

**VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday September 13, 2016**

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator DeGrave on Tuesday, September 13, 2016 at 6:30 P.M.

2. ROLL CALL

Present: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson.

3. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

4. DISCUSSION AND RECOMMENDATIONS

4.1 Discuss 2017 budget. Previous budget meeting ended after discussion on revenue. DeGrave opened meeting by going back to revenue under Public Safety. He is suggesting moving \$176,000 to the Capital Budget and using the cash on hand to pay for the StarCom radios, as it was not included in the budgeting. It will alleviate the (\$86,339) budget deficit in the General Fund. StarCom will be discussed further in Public Safety budget.

Further Revenue Discussion

- The sale of the tractor revenue was not posted. It will be plugged in for the next meeting.
- Rock Energy franchise fee will net approximately \$35,000 and be split between – **NOTE: Resolution 2016-R15 - \$10,000 electrical facilities and infrastructure; \$10,000 purchase, repair, and maintenance of pole mounted holiday street decorations; and with excess revenue committed to acquisition, construction, repair, and maintenance of recreation path system.**

Discussion then went to budgets.

- A new department will be created for Code Enforcement and part of Administration Budget under line item 010-5231 will be moved to that account.
- Economic Development budget was discussed and the \$10,000 will remain in account 010-5850 as a placeholder awaiting further discussion on creating a plan for Economic Development. DeGrave will get a list of vacancies and available properties and with that inventory, will work with Sunil in marketing the Village. Pat will call Sunil to see what funds need to be in Economic Development before RAEDC will even work with the Village. Joining RAEDC was discussed.
- Discussion went to many items lumped into a miscellaneous account 010-5990 and 010-7410. Money budgeted for these accounts will be split into different departments and the project being charged will be broken down further.

At this point, the tape recorder stopped recording.

- The Code Enforcement Budget was discussed. 013-5231 account was set up for legal fees under Code Enforcement.

- Charging back the Treasurer's services to the police pension fund was discussed. Questions – will a Resolution need to be done for charging Treasurer's services back to the Police Pension Fund? Can it be done per State statute?
- Human Resources Budget – there were no changes.
- Planning Budget
- Village Board Budget – 010-5530 Staff Training was increased to \$10,000.00. Reason being the possibility of new Trustees with the next election and they may want to go to the IML Conference
- Village Clerk Budget – this was layed over for further discussion.

A break was taken at 7:45 PM and reconvened at 7:50 PM where the tape recorder was fixed and started taping again.

- Public Works Budget – Discussion on moving around Account 5140 of \$126,000 to a new Capital Equipment account of which part of the \$500,000 saved from garbage would go into the Capital Equipment account to purchase trucks and equipment. Originally the \$500,000 was to go towards road repairs only. The Board will look at this at a later time. Account 5122 – Equipment – Repairs and Account 7410 Equipment appear to be the same; therefore, DeGrave and Bates will rename the accounts.
- Garbage Collection Budget – an Ordinance has to be approved to enter into an agreement with Advanced Disposal before this worksheet can be finished. DeGrave & Attorney Kurlinkus are still working on the contract.
- Parks Budget – no change
- Public Safety – Account 7410 – Equipment (\$168,741) includes StarCom radios. The account would be reduced by \$150,000 and the radios moved to Capital Budget. The radios need to be purchased by December 1, 2016 or the cost of the radios will jump considerably.
- Fire & Police Commission Budget – F&P Budget was turned in for \$17,600.00. DeGrave adjusted to \$12,260.00. Attorney fees were reduced \$4,000.00. There was a discrepancy on training budget. DeGrave will correspond with Garcia concerning training for secretary.
- Streets & Bridge; MFT; Debt Service – OK.

At this point the Board was at the wish list. It was decided to adjourn at that point.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

8. EXECUTIVE SESSION (If necessary)

None

9. ADJOURNMENT

Administrator DeGrave entertained a motion to adjourn. Trustee Muradian made a motion to adjourn the meeting at 8:25 P.M.; seconded by Trustee Gustafson. Voice Call Vote: All Ayes Present – No Nays heard.

Christina K. Marks, Village Clerk

APPROVED: _____