

VILLAGE OF ROSCOE
10631 MAIN STREET
ROSCOE, ILLINOIS 61073
Committee of the Whole Minutes
Tuesday June 7, 2016

1. CALL TO ORDER

The Committee of the Whole meeting was called to order by Administrator DeGrave on Tuesday, June 7, 2016 at 7:35 P.M.

2. ROLL CALL

Present: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson.

3. APPROVAL OF MINUTES

3.1 Approval of May 17, 2016 minutes. DeGrave entertained a motion to approve. Trustee Petty made the motion; seconded by Trustee Muradian. Roll Call Vote: Trustees Baxter, Mallicoat, Muradian, Petty, Swanson – Yes. Trustee Gustafson – Abstain. Motion approved 5-0-1.

4. PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

5. DISCUSSION AND RECOMMENDATIONS

5.1 Presentation by the Winnebago County Health Department regarding their Illinois Project for Local Assessment of Needs (IPlan). This will go forward to the June 21, 2016 COTW agenda.

5.2 Update from Doug Hammel, Houseal-Lavigne on zoning code re-writes. Zoning Administrator Sanders introduced Doug Hammel and Jamie Jackson associates of Houseal Lavigne to make their presentation on the reorganizing and re-write of the zoning code of ordinances. A copy of the presentation is attached (**Attachment 1, 12 pages**). Houseal was not asking for any action tonight, but just to let the Board know where they think the zoning ordinance may be going.

5.3 Discuss resolution authorization for attendance at September IML and TIF conferences. Trustee Gustafson took a straw poll of who might want go to the IML Conference. At this point no Trustees are interested in going. President Krienke and Administrator DeGrave will be going.

5.4 Discuss and recommend policy on the complete publication of all staff and elected officials' compensation. Trustee Gustafson would like to see every person (elected officials and staff) compensated with tax dollars be posted on the Village website, not just the employees who are making \$75,000.00 and above. The list should be total compensation – wages and benefits. Attorney Kurlinkus was asked to draft a policy and bring back to COTW on June 21, 2016.

5.5 Discuss and recommend bike path lighting repairs on Kinnikinnick bike path. Public Works Superintendent Bates stated some poles along the path have been vandalism throughout the year and will cost approximately \$6-8,000.00 to replace (**Attachment 2**). First option, he would like to replace the aluminum poles with steel poles as steel would be harder to destroy. Discussion was held on whether or not to turn a claim into insurance. Second option is to repair the aluminum poles for approximately \$1,000.00, but we would continue to have beat-up bent poles that will continually need to be repaired. Administrator DeGrave will research the affect a claim will have on the Village's insurance rate.

5.6 Discuss and recommend two offers on the sale of the John Deere 2040 tractor. Mr. Bates stated he had three offers. One is an outright purchase offer from Kessel Farms of \$6,000.00 for the John Deere tractor, the rototiller, two mower decks and miscellaneous parts. The second and third offers are from two dealers in Roscoe who both would take on a trade-in. Bobcat would give \$6,000.00 for trade-in of the John Deere 2040 tractor, plus \$1,300.00 for the 23 year old John Deere 455 riding mower for a new mower. John Deere would apply \$6,500.00 from John Deere 2040 towards a new mower (**See Attachment 3 for details**). Trustee Muradian made a motion to send to the Board for 1st reading to sell the tractor to Kessel Farm for \$6,000.00; seconded by Trustee Baxter. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to send to the Board approved 6-0-0. **(Clerk’s Note: This will not go to the Board as it has already been declared surplus with Resolution 2016-R24 on April 19, 2016. A check was received and deposited on June 14, 2016 from Kessel Farms for \$6,100.00.)**

5.7 Discussion of an intergovernmental agreement with the Winnebago County Circuit Clerk’s office concerning the use of electronic citation program fees. Chief Evans explained the agreement to the Board (**Attachment 4, 4 pages**). Discussion held on \$5.00 fee paid to Circuit Court Clerk from each citation issued. President Krienke stated other municipalities are working to negotiate a lower fee per citation. Chief Evans will research further to see what other communities are doing and report back to the June 21, 2016 COTW meeting.

5.8 Discuss Economic Development initiatives for 2016. Administrator DeGrave stated the ICSC membership has been completed for President Krienke, Trustee Petty and himself. He will start pulling together internal documents for handout folders.

He and Zoning Administrator Sanders were asking themselves “Why Roscoe?” They will talk with real estate brokers who are brokering property in the Village and surrounding areas specifically for commercial retail for their input. He asked the Board what they want to do about infrastructure. We need to be able to tell site collectors that a financial plan is in place for infrastructure and roads.

Trustee Muradian stated it was time for Board members to take a stand on the financial side of economic development infrastructure and roads and where the funding will come from. Trustee Muradian made a motion to put on the June 21, 2016 Village Board agenda three separate items: 1) utility tax increase; 2) stop paying for garbage; and 3) sales tax referendum; seconded by Trustee Petty. Roll Call Vote: Trustees Baxter, Gustafson, Mallicoat, Muradian, Petty, Swanson – Yes. Motion to send to the Board approved 6-0-0.

6. OLD BUSINESS

None

7. NEW BUSINESS

- Trustee Baxter asked that we follow-up on Mr. Durstock’s email and explain to him why the Board did not re-appoint Mr. Prosser to the ZBA Board. Also, Mr. Durstock would like to be included on any correspondence that is sent to ZBA members on the Board for which he is Chairman.
- Trustee Gustafson asked if they could come up with a universal draft application for individuals wishing to serve on the various boards asking them for specific information. President Krienke and Administrator DeGrave are working it.

8. PUBLIC COMMENT (Limited to 3 minutes per speaker)

- Mike Lunde as a member of the ZBA Board questioned why he was not notified of the Houseal-Lavigne presentation. He also stated his interactions with Michael Prosser have been excellent. He is going to be missed and has no idea why he was not re-appointed. He asked why and who did not elect to re-appoint him. (Four hands went up.)

9. EXECUTIVE SESSION (If necessary)

None

10. ADJOURNMENT

Administrator DeGrave entertained a motion to adjourn. Trustee Petty made a motion to adjourn the meeting at 8:50 P.M.; seconded by Trustee Swanson. Voice Call Vote: All Ayes Present – No Nays heard.

Christina K. Marks, Village Clerk

APPROVED: _____