

**Village of Roscoe
Fire and Police Commission**

10631 Main Street, Roscoe, Illinois 61073

Commissioners

Jesse Garcia, Chairman

Mark Nytko

Robert Seibert

Secretary

Kylie Loewecke

Attorney

Charles P. Kostantacos

MINUTES OF November 16, 2016

The regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the back conference room of the Roscoe Village Hall on November 16th, 2016. Chairman Garcia called the meeting to order at 5:34 p.m.

Roll Call

The Roll was called. Chairman Garcia, Commissioner Seibert, and Commissioner Nytko were present; also in attendance were Deputy Chief Derek Lee, Attorney Charles Kostantacos, and Secretary Ms. Kylie Loewecke.

Minutes

The Commissioners reviewed the Minutes of the October 19th, 2016 meeting. No additions or corrections were made. On motion by Chairman Garcia and second by Mr. Seibert, the minutes were approved as written by unanimous roll call vote.

Public Discussion

None.

Correspondence

Chairman Garcia reviewed his correspondence with Officer Kelly, an eligible candidate for promotional testing, who had requested a rescheduling written exam. Attorney Kostantacos noted the rules on rescheduling were mostly silent on the subject. After further discussion, the board asked Deputy Chief Lee to reach out to Officer Kelly and see if he could come in to answer further questions regarding the reason for the rescheduling request.

Closed Session

Chairman Garcia moved to adjourn to closed session at approximately 5:57 pm pursuant to section 2(c)(1) of the Illinois Open Meetings Act to discuss promotional testing matters pertaining to a specific candidate. Seconded by Mr. Seibert and by unanimous roll call vote; 3-0-0, the board moved into closed session.

Open Meeting

Chairman Garcia moved to adjourn the closed session and reconvene the open meeting. Mr. Seibert seconded the motion and it carried by unanimous roll call, 3-0-0, vote at approximately 6:09 pm. No action was taken in closed session.

Roll Call

The Roll was called. Chairman Garcia, Commissioner Seibert, and Commissioner Nytko were present; also in attendance were Deputy Chief Derek Lee, Attorney Charles Kostantacos, and Secretary Ms. Kylie Loewecke.

After brief discussion, on motion by Chairman Garcia, and second by Mr. Seibert, and unanimous roll call vote, denial for Officer Kelly's request for written exam reschedule was approved. Chairman Garcia then directed Ms. Loewecke to notify Officer Kelly of the board's decision.

Old Business

Mr. Seibert reported the written exam had gone well and how it progressed that previous Saturday, November 12th, 2016. After reviewing the scores of the written exam, the board decided to assume 20 minutes to pertain to each candidate for the oral exam. Ms. Loewecke noted one of the proposed Chiefs for the panel had agreed to be present. The board agreed they wanted at least two outside Chief(s) or Deputy Chief(s) to be present. Ms. Loewecke informed the board she would follow up with the suggested proposed panel participants. The board cut Saturday, December 10th, 2016 from the interview schedule and agreed to consolidate all of the interviews on Wednesday, December 7th, 2016 at 5:30. It was also discussed Chief Jamie Evans would sit in on the interviews.

Ms. Loewecke then read some of her emails between Pat Degraives and herself, regarding the budget, to the board. After some discussion, the board agreed no further action could be made for the budget and decided to digress.

New Business

None.

Bills

A bill from the Law Offices of Charles P. Kostantacos for the month of October 2016, in the amount of \$331.25, was presented for review. Payment was approved on motion by Mr. Nytko, second by Mr. Seibert, and unanimous roll call vote; 3-0-0.

Attorney Report

None.

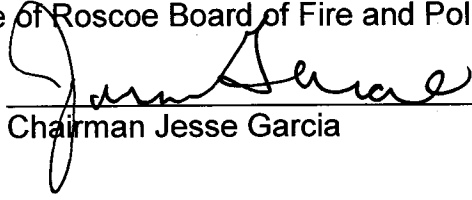
Adjournment

There being no further business coming before the Commission, Mr. Nytko moved to adjourn the meeting at 6:44 p.m. Mr. Seibert seconded the motion and the meeting was adjourned immediately thereafter by unanimous roll call vote; 3-0-0.

Respectfully submitted,

Village of Roscoe Board of Fire and Police Commissioners

BY:



Chairman Jesse Garcia

Minutes Approved

DATE: November 22nd, 2016.