

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday December 6, 2016

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator DeGrave on Tuesday, December 6, 2016 at 7:14 P.M.

2. ROLL CALL

Present: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty. Absent: Trustee Swanson.

3. APPROVAL OF MINUTES

3.1 Approval of November 15, 2016 COTW minutes. Administrator DeGrave entertained a motion to approve. Trustee Mallicoat made the motion; seconded by Trustee Gustafson. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Trustee Swanson – Absent. Motion to approve the minutes 5-0-1.

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. DISCUSSION AND RECOMMENDATIONS

Trustee Muradian asked to move 5.6 SYA to the front, so as the people representing SYA do not have to sit through the entire agenda.

5.1 Discuss and recommend authorizing staff to take the necessary actions as required to create the bid specifications for the sewer, roof, south door repairs and air quality testing at Roscoe Police Department. Administrator DeGrave stated the Board has all the information; what is their pleasure. The roof would be a springtime repair around February or March. The sewer would need to be done sooner. The air quality needs to be done as soon as possible. If the sewer is fixed, the air quality problem should go away. Cost for the two projects (**Attachment 1, 2 pages**). There is approximately \$2.1M dollars in reserve. DeGrave stated there are two things that need immediate attention. One is to replace the sewer system and the other is to fix the south door. DeGrave is suggesting the Board entertain a vote to authorize Fehr-Graham to write the specs for the south door and the sewer system; then in March do the roof. Trustee Petty made a motion to send to the Board for Fehr-Graham to write the bid specs for the sewer system and replacing the south door then bid the projects; seconded by Trustee Baxter. Roll Call Vote: Trustees Baxter, Petty Yes. Trustees Gustafson, Mallicoat, Muradian – No. Trustee Swanson - Absent. Motion failed 2-3-1. President Krienke stated this could still go to the Board with a negative recommendation. Trustee Petty and Muradian asked that it stay at COTW so the whole Board could vote.

5.2 Discuss and recommend transition process for Village Administrator duties and responsibilities.

Trustee Gustafson ask that this be tabled.

5.3 Discuss and recommend rescinding telecommunications tax rebate (Reference Ordinance 2002-4 and 2002-12). Anne Hanson, HR Representative, stated since October 2015 the Roscoe Village tax was no longer showing up as a separate tax line item on the phone bills, but was combined with the State tax. Frontier will not separate the Village's portion. Therefore, there is no way of measuring what rebate percentage should be reimbursed to the 65+ residents. Trustee Gustafson made a motion to send

to the Board to rescind the tax rebate. Motion died for lack of a second. This will be discussed at the next COTW meeting.

5.4 Discuss and recommend ordinance fine schedule. Chief Evans asked if everyone had read the recommendations (**Attachment 2, 7 pages**). Okay. Trustee Gustafson made a motion to send to the board for 1st reading to revise Village policy to coincide with Illinois State law; seconded by Trustee Petty. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Trustee Swanson – Absent. Motion to send to the Board for 1st reading approval 5-0-1.

5.5 Review and discuss expenses vs. revenue. Steve Stromquist, Treasurer, stated his projection for year-end balance increase of approximately \$283,279 (**Attachment 3, 3 pages**). This is with no surprises. Mr. Stromquist will put together an expenses vs revenue schedule for the second meeting of each month for the Board’s review (**Attachment 4, 10 pages**).

5.6 Discuss and recommend renewal of SYA Agreement and Addendum. Administrator DeGrave stated we have the current year plus a four year agreement that is renewable each year where the only thing changing is the date, whereas it will always stay as a 5-year agreement. Bradley Brown, representing SYA was present. Trustee Gustafson asked for an increase in rental from SYA. Mr. Brown replied by saying they are a volunteer organization run by fees and fund raisers. They maintain the park and cut the grass, split the cost of park repairs and lights and provide a service to the community. Mr. DeGrave stated SYA did put a new roof and fascia on the concession stand. This year the Village has put minimal contribution into the upkeep of the parks. Trustee Muradian made a motion to send to the Board for a final reading renewal of SYA Agreement and Addendum; seconded by Trustee Baxter. There will be no increase in in rental fees. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty – Yes. Trustee Swanson – Absent. Motion to send to the Board for final approval 5-0-1.

6. OLD BUSINESS

- Zac Gill discussed the south frontage road. South frontage road is still the priority from the engineering point. However, it is not an ideal project for MFT Funds given the amount of State oversight, as compared to a simpler project like the north frontage road would be. Mr. Gill was directed to provide an executive summary of the project status and direction to date.

7. NEW BUSINESS

None

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

9. EXECUTIVE SESSION (If necessary)

None

10. ADJOURNMENT

Administrator DeGrave entertained a motion to adjourn. Trustee Gustafson made a motion to adjourn the meeting at 8:05 P.M.; seconded by Trustee Petty. Voice Call Vote: All Ayes Present – No Nays heard.

Christina K. Marks, Village Clerk

APPROVED: _____