor License renewals. President Krienke entertained a motion to approve. Trustee Swanson made the motion; seconded by Trustee Petty. An updated spreadsheet will be sent to the Trustees twice a year or unless a new application is submitted (**Attachment 1**). Roll Call Vote: President Krienke, Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion approved 7-0-0.

5.4. Approval of Ordinance 2016-27, an Ordinance approving the annual Appropriation Ordinance (FY 2017). President Krienke entertained a motion to approve. Trustee Swanson made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees Baxter, Mallicoat, Muradian, Petty, Swanson – Yes. Trustee Gustafson – No. Motion approved 5-1-0.

5.5. Approval of Ordinance 2016-28, an Ordinance approving the 2016 Real Estate Tax Levy. President Krienke entertained a motion to approve. Trustee Mallicoat made the motion; seconded by Trustee Swanson. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion approved 6-0-0.

5.6. Approval of Ordinance 2016-29, an Ordinance approving the 2016 Real Estate Tax Abatement for General Obligation Alternate Bonds Series 1998. President Krienke

entertained a motion to approve. Trustee Mallicoat made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion approved 6-0-0.

5.7. Approval of Ordinance 2016-30, an Ordinance approving the 2016 Real Estate Tax Abatement for General Obligation Alternate Bonds Series 2008. President Krienke entertained a motion to approve. Trustee Petty made the motion; seconded by Trustee Mallicoat. The Ordinance was changed from 2014 to 2016-30. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion approved 6-0-0.

5.8. Approval of 2017 Village of Roscoe Holiday Schedule. President Krienke entertained a motion to approve the 2017 Holiday Schedule (**Attachment 2**). Trustee Swanson made the motion; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion approved 6-0-0.

6. VILLAGE ADMINISTRATOR REPORT – Pat DeGrave

No report.

7. TREASURER’S REPORT – Mark Olson

7.1. Cash Report and Bills. Treasurer Stromquist gave the Treasurer’s report. Total expenditures submitted for approval on December 6, 2016 are \$409,504.47 from the General Fund. There were no MFT expenditures.

7.2. Approval of the Bills. President Krienke entertained a motion to pay the bills. Trustee Swanson made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to pay the bills approved 6-0-0.

8. CONSENT AGENDA

8.1. Approval of November 15, 2016 Village Board minutes.

8.2. Approval of Resolution 2016-R62, a Resolution adopting into the Village of Roscoe Employee Handbook, a policy approving the Safety Manual.

President Krienke entertained a motion to approve the Consent Agenda. Trustee Swanson made the motion; seconded by Trustee Muradian. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to pay the bills approved 6-0-0.

9. COMMITTEE OF THE WHOLE

9.1. Approval of Resolution 2016-R57, a Resolution to advertise for a Village Administrator position (Final reading). President Krienke entertained a motion to approve. Trustee Muradian made the motion; seconded by Trustee Petty. Roll Call Vote: Trustees Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Trustee Baxter – No. Motion approved 5-1-0.

9.2. Approval of Resolution 2016-R63, a Resolution approving a Variance to allow a second driveway in a Single Family Residential (R1) Zoning District, for the property located at 5977 Targee Trail, PIN: 08-09-229-001, David and Linda Cevene, Applicant (1st reading). President Krienke stated this is a 1st reading and will be layed over. Information regarding the Variance is in drop box for Board members to review. Zoning Administrator,

Scott Sanders stepped forward to report how the ZBA meeting in November went. There were five members present out of seven which met the quorum requirements for the meeting. The Findings of Facts were not in the affirmative and as the members felt this would create a hardship on the owner, they amended the Findings of Fact to reflect affirmative. Mr. Sanders stated there is already a culvert in place where the owner wants a second driveway. Of the ZBA members present, the ZBA Board recommended approval 3-2-2. This will be on the December 20, 2016 Board Agenda.

9.3. Approval of Ordinance 2016-31, an Ordinance authorizing the execution of the Illinois Municipal Insurance Cooperative Intergovernmental Agreement (Final reading).

Administrator DeGrave stated with the recommendation of the Village's insurance broker, Gallagher, they advised us to join the Illinois Municipal Insurance Cooperative (IMIC) with a three year membership which gives us a more attractive rate for liability insurance, nothing changes for workman's comp, which saves the Village \$14,440 savings for 2017 and in 2018 and 2019 a cap guarantee NTE 5%. Trustee Gustafson stated to "let the minutes reflect that we as the Board should thank our Village Administrator as his parting gift to the Village of Roscoe that he saved us \$14,440 on the premium and negotiated cap on the rate increase over the next two years". President Krienke entertained a motion to approve. Trustee Muradian made a motion to **approve Ordinances 2016-31 and 2016-32**; seconded by Trustee Swanson. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion approved for Ordinances 2016-31 and 2016-32 6/0.0

9.4. Approval of Ordinance 2016-32, an Ordinance selecting as insurers, and authorizing the Village to enter into the necessary agreements with Arthur J. Gallagher Risk Management Services, Inc., Illinois Municipal Insurance Corp (IMIC), BCS Insurance Co., and the Illinois Public Risk Fund for the Village's insurance coverage, including but not limited to liability, general liability, cyber liability, property, employment practices, and workman's compensation insurance (Final reading). See 9.3 above.

9.5. Approval of Ordinance 2016-33, an Ordinance approving a Zoning Map Amendment for property located at 13695 Willowbrook Road, from Light Industrial District (IL) to Highway Commercial District (CH), PIN 04-15-300-019. Village of Roscoe, Applicant (1st reading). Trustee Gustafson made a motion to suspend the 1st reading and make it a final reading; seconded by Trustee Muradian. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to suspend 1st reading approved 6-0-0.

Trustee Mallicoat made a motion to approve the original motion as amended; seconded by Trustee Swanson. Roll Call Vote: President Krienke, Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to approve 7-0-0.

10. OLD BUSINESS

- Trustee Swanson asked for a Zoning re-write status update. Zoning Administrator Sanders stated the contract for rewrite is \$65,000. Approval has been given for \$23,000. All chapters except the signage have been provided to Mr. Sanders for review. He has reviewed and sent back about half of the chapters provided and should finish the rest in about two weeks. Hopefully the rewrite will be ready for Board review and January.
- Trustee Baxter asked for status of Secretary of State's office issues. Are they going to pay for rent or the air conditioner? Mr. DeGrave stated he has talked to Ann Williams. The

SOS is not allowed to pay rent by law, but they could pay a stipend. He is still waiting for a response back from the SOS's office.

- Trustee Baxter asked about the redesign of the new website. Mr. DeGrave stated it should be going live in about a week. Mr. DeGrave stated there is no cost for designing the website only. There will be a cost for maintaining.

11. NEW BUSINESS

- Trustee Baxter thanked everyone who was involved in the Christmas Parade. Several people attended and it was done up very well.

12. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

13. EXECUTIVE SESSION (if necessary)

None.

14. ADJOURNMENT

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 7:06 P.M. Trustee Petty made the motion; seconded by Trustee Muradian. Voice Call Vote: All ayes present, no nays heard. Motion approved 6-0-0.

Christina K. Marks, Village Clerk

APPROVED: _____