

**VILLAGE OF ROSCOE**  
**10631 MAIN STREET**  
**ROSCOE, ILLINOIS 61073**  
**Committee of the Whole Meeting Agenda**  
**Tuesday, August 16, 2016**  
**Immediately following the Village Board Meeting**

- 1. CALL TO ORDER**
- 2. ROLL CALL** (Trustees Mallicoat, Baxter, Gustafson, Muradian, Petty, Swanson)
- 3. APPROVAL OF MINUTES**
  - 3.1** Approval of August 2, 2016 COTW minutes
- 4. PUBLIC COMMENT (limited to 3 minutes per speaker)**
- 5. DISCUSSION AND RECOMMENDATIONS**
  - 5.1** Discuss and recommend changes to Employee Manual Policy 03-04 relative to Time Clock Procedures
  - 5.2** Discuss and recommend repairs needed at the Police Department
  - 5.3** Discuss and recommend the next step in constructing/reconstructing the police department
  - 5.4** Discuss and recommend participation in the Fair Assessment Assurance Fund
  - 5.5** Discuss and recommend a policy relative to money management, cash flow, invoicing, and internal controls
  - 5.6** Discuss and recommend garbage billing procedure
  - 5.7** Discuss and recommend revisions to Village policy to comply with PA. 99-604, The Local government Travel Expense Control Act
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
- 8. PUBLIC COMMENT (Limited to 3 minutes per speaker)**
- 9. EXECUTIVE SESSION (if necessary)**
- 10. ADJOURNMENT**