

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday November 15, 2016

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator DeGrave on Tuesday, November 15, 2016 at 7:37 P.M.

2. ROLL CALL

Present: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson.

3. APPROVAL OF MINUTES

3.1 Approval of November 1, 2016 COTW minutes. Administrator DeGrave entertained a motion to approve. Trustee Petty made the motion; seconded by Trustee Mallicoat. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to approve the minutes 6-0-0.

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

- Terry Brack stated the wall behind the council table is pretty empty. Suggested we put the new Village logo on the back wall or even a big wall clock.

5. DISCUSSION AND RECOMMENDATIONS

5.1 Discuss and recommend authorizing staff to take the necessary actions as required to create the bid specifications for the sewer, roof, south door repairs and air quality testing at Roscoe Police Department. Administrator DeGrave stated a document was put into Google Drive this afternoon from Fehr Graham indicating what each of the items would cost to repair (**Attachment 1, 2 pages**). The Board will look over the numbers and discuss at the next COTW meeting.

5.2 Review and discuss the draft of the new safety manual for the Village. Administrator DeGrave stated the manual is in pretty good order. Two insurance companies have reviewed and it is ready for Board action. Trustee Muradian made a motion to send to the Board as a final reading under Consent Agenda; seconded by Trustee Swanson. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to send to the Board for approval 6-0-0.

5.3 Discuss and recommend transition process for Village Administrator duties and responsibilities. This will be layed over for further discussion.

5.4 Discuss and recommend rescinding telecommunications tax rebate (Reference Ordinance 2002-4 and 2002-12). President Krienke stated Frontier lumps both State and local taxes into one lump sum. Therefore, it is difficult to know what the reimbursement is for citizens 65+. Previously the tax ranged under \$2.00 per month and was broken out. The reimbursement cost is so minimal and only one person is bringing their phone bill to the Village. The administrative cost to process far exceeds the reimbursement. This will be on the next COTW meeting for discussion.

5.5 Discuss and recommend approval of stop signs at Romeldale Lane. Engineer Zac Gill asked if there were any questions. Trustee Muradian withdrew his request because it did not bear out with the Engineer study (**Attachment 2, 4 pages**). Once Romeldale goes all the way through, he will re-address the stop signs.

6. OLD BUSINESS

- Trustee Baxter asked if Mr. Gill would come prepared at the next meeting to explain how long the \$400,000 repairs to the police department would last.
- Trustee Muradian asked about charges against the Banner person. Bank records are being examined.

7. NEW BUSINESS

None

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

9. EXECUTIVE SESSION (If necessary)

None

10. ADJOURNMENT

Administrator DeGrave entertained a motion to adjourn. Trustee Petty made a motion to adjourn the meeting at 7:59 P.M.; seconded by Trustee Muradian. Voice Call Vote: All Ayes Present – No Nays heard.

Christina K. Marks, Village Clerk

APPROVED: _____