

**VILLAGE OF ROSCOE  
10631 MAIN STREET  
ROSCOE, ILLINOIS 61073  
VILLAGE BOARD MEETING MINUTES  
Tuesday July 19, 2016**

**1. CALL TO ORDER**

President Krienke called the Village Board meeting to order at 6:30 PM on Tuesday, July 19, 2016.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

President Krienke called for Roll Call: Present: Trustees Gustafson, Mallicoat, Petty, Swanson.  
Absent: Trustees Baxter, Muradian

**4. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

None

**5. PRESIDENT'S REPORT – Dave Krienke**

**5.1. 2015 Audit Report by Siepert.** President Krienke introduced Michelle Jahr, Siepert, who presented the 2015 Village of Roscoe audit report.

**5.2. Approval of Resolution 2016-R39, a Resolution approving the settlement of litigation and execution of a settlement agreement with Jeffrey A. Ball.** President Krienke entertained a motion to approve. Trustee Gustafson made the motion, seconded by Trustee Swanson. For the record, the settlement cost is \$97,500.00. The Village's portion is \$10,000.00 which will come from the contingency fund. The remaining \$87,500.00 will be paid through the insurance company. Roll Call Vote: Trustees Gustafson, Mallicoat, Petty, Swanson – Yes. Trustees Baxter, Muradian – Absent. Motion approved 4-0-2.

**6. VILLAGE ADMINISTRATOR'S REPORT – Pat DeGrave**

- Administrator DeGrave stated we will continue to use the current credit card company; however, new cards will be sent with a microchip in them.

**7. TREASURER'S REPORT – Mark Olson**

**7.1. Cash Report and Bills.** Treasurer Steve Stromquist introduced himself as the new Assistant Treasurer and then gave the Treasurer's report. Total expenditures submitted for approval on July 19, 2016 are \$263,639.57 from the General Fund. There were no MFT expenditures.

**8. CONSENT AGENDA**

**8.1. Approval of July 5, 2016 Village Board minutes.**

**8.2. Approval of Bills.**

**8.3. Approval of Ordinance 2016-12, an Ordinance approving a Special Use Permit for the construction of a cellular communications tower in an IH Heavy Industrial Zoning District by the lessee of the property at 9045 Swanson Road, PIN 08-09-327-001. (ZBA recommends approval 6-0-1).**

- 8.4. Approval to exempt and reimburse Harlem-Roscoe Fire Department from franchise fee applied by Rock Energy. (No recommendation by 3-3-0 vote from COTW Board).**
- 8.5. Approval of Resolution 2016-R35, a Resolution authorizing entering into an agreement with Legion Service Provider for Code Enforcement Abatement: Lawn Mowing.**
- 8.6. Approval of Resolution 2016-R34, a Resolution approving the replacement plan for lighting on the Kinstone Recreation Path. (COTW recommends approval 6-0-0).**

President Krienke entertained a motion to approve the Consent Agenda 8.1 through 8.6. President Krienke then entertained a motion to lay over 8.3 and 8.4 because of the two missing Trustees. 8.3 would have to be a majority of all seven members of the Board and with two of the members absent, one no vote from the members present would cause the Cell Tower to fail. He felt all Board members should be present to vote on 8.4. Trustee Gustafson made the motion under the Consent Agenda to lay over 8.3 and 8.4, seconded by Trustee Swanson. Roll Call Vote: Trustees Gustafson, Mallicoat, Petty, Swanson – Yes. Trustees Baxter, Muradian – Absent. Motion approved to lay over 4-0-2.

President Krienke entertained a motion to approve 8.1, 8.2, 8.5, and 8.6 of the Consent Agenda. Trustee Petty made the motion; seconded by Trustee Swanson. Roll Call Vote: Trustees Gustafson, Mallicoat, Petty, Swanson – Yes. Trustees Baxter, Muradian – Absent. Motion approved 4-0-2.

## **9. COMMITTEE OF THE WHOLE**

None

## **10. OLD BUSINESS**

- Trustee Gustafson had questions in regards to the Audit Report. She asked the status of the bank reconciliations. Mr. Stromquist stated they were caught up on all except the General Cash Account and that should be done in within a month or two.

Trustee Gustafson asked about integrating the Pension Fund into the general ledger. Mr. Stromquist stated they will try to have the Pension Fund integrated by the end of the year, if possible, but may be the first of 2017. Once the funds are integrated it will show expenses and revenues. The Pension funds will be totally separate from the Village's funds, but it will allow through the Clarity system to see what is in the Pension funds.

Trustee Gustafson questioned the Cash Receipts process. Mr. Stromquist stated this has been fixed. She stated she wanted a written procedure policy on who does what, where does the cash go, what is the expected documentation to support, and what is the oversight. Administrator DeGrave stated this could be done but not immediately as she is requesting. Mark and Steve are working on catching up with the reconciliation. Also, we will be working on budgeting for 2017 and working to get everything into Clarity. We do not have a full-time Treasurer and we are going to prioritize their work on catching up.

## **11. NEW BUSINESS**

None

**12. PUBLIC COMMENT (Limited to 3 minutes per speaker)**

- Kathleen Groark, Insite, Inc. asked why 8.3 cell tower was layed over. President Krienke stated it would be more favorable to her if the full Board was present.

**13. EXECUTIVE SESSION (if necessary)**

None

**14. ADJOURNMENT**

There was no further business to be discussed at this Village Board meeting. President Krienke entertained a motion to adjourn the meeting at 7:09 P.M. Trustee Gustafson made the motion; seconded by Trustee Petty. Voice Call Vote: All ayes present, no nays heard. Motion approved.

Christina K. Marks, Village Clerk

APPROVED: \_\_\_\_\_