

**Village of Roscoe  
Fire and Police Commission**

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**10631 Main Street, Roscoe, Illinois 61073**

**Commissioners**

Jesse Garcia, Chairman

Mark Nytko

Robert Seibert

**Secretary**

Kylie Loewecke

**Attorney**

Charles P. Kostantacos

**MINUTES OF October 19, 2016**

The regularly scheduled meeting of the Village of Roscoe Board of Fire and Police Commissioners was held in the back conference room of the Roscoe Village Hall on October 19<sup>th</sup>, 2016. Chairman Garcia called the meeting to order at 5:33 p.m.

**Roll Call**

The Roll was called. Chairman Garcia and Commissioner Seibert were present; also in attendance were Deputy Chief Derek Lee, Attorney Charles Kostantacos, and Secretary Ms. Kylie Loewecke.

**Minutes**

The Commissioners reviewed the Minutes of the September 21<sup>st</sup>, 2016 meeting. No additions or corrections were made. On motion by Mr. Seibert and second by Chairman Garcia, the minutes were approved as written by unanimous roll call vote; 2-0-0.

Mr. Seibert then made a motion to amend a portion of the previously adopted Minutes of the August 17<sup>th</sup>, 2016 Open Meeting Regarding Maintaining the Confidentiality of the Specified Closed Session Minutes by correcting the minutes to reflect Mr. Seibert's Motion was seconded by Mr. Nytko and his Motion carried by the unanimous Roll Call Vote. Chairman Garcia seconded the motion, and the amended minutes were approved as written by unanimous roll call vote; 2-0-0.

**Public Discussion**

None.

**Correspondence**

A letter regarding IFPCA membership renewal was opened and reviewed. Since the commissioners had renewed their membership annually in the past they agreed they would move forward and renew it once again for 2017. Chairman Garcia directed Ms. Loewecke to fill out the renewal form. The commissioners decided they would approve payment for the membership renewal once they arrived upon discussion of Bills.

Ms. Loewecke then distributed a copy of an email she had received earlier that month from a representative of Personnel Evaluation, Inc. for a pre-employment screening tool, the Personnel Evaluation Profile (PEP). The commissioners reviewed the email and the attachments associated. They agreed the PEP was not needed at this time. Chairman Garcia directed Ms. Loewecke kindly to respond to the representative and notify him of the commission's response.

### **Old Business**

Deputy Chief Lee gave Attorney Charles Kostantacos each promotional testing acknowledgement and waiver from all eligible candidates of the Roscoe Police Department who would be participating in promotional testing. He then addressed Attorney Charles Kostantacos with a few questions regarding the process of the written and oral exam portion of the testing. Attorney Kostantacos responded accordingly.

Chairman Garcia noted he had yet to receive a response from the village board for the recent budget proposal submitted for the fiscal year 2017. No further action would be made until the commissioners had received word. He stated the village had rejected their approval of payment for the training at the IFPCA 2016 Conference. Chairman Garcia reviewed his response to the village board's rejection and indicated he would reach out in the hopes they would reconsider.

### **New Business**

None.

### **Bills**

Derived from correspondence, the commissioners brought forward an invoice for the year 2017 renewal membership fee of IFPCA in the amount of \$375.00. Payment was approved on motion by Mr. Seibert, second by Chairman Garcia, and unanimous roll call vote; 2-0-0.

A bill from the Law Offices of Charles P. Kostantacos for the month of September 2016, in the amount of \$500.00, was presented for review. Payment was approved on motion by Mr. Seibert, second by Chairman Garcia, and unanimous roll call vote; 2-0-0.

### **Attorney Report**

None.

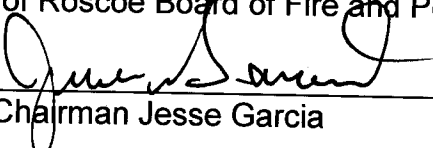
### **Adjournment**

There being no further business coming before the Commission, Mr. Seibert moved to adjourn the meeting at 6:15 p.m. Chairman Garcia seconded the motion and the meeting was adjourned immediately thereafter by unanimous roll call vote; 2-0-0.

Respectfully submitted,

Village of Roscoe Board of Fire and Police Commissioners

BY:

  
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Chairman Jesse Garcia

Minutes Approved

DATE: November 16<sup>th</sup>, 2016.